

Raising the Compulsory Attendance Age

Grant Application and Certification

Raising the Compulsory Attendance Age

Kentucky Senate Bill 97, raising the compulsory attendance age to 18, was passed by Kentucky General Assembly Spring of 2013 session. Adoption of this policy is voluntary until 55% (96) districts adopt the policy. At this point the statute mandates all districts adopt this policy within 2 years of reaching 55%.

\$10,000 planning & implementation grants are being made available for Kentucky school districts adopting this policy during the 2013-14 school year.

The steps to complete this required item in ASSIST is outlined within. Follow the steps to complete the task.

If at anytime you have questions you may contact:

Questions on using ASSIST

Ginger Kinnard

502.564.4403 ext. 4048

ginger.kinnard@education.ky.gov

Questions on SB97

Tom Edgett

502.564.2116

thomas.edgett@education.ky.gov

Website:

[Raising the Compulsory Attendance Age](http://education.ky.gov/school/Pages/CompAttend.aspx)

(<http://education.ky.gov/school/Pages/CompAttend.aspx>)

Step 1: Log into ASSIST



Login

Please enter your email address and password to log in.

Email Address:

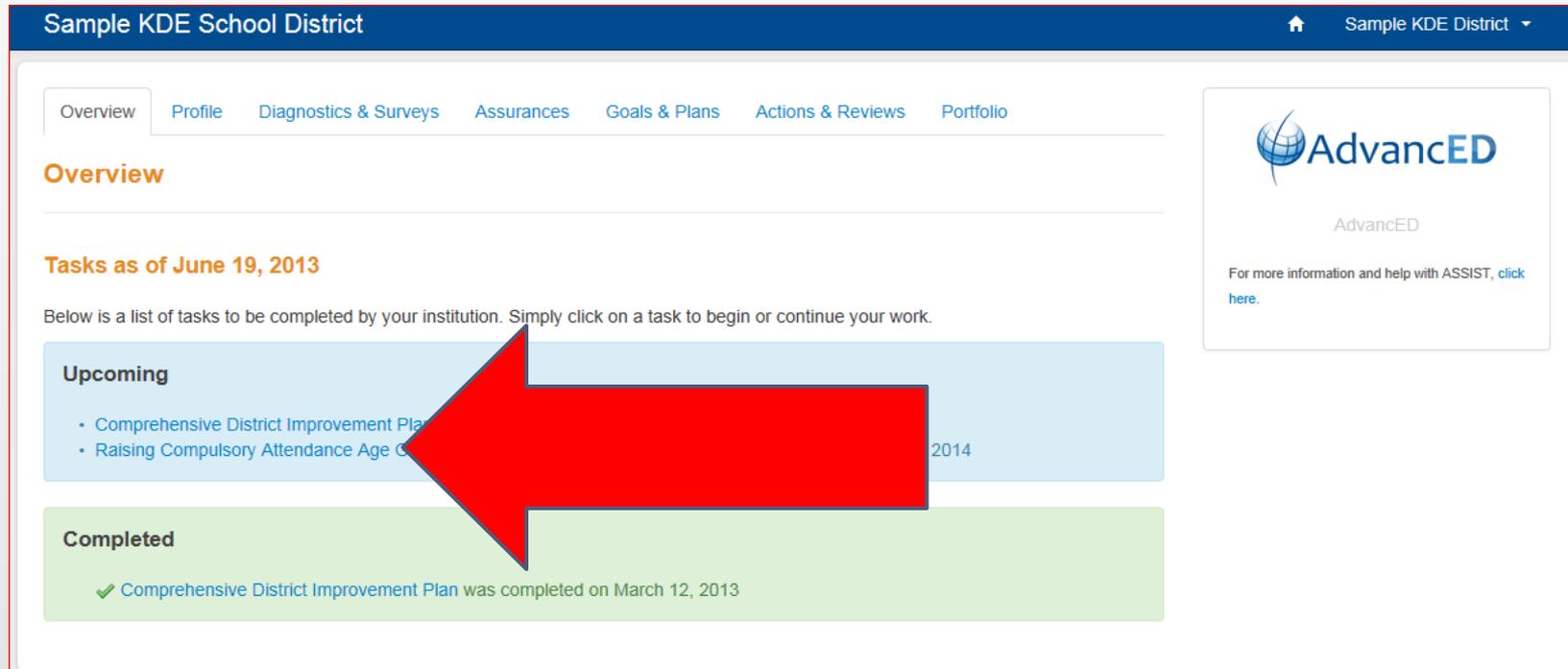
Password:

Forgot your password? [Send new password](#)

New Users

Please register to create a new account.

