

The background features a collage of two images. The top-left portion shows a line of yellow school buses, with the number '32' visible on the front of the lead bus. The bottom-right portion shows a classroom with blue walls, decorated with colorful balloons and framed pictures. Several desks and chairs are arranged in the room.

Title I, Part A District Coordinator Webinar

Oct. 26, 2023

Logistics

- Submit questions or comments in the chat or send an email to erin.sudduth@education.ky.gov.
- The webinar will be recorded and posted on the [Title I Documents and Resources webpage](#).

Recap from September Webinar

- Grant Management Application and Planning (GMAP) User Access Administrator role
- Paraeducator qualification requirements
- Comparability Report

Agenda

- Reminders
- October newsletter highlights
- New Title I, Part A resource
- Timely spending of funds

Reminders

- The 2023-2024 Comparability Report is due **Nov. 1, 2023**.
 - Upload your district's completed comparability report to the district document library in the Grant Management Application and Planning (GMAP) system.
 - Use the following file naming convention: *2023-24 District Name CompRep*.
- Check to ensure any issues identified on your FY2024 GMAP application have been addressed and that the application has been resubmitted for approval.

In This Month's Title I Newsletter

- Make sure you didn't miss our [October Title I newsletter!](#)
 - Kentucky's Every Student Succeeds Act (ESSA) waiver request approved by the U.S. Department of Education (USED)
 - Comparability report reminder
 - Supporting gifted and talented students with Title I funds
 - Coming soon: Statewide consolidated monitoring
 - In case you missed it: Activities for children boost district's family engagement efforts
 - New resource: Title I, Part A Documentation Training Webinar

New Title I, Part A Resource

- Title I, Part A Documentation Training webinar and PowerPoint are available on the Kentucky Department of Education (KDE) [Title I, Part A Documents and Resources webpage](#).
- Designed to provide an overview of effective program documentation for districts and schools.
- Aligned with the sections and indicators of the consolidated monitoring checklists.
- Includes information on:
 - File format
 - General documentation tips
 - Legal citations

Timeline for Obligating Funds

- Title I, Part A has a 27-month period of performance.
 - Initial grant period = 15 months
 - Tydings period = 12 months
- Districts must ensure that at least 85% of Title I, Part A funds are obligated for activities that occur during the initial grant period per Section 1127(a) of the Every Student Succeeds Act (ESSA).

School Year 2023-2024 Funds (Project 310K)	Timeline
Period of performance (27 months)	July 1, 2023 – Sept. 30, 2025
Initial grant period (15 months)	July 1, 2023 – Sept. 30, 2024
Tydings period (12 months)	Oct. 1, 2024 – Sept. 30, 2025

Waivers to the Carryover Limitation due to COVID-19

- USED granted a waiver of the 15% carryover limitation requirement to all states for the 2019-20 school year.
- KDE requested and was granted waivers for three additional school years.
 - 2019-2020 (Project 310F)
 - 2020-2021 (Project 310G)
 - 2021-2022 (Project 310I)
 - 2022-2023 (Project 310J)
- Allowed KDE to grant a district's carryover waiver request more than once in a three-year period.

Carryover Waiver Eligibility Table

The dates in this table refer to the state fiscal year (FY) and the corresponding school year (SY).

Most Recent Carryover Waiver Received	Project Number	Eligible for Another Carryover Waiver
FY 2021 (SY 2020-21) Received in September 2021	310G	FY 2024 (SY 2023-24) Eligible to request September 2024
FY 2022 (SY 2021-22) Received in September 2022	310I	FY 2025 (SY 2024-25) Eligible to request September 2025
FY 2023 (SY 2022-23) Received in September 2023	310J	FY 2026 (SY 2025-26) Eligible to request September 2026

Spending Down Previous Years' Funds

- Work with the finance officer to determine the following:
 - What is the amount of unobligated funds in any open projects?
 - Are there any upcoming expenditures that will impact the remaining balances?
 - Are schools spending funds in a timely fashion and in line with their Title I plan?
 - Have funds for required reservations (homeless, private school services, parent and family engagement) been spent?
- Develop a plan that will allow for the spend down of previous years' funds *and* spend Project 310K funds timely.

Obligating Current Year Funds

- Follow your district's written process for monitoring the expenditure of funds.
- Refer to the [Title I, Part A Carryover Information](#) document for guiding questions which can strengthen your process.
- Practices to consider:
 - Review the district balances spreadsheet sent by KDE.
 - Develop an obligation timeline which provides approximate target dates to have a certain percentage of funds obligated.

Obligation Timeline General Guideline

- There is no legal requirement to obligate a certain percentage of funds each month; however, developing a general guideline may help the district ensure it is on track to meet the carryover limitation.
- 85% of funds must be obligated in the first 15 months.
 - 85% divided by 15 months equals 5.66% obligated per month.
- The amount of funds obligated each month will fluctuate.
- Outline next steps in your written process if the district or a school has obligated significantly less than the targeted percentage.

Approximate Target Dates

Month	Total Approximate Percentage Obligated
July 2023	5.66%
August 2023	11.33%
September 2023	17%
October 2023	22.66%
November 2023	28.33%
December 2023	34%
January 2024	39.66%
February 2024	45.33%

Month	Total Approximate Percentage Obligated
March 2024	51%
April 2024	56.66%
May 2024	62.33%
June 2024	68%
July 2024	73.66%
August 2024	79.33%
September 2024	85%

Questions?

Upcoming Webinar Dates

- Thursday, Nov. 16, 10-11 a.m. ET
- Thursday, Dec. 14, 10-11 a.m. ET