Title I, Part A District Coordinator Webinar

Feb. 29, 2024

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Logistics

- Submit questions or comments in the chat or send an email to erin.sudduth@education.ky.gov.

- The webinar will be recorded and posted on the [Title I Documents and Resources webpage](#).

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Recap from January Webinar

- Announcements and reminders

- Equitable services overview

- Eligible private school students

- Private school intent to participate

- Private school consultation and services

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Agenda

- Announcements and reminders
- Monitoring the obligation of 310K funds
- In this month's Title I Newsletter
- Final fiscal year (FY) 2024 allocations
- Public Consulting Group (PCG) announcement: Next opt-in period for Title 1 Next
- Monitoring open projects

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Announcements and Reminders

- Tentative census poverty and hold harmless percentages for the 2024-2025 school year are available on the [Title I, Part A Documents and Resources](#) webpage.
  - The deadline to contact the Small Area Income and Poverty Estimates (SAIPE) branch at the U.S. Census Bureau with potential data challenges is March 13, 2024.
  - The Kentucky Department of Education (KDE) is not responsible for challenging census data.

- New resource: [Comprehensive Improvement Planning and Title I, Part A Webinar](#).

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FY2024 McKinney-Vento Grant

- Competitive FY2024 McKinney-Vento Homeless Children Education Program Grant now open.

- Grant applications due: April 18 by 4 p.m. ET

- Information available on the Competitive Grants from KDE webpage.
  - Request for Applications (RFA)
  - Technical assistance webinar recording and answers to questions submitted during the webinar

- Contact: Zachary Stumbo, Homeless Education Coordinator

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Monitoring the Obligation of 310K Funds

Month	Total Approximate Percentage Obligated	Month	Total Approximate Percentage Obligated
July 2023	5.66%	March 2024	51%
August 2023	11.33%	April 2024	56.66%
September 2023	17%	May 2024	62.33%
October 2023	22.66%	June 2024	68%
November 2023	28.33%	July 2024	73.66%
December 2023	34%	August 2024	79.33%
January 2024	39.66%	September 2024	85%
February 2024	45.33%		

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In This Month's Title I Newsletter

- Make sure you didn't miss our [February Title I newsletter](#)!
  - Tentative 2024-2025 Title I, Part A Census poverty and hold harmless rates
  - Initiating contact with private/home school officials
  - In Case You Missed It: "Tap federal resources for early parent engagement to address chronic absenteeism"
  - Coordinator's year at a glance

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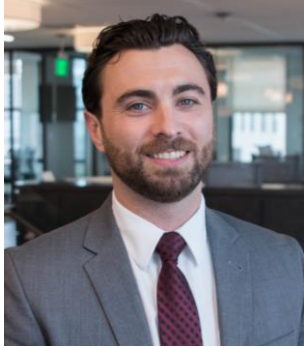EDUCATION

Final FY2024 Allocations

- Final FY2024 (SY 2023-2024) allocations have been uploaded into the Grant Management Application and Planning (GMAP) system for districts whose original applications have received Kentucky Department of Education (KDE) Consolidated Consultant Approved status.

- FY2024 award notifications are available on the [Federal Grants](#) webpage.

- Click "Revision Started" at the top of the Sections page in GMAP to begin making revisions to your application.
  - Remember: the Budget page is not the only page that will need to be updated!

- Don't forget to update MUNIS to align with any budgetary changes within GMAP.

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Title1Next Solution

title1next

Meet our Team

Peter Capomacchio
Senior Consultant

Claire Conde
Implementation Lead

Kammie Goatley
Consultant

Joanna Smith
Project Manager

Amy Howie
Manager

Jack Dewitt
Product Manager

Jennifer Jones
Senior Consultant

Natali Flowers
IT Director, T1N

Blake Zimmerman
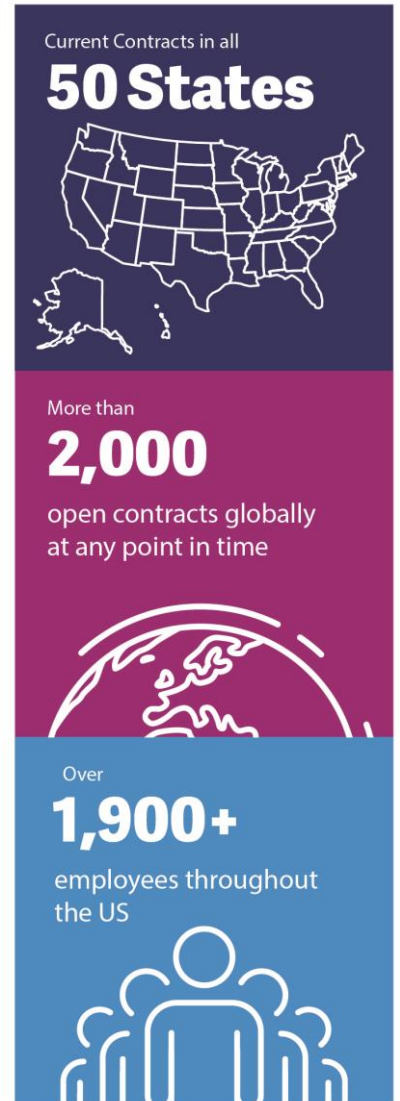Architect, T1N

National Impact, Local Focus
About Public Consulting Group

Public Consulting Group (PCG) provides "Solutions that Matter" in education, healthcare and human services