Step 2: Notice the **Upcoming** task due



Sample KDE School District

Home Sample KDE District

Overview Profile Diagnostics & Surveys Assurances Goals & Plans Actions & Reviews Portfolio

Overview

Tasks as of June 19, 2013

Below is a list of tasks to be completed by your institution. Simply click on a task to begin or continue your work.

Upcoming

- Comprehensive District Improvement Plan
- Raising Compulsory Attendance Age C 2014

Completed

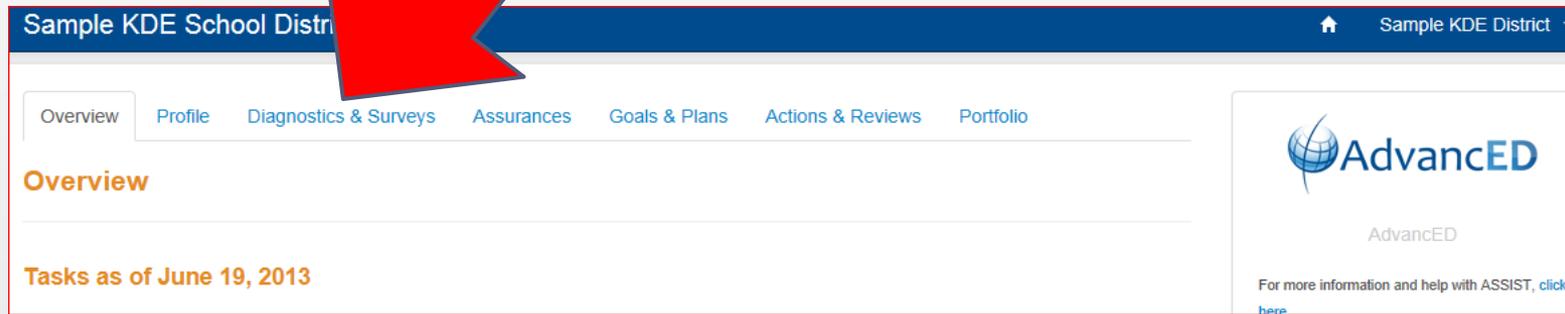
- ✓ Comprehensive District Improvement Plan was completed on March 12, 2013



AdvancED

For more information and help with ASSIST, click [here](#).

Step 3: Click on **Diagnostics and Surveys** tab



Sample KDE School Distr

Sample KDE District

Overview Profile **Diagnostics & Surveys** Assurances Goals & Plans Actions & Reviews Portfolio

