Quick Reference Guide for Screening Proctors

Items needed for Administering Brigance

Brigance Kindergarten Screen III Kit:

<u>K & 1 Screen III Examiner's Manual</u> – Schools receive ONE manual for every kindergarten class (most classrooms have a manual). The manual comes with colored objects for sorting and counting.

<u>Data Sheets</u> – one carbonless triplicate form per child

<u>Technical Report for the Screen III</u> – Contains scoring information as well as in-depth research on the reliability, validity and accuracy of the screening tool.

Additional Items Needed:

Ink pen to record data

Unlined 8½" x 11" sheets of paper

Lined paper – any type used instructionally in the kindergarten classroom

Pencils – any type used instructionally in the kindergarten classroom

A timer or watch with a second hand

Picture books with at least three lines of text per page

Photocopies made from Examiner's Manual – Parent's Report of the Self-Help and Social-Emotional Scale (electronic PDF available from district Brigance contacts), Teacher's Report of the Self-Help and Social-Emotional Scales (only if unable to obtain from parents), Reading Readiness Scale scoring form (optional), Supplemental Assessments Data Sheet (optional for students who perform well on Core Assessments)

Notes on Kindergarten Core Assessments

Additional Notes on administration: thoroughly read the directions and criteria for each assessment; re-screening is not allowed.	
1A **Personal Data Response**	**Name** Acceptable responses: legal name or given name such as Katherine Nicknames, like Katie for Katherine, are allowed if this is primarily how the child is known. No credit: if the child provides a nickname that is really a 'pet name' like 'buddy' or 'ladybug' or if the child provides just a first initial like K for Katie **Phone number** Acceptable responses: correct phone number of a responsible adult (home phone, parent cell phone – it could be a caregiver's or neighbor's phone if there is no phone and that's the number used by the family) No credit: if the child does not know any number for reaching a responsible adult/parent/caregiver **Address Acceptable Responses** Number and street name (if there is a number and street name), no city or zip required General description of area (IF no number and street name), rural route
2A **Names the Parts of the Body**	Screen administrator should point to his/her own body.
3A **Gross Motor Skills**	It is okay to demonstrate the skill for the child.
4A **Visual Motor Skills**	Best practice: photocopy the student page or put paper under/below the shapes on the page (not next to them).
5A **Prints Personal Information**	Tip: direct child to print his/her name on sheet they used for shapes
6A **Recites Alphabet**	Child should recite, not sing, the alphabet
7A **Sorts Objects**	Item #1: say "<u>large</u>" and not "big" when giving directions.
8A **Counts by Rote**	
9A **Matches Quantities with Numerals**	Tip: use objects - fingers can be tricky for the children to maneuver
10A **Determines Total of Two Sets**	

11A Reads Uppercase Letters	Important: Kentucky requires that everyone must administer Reads UPPERCASE Letters. It is okay to use *11A Alternate, Reads Lowercase Letters* in addition, but do not score on the Data Sheet and do not enter in the OMS.
12A Experience with Books and Text	The picture book must have at least 3 lines of text on each page. Tip: have more than one book handy that appeals to children, and ask the child which they'd like to read
13A Verbal Fluency & Articulation	

Collecting Prior Settings Data

State regulation [704 KAR 5:070](#) mandates that districts collect information regarding a child's early learning experiences **during the year prior to starting kindergarten**. Prior settings are defined as:

State-funded preschool: provides preschool services to at-risk 4-year-olds and 3-and 4-year-olds with identified special needs.

Kindergarten: students **repeating** Kindergarten

Head Start: provides early childhood services to 3-and 4-year-old children who are at-risk.

Childcare: any childcare or private preschool setting licensed by the Division of Regulated Child Care (DRCC). This includes Type 1, Type 2 and Family Certified Homes.

Home: home with a parent/guardian

Other: a family member outside the home (uncle, grandparent, etc.), a private sitter, neighbor or nanny who is not certified, or any other early childhood setting which does not meet the above definitions.

Prior setting data may be collected at any time, so starting early helps ensure data is collected for each student. It is recommended that districts place the prior setting collection form, Appendix D, in kindergarten registration packets. If you are unsure of the location parents noted, follow-up to ensure accuracy.

Districts must enter prior setting data into Infinite Campus, on the "Early Learning/Prior Settings" tab. Many students may require more than one prior setting entry. All early learning settings the child attended one year prior to kindergarten should be entered in Infinite Campus. A new record will be created for each entry. For example, a child who attends state-funded preschool for half the day and stays home with his or her parents the other half of the day should enter two prior settings: state-funded preschool and home. **Programs where state-funded preschool and Head Start are blended should mark the students as attending both programs on the prior settings tab in Infinite Campus.**

If you have any questions or need assistance please email [Lisa Jett](#)