- We were founded in 1986 as a mission-driven consulting firm
- Our clients are exclusively public sector agencies and non-profit organizations at the federal, state and local level

Our education team helps enable effective teaching and learning for nearly 6,000 districts

- Customized Curriculum and Professional Learning
- Management of Title I and other federal grant programs
- Special Education Case Management and School-based Health Finance
- Direct Student Services and Staff Augmentation
- Strategic Planning and Program Reviews

Current Contracts in all
50 States

More than
2,000
open contracts globally at any point in time

Over
1,900+
employees throughout the US

National Impact, Local Focus
PCG's Presence in Kentucky

Statewide School Based Administrative Claiming (SBAC) Program

- Medicaid (2008 – 2014; 2020 – Present)

Jefferson County Public Schools

- EDPlan Case Management

  - EasyTrac for Medicaid claiming (2015 – present)

  - Health for Medicaid claiming (2021 – present)

  - Behavior Threat Assessment (2022 – present)

  - PaperClip (2021 – present)

- University Instructors

  - Hiring 250 teachers for core instruction and interventions

Kentucky Education Cooperatives

- Behavior Tracker

  - Built in collaboration with Kentucky education cooperatives to facilitate and document the utilization of the behavior PASS system by districts.

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KDE has contracted with Public Consulting Group (PCG) to provide Title1Next, a Title I A document management solution **at no cost** to all Kentucky school districts!

Title1Next Overview

Title1Next is a cloud-based software solution designed to support and streamline administration of districts' Title I programs.

PCG's Title1Next platform provides documentation management and supports district-wide compliance monitoring for all Title I federal programs, central office administration and related departments.

The platform ensures central office administrators can quickly disseminate, retrieve, evaluate and approve an unlimited number of Title I and central office department documents.

Key Features

➢ Unlimited and secure storage

➢ Access for multiple approvals

➢ Status reports and filtered data

➢ Compliance calendar

➢ Real-time monitoring alerts for tracking and approving compliance documents

➢ Email reminders and notifications

➢ Administrator dashboards

➢ Help desk support

Next Steps

- Commissioner's Monday messages

- Title I monthly webinars

- Title I monthly newsletters

- Review the Title1Next flyer

- Three Opt-in Periods:
  - 1) Jan. 16 – Feb. 6
  - 2) **March 18 – March 29**
  - 3) Late spring

- Free virtual training sessions for those who opt-in

Title1Next Information - Opt-In Period 2

Public Consulting Group

Solutions that Matter

Monitoring Open Projects

- Title I, Part A is a 27-month grant.

- Multiple projects are open at any given time.

- Each open project must be monitored during its entire period of performance to ensure:
  - Funds are being spent in a timely fashion
  - Funds are being spent in line with the approved application
  - Rank and serve order is being followed
  - Alignment between the GMAP application and MUNIS is maintained
  - Established deadlines are met

Open Project Quick Reference Table

Year/Project	Period of Award	85% Obligation Deadline	All Funds Spent or Encumbered	Final Federal Cash Request Submission
Federal FY2021 GMAP: FY2022 Project 310I SY 2021-2022	July 1, 2021 – ~~Sept. 30, 2023~~ June 30, 2024	Sept. 30, 2022	~~Sept. 30, 2023~~ June 30, 2024	~~Dec. 6, 2023~~ Aug. 30, 2024
Federal FY2022 GMAP: FY2023 Project 310J SY 2022-2023	July 1, 2022 – Sept. 30, 2024	Sept. 30, 2023	Sept. 30, 2024	Nov. 15, 2024
Federal FY2023 GMAP: FY2024 Project 310K SY 2023-2024	July 1, 2023 – Sept. 30, 2025	Sept. 30, 2024	Sept. 30, 2025	Nov. 14, 2025

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Procedures to Monitor Spending

- All districts must have documentation of the process used to effectively monitor the expenditure of funds in meeting the 15% carryover provision.

- The process could be easily expanded to include monitoring spending of funds beyond meeting the 15% carryover provision.
  - Spending in line with the approved application
  - Spending down all funds before the expiration date

- Consider incorporating…
  - Regular review of the district balances spreadsheet
  - Regular GMAP/MUNIS comparison

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District Balances Spreadsheet

- The district balances spreadsheet is sent to finance officers from KDE's Division of Budget and Financial Management each month.

- The workbook includes a separate tab for each federal fiscal year with information on several different grants.
  - Total budget
  - Expenditures
  - Balance

310X

	Budget	Expenditures	Balance
District A	$1,500,000	$1,350,000	$150,000
District B	$850,000	$795,000	$55,000
District C	$3,460,000	$3,400,000	$60,000
District D	$515,000	$502,000	$13,000

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Reminders and Support for Districts

- Group reminders
  - Title I webinars
  - Title I newsletters
  - Bulk emails

- Individual reminders
  - Emails
    - Pre-deadline reminders
    - Post-deadline follow-up
  - Based on the amount of funds that have been drawn down according to the district balances spreadsheet.
    - Carryover limitation
    - Spending funds prior to end of grant period

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Questions?

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Upcoming Webinar Dates

- Thursday, March 28, 10-11 a.m. ET

- Thursday, April 25, 10-11 a.m. ET

- Thursday, May 30, 10-11 a.m. ET

- Thursday, June 27, 10-11 a.m. ET

- Thursday, July 25, 10-11 a.m. ET

- Thursday, Aug. 29, 10-11 a.m. ET

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