

## **SRC Communication #1– 6/26/23– Monday Superintendent Message**

### **Plan Now to be School Report Card Ready**

The [Kentucky School Report Card](#) (SRC) is a federal and state requirement, but it should be more than just a compliance activity. It is an opportunity to showcase the achievements of your schools each year. Now is the time to make sure your district is SRC ready!

These three things will help you get started on the right track:

1. Ensure the appropriate people have access to the SRC website to enter collector items, verify and approve data. The [SRC Secure User Access Instructions](#) document provides specifics on user access setup. Please work with your local web app admin point of contact to set up access so SRC users will be ready when it opens.
2. Review data reports to help ensure that data is accurately reporting in Infinite Campus and other systems before data is loaded to the SRC for validation. The [Quality Assurance \(QA\) Worksheet](#) document includes a list of data reported in the School Report Card along with QA tools available to use for verification.
3. Begin compiling data to enter into the SRC collector system. The [SRC Collector Items](#) document details information on each collector item, including the [School Profile Report](#)

### **2022-2023 School Report Card Due Dates**

The review of Safe Schools data is due to be completed by July 31. Safety data has an earlier due date because it must be provided to the Center for School Safety and Office of Education Accountability by Aug. 30.

The public release of the SRC is expected to be in late October or early November this year. However, [KRS 158.6453](#), section 20 (b) requires that the School Profile Report be signed (by school-based decision making council members, principal and superintendent) and be available in the local board office by Oct. 1.

### **School Report Card Resources**

The [School Report Card Resources webpage](#) is used as a central repository for communications and resources. The SRC timeline, resources and all SRC communications will be posted to this webpage.

### **CONTACTS**

- **System questions/issues:** [BrightBytes SRC Support](#)
- **User access questions:** [KETS Service Desk](#)
- **General SRC questions:** [KDE Data Services](#)
- **Safe Schools:** [Windy Spalding](#)
- **School Profile Report:** [KDE Standards Team](#)