

*Articulation Agreement  
Kentucky Department of Education  
Office of Career and Technical Education  
And  
Spencerian College-Louisville, Kentucky*

The Kentucky Department of Education, and Spencerian College enter into this Articulation Agreement of this 1<sup>st</sup> day of January in the year of 2016. The Kentucky Department of Education and Spencerian College will work together to provide postsecondary opportunities for the Office of Career and Technical Education (OCTE) students at Spencerian College.

*General Agreement*

The parties to this agreement will offer the advanced courses designated in their written Program of Study in the areas of Allied Health. These courses of study will conform to the curriculum guidelines developed by the Joint Curriculum Committee, consisting of the following representatives or their successors:

Laura Arnold – Office of Career & Technical Education  
Peggy Williford – Office of Career & Technical Education

Jan Gordon – Executive Director, Spencerian College - Louisville  
Linda Blair – Dean and Chief Academic Officer, Spencerian College-Louisville

Chris Douglas – Executive Director, Spencerian College - Lexington  
Joe LaMothe – Dean, Spencerian College-Lexington

The parties further agree that the Programs of Study will encourage the integration of technical and academic content in a meaningful, applied way, and that, when possible, instructors of all courses will implement applied teaching techniques as appropriate to classroom content.

The parties agree that articulated credit is defined and will be awarded at Spencerian College as follows:

1. When participating students graduate from high school and are admitted to any Spencerian College in Kentucky,

2. When the student enrolls and successfully completes the coursework in the career or major pathway program outlined in this agreement, and
3. When the student informs Spencerian College that he/she was a part of the articulation agreement with the secondary school.

The parties agree that to receive articulated credit, all students who qualify under this agreement must enroll at Spencerian College within one year of graduation from a Kentucky Department of Education program, earn a “B” or better average in the course, and successfully complete the required entrance exam at Spencerian College. In addition, the student must have successfully completed one quarter of study at the Spencerian College campus before articulated credit will appear on the college transcript.

This Articulation Agreement mirrors the course guidelines as set forth by the Kentucky Department of Education under the “General Curriculum Guidelines.” The courses satisfy the requirement for advanced standing credit are:

***Spencerian College***

***Kentucky Department of Education  
Courses:***

176	Medical Terminology	170131	Medical Terminology
172	Anatomy & Physiology	170167	Body Structures and Functions
173	Anatomy & Physiology	170167	Body Structures and Functions

The Parties agree that there will be no charge to students for any articulated credit courses in this agreement, either when the course is taken as a secondary student or when the student enrolls at Spencerian College.

The parties further agree that The Kentucky Department of Education personnel and Spencerian College personnel will strive to maintain relationships that will permit continued development, refinement and implementation of all components of the program, including evaluation, marketing, counseling, recruitment, and retention plans.

***Spencerian College Responsibilities***

Spencerian College shall be responsible for:

- Ensuring that all institutional policies apply to articulated credit courses (e.g., drop/add dates, student confidentiality, faculty/student relations, student identification for distance learning).
- Ensuring that all articulated credit courses are of the same academic quality and meet the same student learning outcomes as courses offered on campus by the college or university.
- Ensuring that each student knows that he or she is enrolling for credit in a postsecondary course.
- Registering students in articulated credit courses and maintaining academic records, including grades and transcripts.
- Tuition and other fees for courses shall be outlined in writing and provided to each student and parent/guardian prior to enrollment.

### ***Area Technology Center Responsibilities***

Area Technology Centers shall be responsible for:

- Providing detailed information to students in writing (i.e., a syllabus) consistent with the public postsecondary institution policy. This information shall include the nature of the course and the expectations and requirements that correspond to its official catalog description. Course requirement information must include course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, information on adding and dropping courses, and other related course information.
- Advertising and promoting articulated credit opportunities among qualified high school students, parents, and high school faculty.

### **Duration of Review**

This Articulation Agreement shall be effective from the date of affixing signatures and may be renewed annually one year from the date of the origination. Mutually agreeable in writing. Either party may terminate this agreement immediately for cause or may terminate without cause on 90 days written notice.

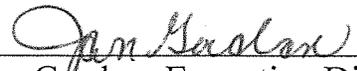
In testimony thereof, witness the duly authorized signatures of the parties hereto:

***Kentucky Department of Education***

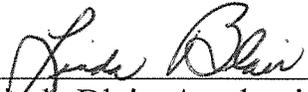
  
\_\_\_\_\_  
Stephen Pruitt, Commissioner  
Kentucky Department of Education

4/1/16  
\_\_\_\_\_  
Date

***Spencerian College-Louisville***

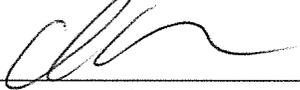
  
\_\_\_\_\_  
Jan Gordon, Executive Director

5/9/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Linda Blair, Academic Dean

5/9/16  
\_\_\_\_\_  
Date

***Spencerian College, Lexington***

  
\_\_\_\_\_  
Chris Douglas, Executive Director

5-25-16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Joe LaMothe, Dean

5-23-11  
\_\_\_\_\_  
Date

kes  
01/05/16