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2022-23 KSIS Infinite Campus mid-year training – rescheduled to Feb. 7

Submitted by Jennifer Winburn

Mid-year training will be conducted via the [KDE Media Portal](#) on Feb. 7. The training agenda will be posted later this month. For more information and the registration link, visit the [KSIS Training webpage](#).

Data Access Tracker report

Submitted by Jennifer Winburn

Infinite Campus created the [Data Access Tracker Report](#) to provide district administrators the means to monitor access to personal, private, and sensitive data. The *Data Access Tracker Report* includes information about all users who viewed one or more specific student or user’s data, when the data was viewed, and identifies the tools used to view the data. District and school staff are encouraged to use the report to help ensure only those with a “need to know” are accessing sensitive data.

2023 Infinite Campus release schedule

Submitted by Jennifer Winburn

The 2023 Infinite Campus release schedule is available on the [KSIS Home webpage](#). All updates are scheduled to occur on the second Wed. of the month with one exception. To reduce the impact on school districts at the start of the school year, the Aug. update will occur on July 26.

KDE KSIS online resources

Submitted by Holly Tracy

The [Kentucky Student Information System \(KSIS\) webpage](#) is a great resource for districts and administrators to stay informed of system enhancements and updates that meet local needs and changing federal, state and local requirements. The page offers information to answer many questions regarding Infinite Campus tools and best practices and provides a path to other webpages focused on specific topics and resource collections including:

- [Civil Rights Data Collection \(CRDC\) Information](#) – The CRDC is a local education agency (LEA) data collection. Each district is responsible for reporting and the quality of its data. The KDE assists by prepopulating available data to help minimize the burden on districts.
- [KSIS Alerts and Notifications](#) – KSIS notifications and alerts inform districts of relevant information including news, known issues, upcoming outages or releases, and advisories regarding critical elements that affect functionality and use of the system.
- [KSIS Data Standards](#) – Data standards help school districts with data standardization, data quality and data clean-up in KSIS/Infinite Campus.
- [KSIS District Contacts](#) – The KSIS points of contact are school district personnel who serve as liaisons with KDE for the student information system.
- [KSIS Forms](#) – This page contains only KDE employee access request forms for the Infinite Campus/KSIS web application and database.
- [KSIS Newsletters](#) – *KSIS Infinite Campus News* is a monthly publication that provides information for school

KDE KSIS online resources *(Continued from page 1.)*

- districts about Infinite Campus enhancements and data quality. Visit the webpage for the current and past years' publications.
- [KSIS Other Information](#) – Additional reference information is provided to enhance KSIS users' knowledge and to document processes.
- [KSIS Training](#) – KDE and Infinite Campus provide in-depth training on use of Infinite Campus. In addition to the training opportunities posted on this webpage, visit the Infinite Campus training portal at [Campus Community](#) and [Infinite Campus University \(ICU\)](#) for more Kentucky-specific training opportunities.
- [KSIS-KHEAA](#) – The Kentucky Higher Education Assistance Authority (KHEAA) administers student financial aid programs including the Kentucky Educational Excellence Scholarship (KEES) and Kentucky Dual Credit Scholarship (DCS) programs. High schools must report student eligibility data from Infinite Campus to KHEAA.
- [KSIS-KTS Data Exchange](#) – The Kentucky Tech System (KTS) data exchange is a secure, streamlined paperless system to transfer student enrollments between the student's high school and technical center that minimizes dual data entry.

KDE Data Analysis Portal includes new Assessment dashboards

Submitted by DeDe Conner

New Tableau dashboards are available for evaluating statewide assessment detail in aggregate and by student. Filters and parameters allow users to view data by test year, subject, school level, test grade, current grade, service type, proficiency level and student subgroups. The [Infinite Campus Data Analysis Portal User Guide](#) includes details of the new assessment and the previously released dashboards. New assessment dashboards include:

- State Assessment Summary (KPREP, Alt-KPREP, KSA and Alt-KSA) includes two views: 1) The aggregate view shows data aggregated for analysis by organization level, subject and grade level. It provides the number and percentage of students Novice, Apprentice, Proficient, Distinguished, or No Score by test. 2) The student detail view **includes** test scores with a vertical line to display proficiency mark. Level of proficiency is represented by the color of the bar.
- ACT College Readiness Analysis includes two views that display both ACT state administered and national scores. 1) The Composite view analyzes scores by subject level, grade tested, and school and, 2) the Student view provides detail by student. For both views, the highest score is reflected, and data can be filtered to only see state administered results. The **level** of proficiency (college ready, not college ready, no score) is represented by color of the bar.

