EANS Newsletter
December 4, 2023

To EANS I and II Participants

1. Items procured through the EANS program may be lost, stolen, damaged beyond repair, or simply have become outdated and need to be retired. If you have items that fall into any of these categories, please email KDE Inventory Administrator Susan Beasley at susan.beasley@education.ky.gov as soon as possible. She will provide you with instructions on how to properly account for that item, record the status for auditing purposes, and properly dispose of damaged or obsolete items.

2. Thank you for your response to the "Continued Use of Items Certification" form. If you have yet to return this form, please do so as soon as possible (for your convenience the form is attached.) We appreciate your continued compliance with the annual inventory reporting process that will occur each spring. We are working with the U.S. Department of Education to clarify how long the items must be maintained in the inventory system and will advise EANS participants of any updated guidance.

For EANS II Participants

3. The deadline for submitting procurement requests to KDE is June 30, 2024. If you have any questions concerning your GMAP budget or making any procurement requests, please contact KDE EANS consultants Elise Crisp at elise.crisp@education.ky.gov or Kaleigh Hillock at Kaleigh.hillock@education.ky.gov . The June 30, 2024, cutoff date for the EANS II requests allows KDE/OVEC to complete deliveries and vendor payments by the program's termination at the end of September 2024.

4. To streamline the request process, OVEC has increased the bid requirement limit from $500 to $1000. Any procurement under $1000 requires no quotes. Anything above $1000 requires 3 quotes (just as before) except when using the state Master Agreements, KPC or AEPA which eliminates the requirement altogether. The $1,000 bid limit refers to the "sub-total" on the request excluding the 6% Administrative Fee. If you have any questions, please contact one of the KDE consultants noted above.

5. Staffing requests may be used to help address learning loss through the end of the 2023-24 school year. This includes "summer" programs that will be completed prior to the beginning of your 2024-25 school year. Requests for summer program staffing assistance must be submitted by April 1, 2024, to allow time to complete background checks for any new hires. As in this past summer, current school year employees who will work summer programs will not require a new background check.

If you have any questions or need further clarification, please contact EANS Project Manager Kay Kennedy at kay.kennedy2@education.ky.gov .