Overview

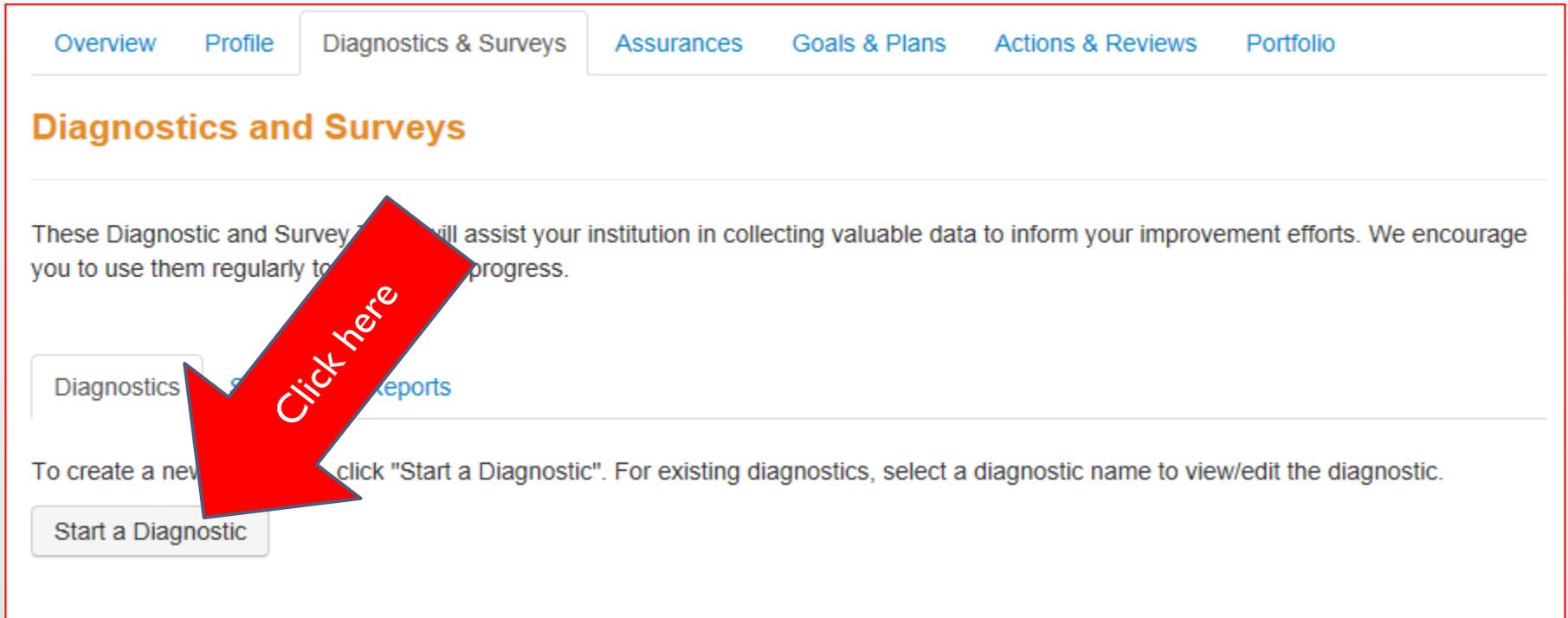
Tasks as of June 19, 2013

 AdvancED

AdvancED

For more information and help with ASSIST, [click here](#)

Step 4: Click **Start Diagnostic**



Overview Profile **Diagnostics & Surveys** Assurances Goals & Plans Actions & Reviews Portfolio

Diagnostics and Surveys

These Diagnostic and Survey Tools will assist your institution in collecting valuable data to inform your improvement efforts. We encourage you to use them regularly to track progress.

Diagnostics & Reports

To create a new diagnostic, click "Start a Diagnostic". For existing diagnostics, select a diagnostic name to view/edit the diagnostic.

Start a Diagnostic

Step 5: Select **Raising the Compulsory Attendance Age in Kentucky**



Sample KDE School District

Overview Profile **Diagnostics & Surveys** Assurances Goals & Plans Actions & Reviews Portfolio