Filters can help users view the data in the way that it is most helpful. We encourage users to play around with the filters to see different views. An option to easily revert or undo is available below the report title, at the top left. Reports can be downloaded as an image, data, or PDF. Student group detail can be downloaded by selecting the bar or area of interest.

KDE recommends limiting dashboard access to leadership level staff due to the sensitivity of data and limited licensing available. Details on granting access is available in the [Infinite Campus Data Analysis Portal User Guide](#). Contact your Infinite Campus system administrator to request access. Set up is an overnight process.

The [KDE Data Visualization webpage](#) contains helpful information about the tool and the dashboards. A special thanks goes out to the statewide school and district advisory board members who provided suggestions and helped with testing the new tools. Feedback and suggestions are welcome.

Teacher Learning Plan on Campus Passport

Submitted by Crystal Darnell

The Campus Passport Teacher Learning Plan is composed of on-demand courses that districts can utilize as onboarding or reintroduction of Infinite Campus to teachers. Courses range in complexity and allow teachers to learn at their own pace. You must have a Campus Passport account to access the training videos.

The learning plan is structured into six courses:

- Basic Navigation – This course includes basic navigation for both the new and classic look.
- Student Information – The lessons in this course expose users to various areas of *(Continued on page 3.)*

Teacher Learning Plan on Campus Passport *(Continued from page 2.)*

- student information including summary, grades, schedule and more
- Campus Instruction (Traditional Grading) – The lessons in this course cover basic navigation of the Campus Instruction toolset, as well as navigation of the Teaching Center.
- Campus Instruction (Standards-Based Grading) – Explore Campus Instruction through the lens of standards-based grading in this course.
- Campus Learning (Teacher) – This course includes a variety of lessons to help teachers utilize the features of Campus Learning.
- Behavior (End User) – The lessons in this course showcase the tools that allow users to track behavior events.

Student privacy and data security national winter webinar series

Submitted by DeDe Conner

The Student Privacy Policy Office (SPPO), through its Privacy Technical Assistance Center (PTAC), is offering a three-day virtual webinar series on student privacy and data security. The webinar series will provide opportunities to learn more about the Family Educational Rights and Privacy Act (FERPA), transparency, data security, data breach preparedness and response, and more. Register for each day of the series below. All sessions are from 2-4 p.m. (ET).

[Jan. 11 – FERPA 101 and Transparency Best Practices](#)

[Jan. 18 – FERPA 201 and Vetting Educational Technology](#)

[Jan. 25 – Data Security and Data Breach Response](#)

Training updates

For more information and registration links for the following training events, go to the [KSIS Training webpage](#).

Date	Event	Location
Feb. 7	Ky. Specific Infinite Campus mid-year training	KDE Media Portal
Jan. 11, 18, 25	Student Privacy and Data Security National Winter Webinar Series	Online webinar (See article above for details.)

Data calendar

The monthly data calendar includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure data is verified and available prior to the due date.

Due to KDE	Report	KDE Contact
Jan. 15	Kentucky Educational Excellence Scholarship (KEES) (Mid-year Graduates)	Crystal Darnell
Jan. 15	Support Education Excellence in Kentucky (SEEK) Trend Data Submission site opens for the upcoming year’s Forecast calculation	Krystal Smith
Feb. 1	Transition Data	Scott U’Sellis
Feb. 28	Local Educator Assignment Data (LEAD) Spring	Crystal Hord

School Data Services team

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Send questions or comments to the [School Data Services mailbox](#).

