

The background features a collage of two images. The top-left portion shows a line of yellow school buses, with the number '32' visible on the front of the lead bus. The bottom-left portion shows a classroom with blue walls, decorated with colorful balloons and framed pictures. Several desks and chairs are arranged in the room.

# Title I, Part A District Coordinator Webinar

Aug. 31, 2023

# Logistics

- Submit questions or comments in the chat or send an email to [erica.tipton@education.ky.gov](mailto:erica.tipton@education.ky.gov).
- The webinar will be recorded and posted on the Title I Documents and Resources webpage.

# Recap from July Webinar

- Planning activities for the upcoming year
- Title I Annual Meeting
- Plan to cover compacts at conference time (for the elementary level)

# Agenda

- Reminders
- August newsletter highlights
- Carryover waiver for 2022-23 funds
- Purposeful parent and family engagement activities
- Documentation of parent and family engagement activities.

# Reminders

- The FY24 consolidated application was due in the Grant Management Application and Planning (GMAP) system on Aug. 11.
  - If you have not already submitted, please be sure to do so as soon as possible.
  - Make sure to check notes on the consolidated checklist if your application has been returned for any reason and resubmit after making corrections.
  - As always, reach out to your Title I consultant if you need assistance.
- Applications are reviewed in the order in which they are submitted.
- We appreciate your patience as consultants work to provide thorough reviews and constructive feedback on your application.

# In This Month's Title I Newsletter

- Make sure you didn't miss our [August Title I newsletter!](#)
  - FY2024 Grant Management Application and Planning (GMAP) application
  - Title I, Part A carryover limitation waiver
  - Title I annual meeting reminders and tips
  - Discussing compacts at fall conferences
  - Addressing discipline disparities
  - Title1Admin (ESEANOW) subscription update

# Carryover Limitation

- Section 1127(a) of the Every Student Succeeds Act (ESSA) states that not more than 15% of the funds allocated to a district for any fiscal year may remain available for obligation for one additional fiscal year.
- Districts must ensure that at least 85% of school year 2022-2023 Title I, Part A funds are obligated for activities that occur no later than Sept. 30, 2023.
- As stated in ESSA 1127(c), this carryover limitation does not apply to districts that receive less than \$50,000 in Title I, Part A funds for the fiscal year.

# Carryover Limitation Waiver

- Any district wishing to request a carryover waiver for 2022-2023 funds may do so no later than **Sept. 30, 2023**, by emailing David Millanti.
- The carryover waiver request email must:
  - State that the district requests a waiver of the 15% carryover limitation for school year 2022-2023 funds;
  - Contain the reason for the excess carryover; and
  - Describe a plan for effectively using carryover funds.
- Please see the [Title I Carryover Information](#) document and the [April 2023 webinar](#) for additional information on carryover.



# Planning and Hosting Purposeful Parent and Family Engagement Activities

# Establish a Welcoming Environment

Things to consider:

- What do parents see when they enter the building?
- How are they greeted, invited in?
- Can all families see themselves represented here?

# Communicate Effectively

Things to consider:

- How many ways have we communicated?
- Are we using a unified school or districtwide messaging app?
- Have we used more than social media for this message?
- Have we used some traditional, non-electronic methods of communication?
- Have we communicated in multiple languages to enhance accessibility?

# Offer parent education workshops

Things to consider:

- Are we addressing relevant topics for families?
- Have we assessed their needs and interests?
- Can we collaborate with community organizations or professionals?
- Have we given adequate notice for families to prepare for this event?

# Provide support for parents

Things to consider:

- What challenges are our families facing and are there ways we can provide support?
- Are there local agencies and resources available and can we connect our families to them?

# Provide opportunities for parental involvement in decision-making

Things to consider:

- What groups, committees or advisory council opportunities do we offer to all families?
- Are we soliciting meaningful parent feedback regularly?
- What times are we hosting meetings?
- Are attendance barriers being removed?

# Foster partnerships with parents

Things to consider:

- What opportunities are we giving families to be involved as an active participant in the school community?
- What can families bring to the table to enhance our events?
- Can we host some events for parents/guardians only? If so, can we offer separate age appropriate activities for students during the same time?

# Promote home-school collaboration

Things to consider:

- Are we providing opportunities for ongoing collaboration at home?
- Are we providing resources for extension of learning at home?
- Are we providing an opportunity for regular conferences?
- Are we providing enough time for teachers to effectively have conferences with all families who want one?



# Evaluate and adjust your efforts

Things to consider:

- How are we continuously gathering feedback data?
- Are we surveying everyone - parents, teachers and students - for more robust measures of success?
- What are our attendance rates and how can we improve them?
- Are we removing barriers to participation?

# Measure of effective parent and family engagement

Things to consider:

- Are we communicating thoroughly?
- Are we inclusive?
- Are we collaborative?
- Are we focused on enhancing student outcomes?

# Guiding Questions for Events

- What identified need is being addressed?
- What information is being shared with parents?
- Will parents leave the event with a new skill or practice they can use at home to help their child's academic achievement?
- How are we using Title I Parent and Family Engagement (PFE) money to support this event?
- Is this event more than just for entertainment or social purposes?

# Entertainment

- [2 CFR 200.438](#) states that costs of entertainment, including amusement, diversion and social activities, and any associated costs are unallowable.
- Title I, Part A funds may not be used for any costs related to entertainment events.
- Social events are used to get to know families and build relationships with parents, but they do not meet the intent and purpose of Title I.
- Just because participants leave the event with a book or educational resource does not automatically make the event allowable to be paid with Title I funds.

# Title I Events: Convening with Meaning

## Social/Entertainment Events

- Dances
- School carnival/fair
- Movie night
- Breakfast (i.e., Muffins with Moms)
- Concerts, gallery walks, etc.

## Events to Enhance Student Outcomes

- Tied to academics (math night, science night, etc.)
- Digital literacy/internet safety
- Trauma-informed practices
- Social-emotional learning/mental health

# Document, Document, Document

- Invitations (social media posts, flyers, emails, texts, etc.)
- Agendas and detailed meeting minutes
- Sign-in sheets
- Survey questions, and results
  - How were surveys provided?
  - How long were families given access to surveys?
  - What was your response rate?
  - If the response rate was low, what changes do you plan to make to improve participation?
  - How were the results analyzed and used to inform programmatic changes?

# Questions?

# Upcoming Webinar Dates

- Thursday, Sept. 28, 10-11 a.m. ET
- Thursday, Oct. 26, 10-11 a.m. ET
- Thursday, Nov. 16, 10-11 a.m. ET
- Thursday, Dec. 14, 10-11 a.m. ET