2022-2023 – SRC Communication #6

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School Report Card – Round 2 of the Data Review Window Starts today

The School Report Card (SRC) Data Appr oval Tool now includes Overview and Education Opportunity data for review and approval in addition to School Safety data that already was available.

Schools and districts can begin verification of this data, continue to enter school collection items through the collection tool, flag data issues and approve data within each of these domains. The review period for the School Safety domain was extended to **Aug. 7**, and the review period for the other domains ends on **Sept. 29**. In addition, all collection items should be entered by **Sept. 29**.

The SRC Quality Assurance Worksheet includes KDE contacts by data point if there are questions about the data.

Navigate to the Kentucky School Report Card (SRC) Data Approval Tool to begin the SRC review process. As a reminder, there are data points within these domains that are not available at this time; details by SRC domain are provided below. As this data becomes available SRC contacts will be notified.

Overview/Faculty Staff and Community data points not yet available:

- Faculty Profile/ Educator Qualifications (district level)
- Equity (expected early September)

Education Opportunity data points not yet available:

- Advanced Coursework /Numbers Tested and Students with Qualifying Scores: Cambridge Advanced International only
- Career and Technical Education (expected early September)

The KSIS SRC Resource webpage is being used again this year as a central repository of prior communications and resource materials available. Key resources that can help with this review include:

- SRC User Guide – Approval Tool: Provides step-by-step instructions for user access, review, flagging, approving and monitoring completion.
- SRC Quality Assurance Worksheet: Includes detail on data reported, quality assurance tools available to help with validations and applicable KDE contacts for questions.
- SRC Collector Items: Provides details of items that need to be entered at the school level.

SRC User Access Instructions: Provides details for setting up permissions to access the SRC.
To update the superintendent or principal name/email displayed on the SRC, please have the district's Web Application Administrator Point of Contact (WAAPOC) make the update in People Role Manager and then notify Jessi Carlton.

CONTACTS:
- Email BrightBytes support with system questions.
- Email KDE Standards Team for School Profile Report questions.
- Email KDE Data Services for general questions.
- Email Windy Spalding for School Safety data questions.
- Contact your local district WAAPOC for user account set up. The KETS Service Desk is available to assist WAAPOCs.

To update the superintendent or principal name/email displayed on the SRC, please have the district's Web Application Administrator Point of Contact (WAAPOC) make the update in People Role Manager and then notify [Jessi Carlton](#).