KSIS NEWS

Infinite Campus

Kentucky Student Information System
KSIS Infinite Campus News Volume 16, Issue 3 – March 2023

Spring User Group meetings

Submitted by Holly Tracy

It's time for spring user group meetings! Learn about the latest release highlights, Kentucky specific updates, what is coming over the horizon and much more while networking with peers. This is a great opportunity for teachers, secretaries, curriculum directors and system administrators to collaborate and discuss specific topics. There is no participation fee, and lunch is provided at no cost.

Save the date and mark your calendar:

- March 24 – Anderson County Board of Education (1160 Bypass North, Lawrenceburg)
- March 27 – Western KY Education Center (435 Outlet Avenue, Eddyville)
- March 28 – Green River Regional Education Cooperative (230 Technology Way, Bowling Green)
- March 29 – Laurel County Center for Innovation (1100 East 4th Street, London)
- March 30 – Rowan County Board of Education (551 Viking Drive, Morehead)
- March 31 – Boone County Schools Ralph Rush Professional Development Center (99 Center Drive, Florence)

Watch your email for registration, agenda and more information. For any questions regarding user group sessions, reach out to Lisa DeGaris by email.

New Campus Analytics Insights visualizations

Submitted by Lisa Keeter

The Campus Analytics Insights module became available this month and makes it easier to use data, filter by subgroups and see student details within Campus. The new Insights module contains 12 data visualization reports for better understanding and dissemination of information surrounding student assessments, attendance, classroom performance, and stability. The default visualizations focus on Early Warning indicators.

Future releases will add more data visualizations and ultimately a customizable personal dashboard. For more information, see the Insights training video on the KDE Media Portal and Campus Community Knowledge Base.

Please help promote use of this new tool and ensure the appropriate individuals gain access.

The new High School Feedback Report has been released

On Feb. 22, the Kentucky Center for Statistic (KYSTATS) released the new High School Feedback Report showing Kentucky high school graduates' outcomes through the 2021 class. Explore the interactive report to see statewide, district, and school-level data for all students and for student groups. The report includes tabs for College-Going and Successes, College Enrollment and Outcomes, Student Loans and Wages, and has printable school-level reports.

If you have questions, or would like to setup a tutorial of the *High School Feedback Report*, contact KYSTATS Marketing Analytics Director.

eTranscripts Kentucky-specific training and more

Submitted by Sarah Robbins

The Kentucky-specific eTranscript training video is available on the [KDE Media Portal Archive Tab](#). Please share this training resource with high school counselors and others who process transcripts in your school and district offices. Parchment provides additional free online training throughout the year as described below.

[Parchment Live Webinar Training webinar](#) covers best practices for enabling students to order transcripts and is intended for anyone who is new or needs a refresher on how to manage transcripts in Parchment. To register, click your preferred date; the content is the same for all sessions.

[Parchment On-Demand Training Webinars](#) contains a collection of readily available YouTube videos for training at any time. The playlist includes recordings for both K12 and higher education. Examples of recorded trainings include:

- Understanding Rosters and Registration Codes
- End of Semester Planning
- Understanding Notification and Emails

Colleges, universities and students are dependent on high schools to ensure transcripts are processed timely. Use of Kentucky's standard for transcripts, Parchment's electronic transcript, helps to ensure students' transcripts are processed in the most efficient manner so their postsecondary enrollment and scheduling can be completed.

KPREP-KSA data visualization additions are coming soon

Submitted by Holly Tracy

New additions to the KPREP-KSA data visualization including dashboards for demographics analysis and state multi-year student profile will be available in March.

The Demographics Analysis dashboard will allow users to view assessment results by one or more demographic student subgroups. In addition to the standard filter functionality, two additional demographic filters allow easy comparison of two student groups at one time.

The State Multi-Year Student Profile dashboard will report subject scale scores for one student at a time. Users have the option to search for a specific student name or input a student state ID (SSID) to see individual results. As additional years of KSA data is available, this report will include year-to year comparisons.

User access to Tableau data visualizations is limited. KDE recommends limiting access to leadership level staff due to the sensitivity of data and limited licensing available. Details on granting access to users is available in the [Infinite Campus Data Analysis Portal User Guide](#). If you do not have access to the data analytics tool in Infinite Campus, contact your Infinite Campus system administrator to request access set up.

Title I reporting for 2022-2023

Submitted by Margalee Conlee

Title I status in Infinite Campus must be updated to match the Title I status submitted on the district Consolidated Application in the Grant Management Application and Planning (GMAP) system. Reference the [Title I Data Standards, Section A](#) for guidance to verify and update school Title I status in Infinite Campus. On July 1, 2022-2023 school year Title I data for state and federal reporting and funding purposes will be extracted from the Infinite Campus reporting warehouse. The 2022-2023 Title I status will also be published on the School Report Card.