Start a Diagnostic

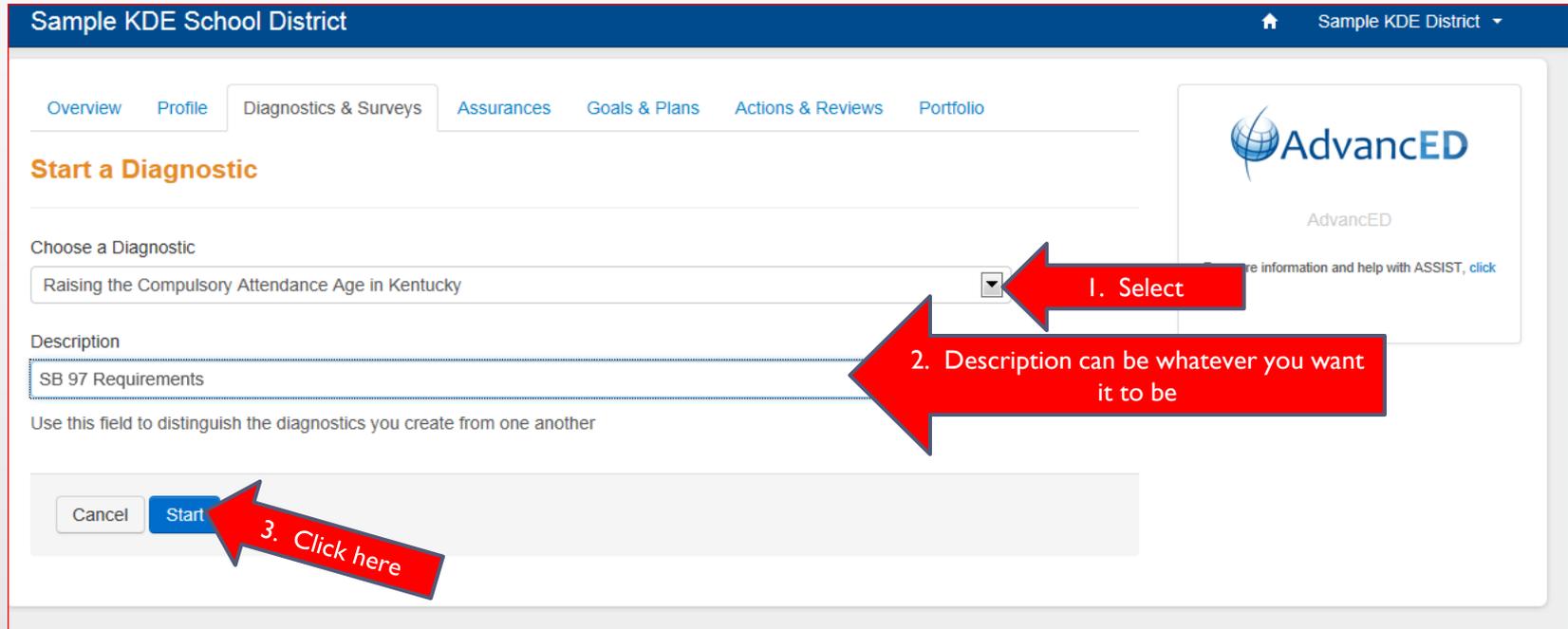
Choose a Diagnostic

- Career Advising Diagnostic
- Career Advising Diagnostic
- Comprehensive District Improvement Plan Funding and Finance Diagnostic
- Compulsory Attendance Age (Senate Bill 97)
- Executive Summary
- Improvement Plan Stakeholder Involvement
- KDE Needs Assessment
- Raising the Compulsory Attendance Age in Kentucky**
- Self Assessment
- Stakeholder Feedback Diagnostic
- Stakeholder Involvement Diagnostic - Technology
- Student Performance Diagnostic
- Technology Plan Diagnostic
- The Missing Piece

For more here.



- Step 5a:
1. Select the Diagnostic
 2. Enter Description
 3. CLICK start



Sample KDE School District

Sample KDE District

Overview Profile Diagnostics & Surveys Assurances Goals & Plans Actions & Reviews Portfolio

