

ARTICULATION AGREEMENT

Between

**Family & Consumer Sciences Education
Kentucky Department of Education – Office of Career & Technical Education
and
Kentucky Community & Technical College System
for Culinary Arts Programs**

I. Purpose

In an effort to provide increased education and training opportunities for students, the Kentucky Department of Education and the Kentucky Community and Technical College System have agreed to cooperate in an initiative to provide a seamless educational pathway for secondary students enrolled in the Culinary and Food Services career major. Specifically, the purpose of this agreement is to articulate the coursework and training of these students at the secondary level for college credit at KCTCS colleges offering Culinary Arts Programs.

II. Acceptance and Application of Credit

As defined by KCTCS Administrative Policy and Procedures 4.15, articulated credit is college credit awarded by the KCTCS college for successful completion of secondary courses. Articulated credit is awarded and transcribed when the student enrolls in the KCTCS college and earns a minimum of three credits in an applicable postsecondary program. Students who do not complete three credit hours in an applicable postsecondary program at the KCTCS college within three years of the last course completed at the secondary institution may be required to take a special examination or to repeat the course if there has been significant change in related technology within the time period.

A. Students will be granted KCTCS college credit if all of the following criteria is met:

1. Received a career major certificate from the Kentucky Department of Education in Culinary and Food Services.
2. Earned a 3.0 GPA or higher in all Culinary Arts courses.
3. Passed the Culinary and Food Service KOSSA Skills Standards assessment OR the Culinary Arts AAFCS Pre-PAC national assessment.
4. Submits the attached form, signed by school personnel, indicating all requirements have been met.

B. Upon successful completion of the requirements above, students will receive articulated credit for the both of following KCTCS courses:

1. CUL 100 (2 hours) Fundamentals of the Culinary Arts Profession
2. CUL 230 (3 hours) Basic Nutrition

C. In addition, students who earn the national ServSafe certificate are eligible to receive articulated credit for the following KCTCS course:

1. CUL 200 (2 hours) Sanitation and Safety

III. Term and Modification

This agreement will be reviewed by annually. KDE College and Career Readiness Branch and KCTCS agree to monitor and support the provisions of this agreement to ensure consistency, program quality and articulation for mutual benefit to the students.

IV. Signatures

Dale Winkler
Dr. Dale Winkler, Executive Director
Kentucky Department of Education

6-13-13
Date

Jay Box
Dr. Jay Box, Chancellor
KCTCS

6-20-13
Date

KCTCS ARTICULATED CREDIT FORM

Purpose of this form is to identify, review, and record courses submitted for articulated credit.

SECTION 1: COMPLETED BY THE STUDENT

INSTRUCTIONS:

STEP ONE Students should provide all of the information requested in this section (Section 1), and attach your high school transcript and submit to: *Insert Community College contact/submission information*. If there are any questions about this form, students should contact the person identified here in STEP ONE.

STEP TWO Your program coordinator may contact you to evaluate you in the classes for articulated credit. Evaluations may take the form of an exam or a demonstration of skills. Once approved, this form will be forwarded to the college's admissions/records office to post the classes on your transcript.

Name: _____ Major: _____

Student ID: _____ or Social Security Number _____ - _____ - _____

Street Address: _____

Email Address: _____ Phone #: _____

High School/ATC: _____ (High school transcript must be attached)

Course(s) Requested for Articulated Credit:

Course #	Credit Hrs	Course Name	Instructor (if known)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In order to receive articulated credit, students must successfully complete a minimum of three credit hours an applicable program of study before applying for articulated credit. Students who do not complete three credit hours within three years of the last course completed at the high school and/or ATC may be required to take a special examination or to repeat the course.

SECTION 2: COMPLETED BY COLLEGE STAFF

Dual Credit Office Approval: I certify that the course(s) listed below were offered at an approved location covered under a memorandum of agreement and that the college has credentials on file for the instructor(s) listed.

Course(s) Applying for Articulated Credit:

Course #	Credit Hrs	Course Name	Instructor	Faculty Credentials	
				Approved/Not approved	
_____	_____	_____	_____	___ Yes ___ No	
_____	_____	_____	_____	___ Yes ___ No	
_____	_____	_____	_____	___ Yes ___ No	

Review of Faculty Credentials and Date: _____

Student enrolled in certificate/diploma/degree in the field of: _____
(Circle one) _____ (Program Plan/Major)

Print Name _____ Date _____ Signature _____

Academic Dean (or Authorized Designee) Approval: I certify that I am satisfied that the above student possesses the competencies needed to receive credit for the above listed course(s).

Print Name _____ Date _____ Signature _____