In addition, schools designated as a Targeted Assistance Program must complete a record on the Student Title I Services tab for each student receiving Title I services during the current school year. Reference the [Title I Data Standards, Section B](#) for guidance to complete student records for Title I services received in a targeted assistance-designated facility.
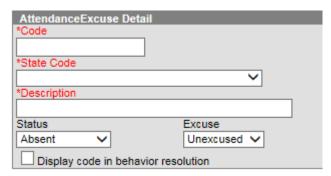
For more information or if you have questions about Title I reporting, [email Margalee Conlee](#).

Incorrect state attendance code will lead to miscalculation of funding

Submitted by Josh Whitlow

School districts should regularly review state attendance codes within their schools to ensure proper mapping. All attendance codes should have a status of Absent or Present. Do not use Tardy status for Kentucky attendance; selection of Tardy status will lead to incorrect calculation of attendance funding for your schools. School districts should not map local codes to exempt without contacting Josh Whitlow prior to creating the attendance code.

Additional information on properly mapping state attendance codes is provided in the System Administration Data Standard and the Pupil Attendance Manual.

Attendance codes are located at System Administration/Attendance/Attendance Codes. If you have additional questions or concerns about state attendance codes, contact Josh Whitlow by email.

QA Courses Report provides variety of checks on course setup

Submitted by Caryn Davidson

The *QA Courses Report* helps users independently identify errors in active courses that have at least one section scheduled. To review possible issues for all courses, choose the Only Courses with Setup Concerns option and All for type of courses. *QA Courses Report* identifies specific errors within course set up and provide recommendations for remediation. KDE recommends districts utilize the report to resolve setup concerns from current year courses before posting grades to transcript. Fixing course setup before rolling courses forward will eliminate the same corrections from being needed in the new year.

Please note that users must be granted access by the local KSIS administrator to access the *QA Courses Report*. The report pathway is KY State Reporting/KDE Reports/QA Courses.

Use the QA Courses Quick Reference Card for guidance on the report generation and analysis process. Submit Questions about correct course setup cy email to Course Codes Support.

State published ad hoc filters

Submitted by Jennifer Winburn

State published ad hoc filters provide district users with tools to filter, display and report specific database information based on the defined criteria. The State Published Ad Hoc Filters list provides a description and purpose of each filter. The filters are found under Ad Hoc Reporting/Data Export/State Published. Reach out to your district system administrator if you do not have access to the State Published Ad Hoc folder.

Mid-year KSIS Infinite Campus training resources are available

Submitted by Jennifer Winburn

Thank you to those who joined the 2022-2023 mid-year Kentucky Student Information System (KSIS) Infinite Campus training. The recorded sessions are available on the KDE Media Portal February Archive tab. The question-and-answer transcript is available on the KDE KSIS Training webpage, and for a copy of the slide deck used in the training, send a request to KDE Data Services.

Training updates

For more information and registration links for the following training events, go to the KSIS Training webpage.

Date	Event	Location
March 24	Infinite Campus Spring User Group	Anderson County Board of Education 1160 Bypass North, Lawrenceburg
March 27	Infinite Campus Spring User Group	Western KY Education Center 435 Outlet Avenue, Eddyville
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March 31	Infinite Campus Spring User Group	Boone County Schools Ralph Rush Professional Development Center 99 Center Drive, Florence
April 21	KSIS Infinite Campus Ky.-Specific end-of-year	KDE Media Portal
April 11	Mastering the Campus Database I	Infinite Campus
May 16	Mastering the Campus Database II	Infinite Campus

Data calendar

The monthly data calendar includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure data is verified and available prior to the due date.

Due to KDE	Report	KDE Contact
03/01	Support Education Excellence in Kentucky (SEEK) Final Calculation per Budget Language	Krystal Smith
03/01	Diversity Data-Spring Pull	Brandon Harrod
03/06	Preschool Enrollment Count (Spring March 1)	Taysha Oglesby
03/05	Local Educator Assignment Data (LEAD) Spring	Crystal Hord
03/31	Technical Education Database System (TEDS) (Second Semester/Trimester)	Claude Christian
05/30	Tentative Budgets	Karen Conway
05/31	Certification for Transportation for Daily Trips	Krystal Smith
05/31	Certification for Transportation for Home Trips for Resident Pupils	Krystal Smith

School Data Services team

David Couch, associate commissioner; DeDe Conner, director; Linda Burton, assistant director

Ryan Adcock	Danielle Dowell	James Reed
Tania Arnett	Shauna Dunham	Sarah Robbins
Phil Bigard	Matthew Evans	Michael Sivils
Pat Black	Tessa Harris	Max Sparkman
Robbin Bond	Candy Johnson	Holly Tracy
Crystal Darnell	Lisa Keeter	Sriharsha Vejella
Jeanne Devers	Kathy Kurtz	Jennifer Winburn

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Send questions and comments to KDE Data Services.