Start a Diagnostic

Choose a Diagnostic

Raising the Compulsory Attendance Age in Kentucky

Description

SB 97 Requirements

Use this field to distinguish the diagnostics you create from one another

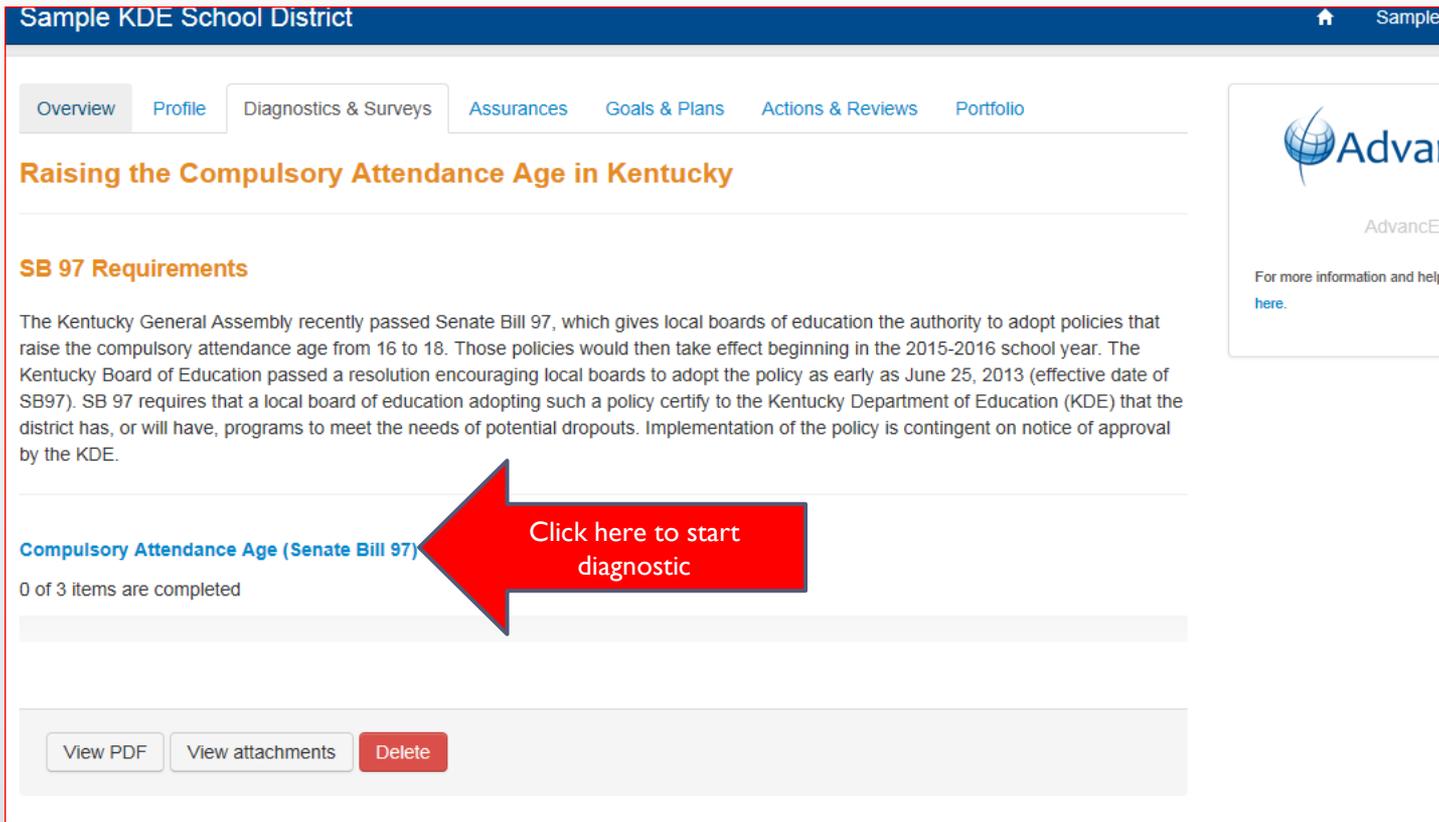
Cancel Start

1. Select

2. Description can be whatever you want it to be

3. Click here

Step 6: Proceed through the diagnostic questions and follow instructions



Sample KDE School District

Overview Profile **Diagnostics & Surveys** Assurances Goals & Plans Actions & Reviews Portfolio

Raising the Compulsory Attendance Age in Kentucky

SB 97 Requirements

The Kentucky General Assembly recently passed Senate Bill 97, which gives local boards of education the authority to adopt policies that raise the compulsory attendance age from 16 to 18. Those policies would then take effect beginning in the 2015-2016 school year. The Kentucky Board of Education passed a resolution encouraging local boards to adopt the policy as early as June 25, 2013 (effective date of SB97). SB 97 requires that a local board of education adopting such a policy certify to the Kentucky Department of Education (KDE) that the district has, or will have, programs to meet the needs of potential dropouts. Implementation of the policy is contingent on notice of approval by the KDE.

