

## SUMMARY OF ACADEMIC ACHIEVEMENT AND FUNCTIONAL PERFORMANCE

The Summary of Performance must be developed during the final year of a student's high school education. The timing of completion of the Summary of Performance may vary depending on the student's postsecondary goals. If a student is transitioning to higher education, the Summary of Performance, with additional documentation, may be necessary as the student applies to a college or university. Likewise, this information may be necessary as a student applies for services from state agencies such as vocational rehabilitation. It is most appropriate to wait until the spring of a student's final year to provide the student with the completed documentation. The Summary of Performance may be provided to the student during an exit/transition review which can be conducted in conjunction with the transition session of the Individual Learning Plan process or in conjunction with the spring Admissions and Release Committee annual review meeting.

Student \_\_\_\_\_ Date \_\_\_\_\_

District \_\_\_\_\_ School \_\_\_\_\_

Reason for termination of eligibility:  Graduation  Exceeds Age Limit

### A. Summary of Academic Achievement and Functional Performance.

- Provide the student with a copy of his/her Individual Learning Plan.
- Provide the student with a copy of his/her most recent Individual Education Plan.

As appropriate, other documents pertaining to the Academic Achievement related to the student's postsecondary goal(s):

- Transcripts
- IEP progress data
- Academic awards
- Levels of performance
- Assessment (e.g., formal and informal)
- Other \_\_\_\_\_

As appropriate, other documents pertaining to Functional Performance pertaining to the student's postsecondary goal(s):

- Resume
- Work experiences
- IEP progress data
- Career exploration experiences
- Community Based Instruction experiences
- Assessment Results (e.g., interest, learning styles, and aptitude)
- Community Based Work Transition Program experiences
- Portfolio entries
- Other: \_\_\_\_\_

Summary Statement: (Summarize above information).

B. Recommendations as appropriate to assist the student in meeting his/her postsecondary goals:

- Copy of most recent evaluation report (Note: If student's postsecondary goal involves entering postsecondary education, ARC should consult with the Coordinator of Disability Services to determine if adult measures of cognitive abilities are required).
- Copy of most recent statement of eligibility for special education (Eligibility Report or Documentation in Conference Summary) (Note: If student's postsecondary goal involves entering postsecondary education, ARC should consult with the Coordinator of Disability Services to determine what disability documentation is needed).
- Resource manual which outlines adult agency service providers
- Specific disability agency contact information, describe \_\_\_\_\_
- Other \_\_\_\_\_

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**Signatures:**

\_\_\_\_\_  
**School Personnel Completing Summary**

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Student**

\_\_\_\_\_  
**Date**