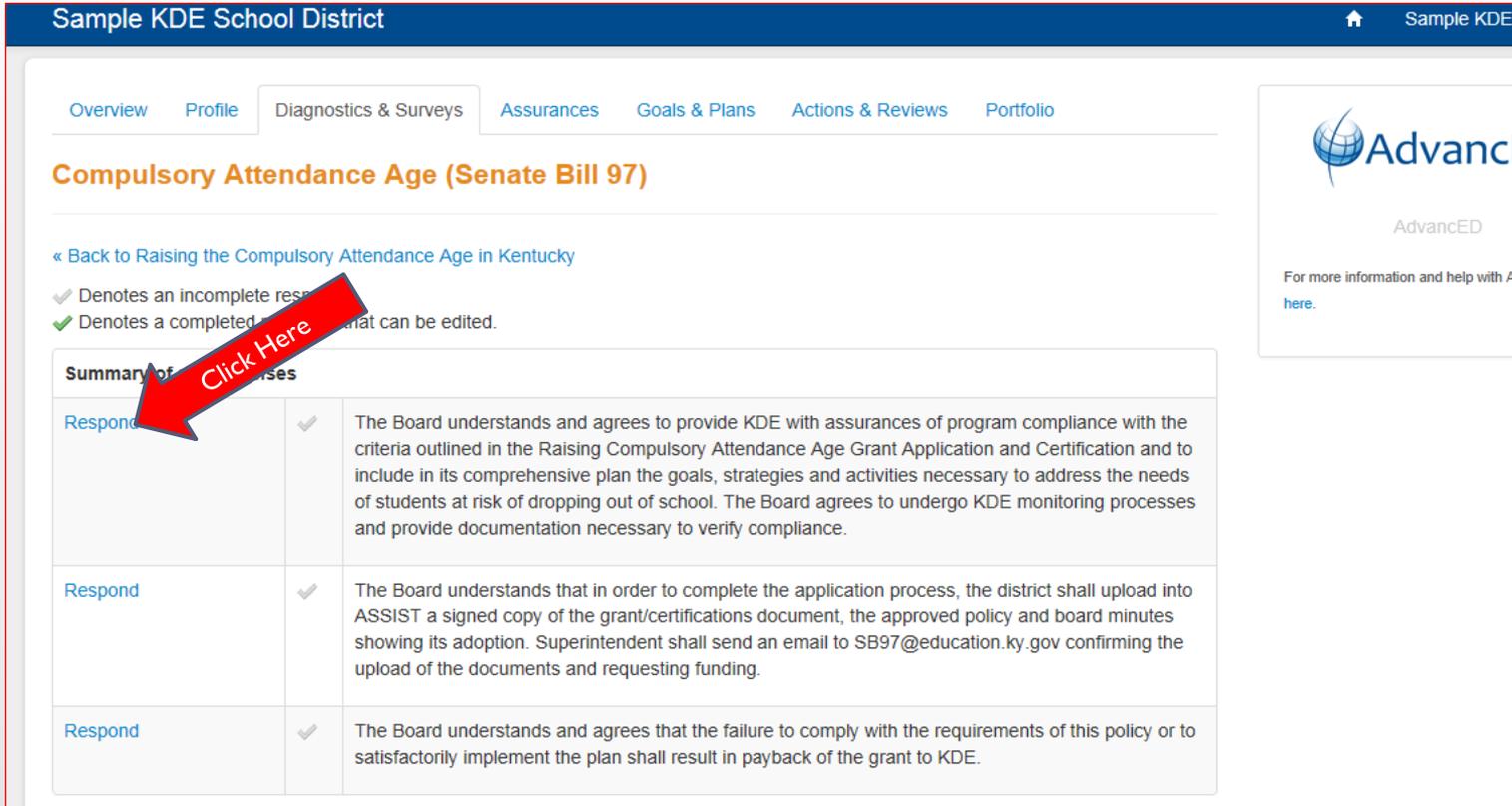
[Compulsory Attendance Age \(Senate Bill 97\)](#)

0 of 3 items are completed

View PDF View attachments Delete

Click here to start diagnostic

Step 6a: Proceed through the diagnostic questions and follow instructions



Sample KDE School District

Overview Profile Diagnostics & Surveys Assurances Goals & Plans Actions & Reviews Portfolio

Compulsory Attendance Age (Senate Bill 97)

« Back to Raising the Compulsory Attendance Age in Kentucky

✓ Denotes an incomplete response
✓ Denotes a completed response that can be edited.

Click Here

Summary of Responses		
Respond	✓	The Board understands and agrees to provide KDE with assurances of program compliance with the criteria outlined in the Raising Compulsory Attendance Age Grant Application and Certification and to include in its comprehensive plan the goals, strategies and activities necessary to address the needs of students at risk of dropping out of school. The Board agrees to undergo KDE monitoring processes and provide documentation necessary to verify compliance.
Respond	✓	The Board understands that in order to complete the application process, the district shall upload into ASSIST a signed copy of the grant/certifications document, the approved policy and board minutes showing its adoption. Superintendent shall send an email to SB97@education.ky.gov confirming the upload of the documents and requesting funding.
Respond	✓	The Board understands and agrees that the failure to comply with the requirements of this policy or to satisfactorily implement the plan shall result in payback of the grant to KDE.

AdvancED

For more information and help with A
here.

1. Click on “Respond” to provide required response

Step 6b: Response 1 (instructions below)

Sample KDE School District Sample KDE

Overview
Profile
Diagnostics & Surveys
Assurances
Goals & Plans
Actions & Reviews
Portfolio

Respond

[« Back to Compulsory Attendance Age \(Senate Bill 97\)](#)

1. The Board understands and agrees to provide KDE with assurances of program compliance with the criteria outlined in the Raising Compulsory Attendance Age Grant Application and Certification and to include in its comprehensive plan the goals, strategies and activities necessary to address the needs of students at risk of dropping out of school. The Board agrees to undergo KDE monitoring processes and provide documentation necessary to verify compliance.

Yes
 No

Comments

600 characters left

Upload Document

Attachment Name

Browse...

Save and Continue


11

1. Read the diagnostic and answer YES or NO to the statement
2. Enter comments if you have them (it will not hinder moving forward if you do not enter)
3. Upload supporting documentation (OPTIONAL – not required)
4. REMEMBER to CLICK “SAVE AND CONTINUE”

Step 6c: Response 2 (instructions below)

Sample KDE School District
Sample KDE District

[Overview](#)
[Profile](#)
[Diagnostics & Surveys](#)
[Assurances](#)
[Goals & Plans](#)
[Actions & Reviews](#)
[Portfolio](#)

Respond

[← Back to Compulsory Attendance Age \(Senate Bill 97\)](#)

2. The Board understands that in order to complete the application process, the district shall upload into ASSIST a signed copy of the grant/certifications document, the approved policy and board minutes showing its adoption. Superintendent shall send an email to SB97@education.ky.gov confirming the upload of the documents and requesting funding.

Upload the minutes from the board meeting when policy was adopted.

Yes
 No

Comments

600 characters left

Upload Document

Attachment Name

< Previous



AdvancED

For more information and help with ASSIST, click [here](#).

1. Read the diagnostic and answer YES or NO to the statement
2. Send email to SB97@education.ky.gov (text for this email can be found on the last page of this document)
3. Upload supporting documentation as stated (if more than one page these documents will need to be combined into 1 document)
4. REMEMBER to CLICK “SAVE AND CONTINUE”

Step 6d: Response 2 (instructions below)

Sample KDE School District
Sample KDE District

Overview
Profile
Diagnostics & Surveys
Assurances
Goals & Plans
Actions & Reviews
Portfolio

Respond

[« Back to Compulsory Attendance Age \(Senate Bill 97\)](#)

3. The Board understands and agrees that the failure to comply with the requirements of this policy or to satisfactorily implement the plan shall result in payback of the grant to KDE.

Upload the signed policy/application.

Yes
 No

Comments

600 characters left

Upload Document

Attachment Name

Browse...

< Previous
Save and Continue

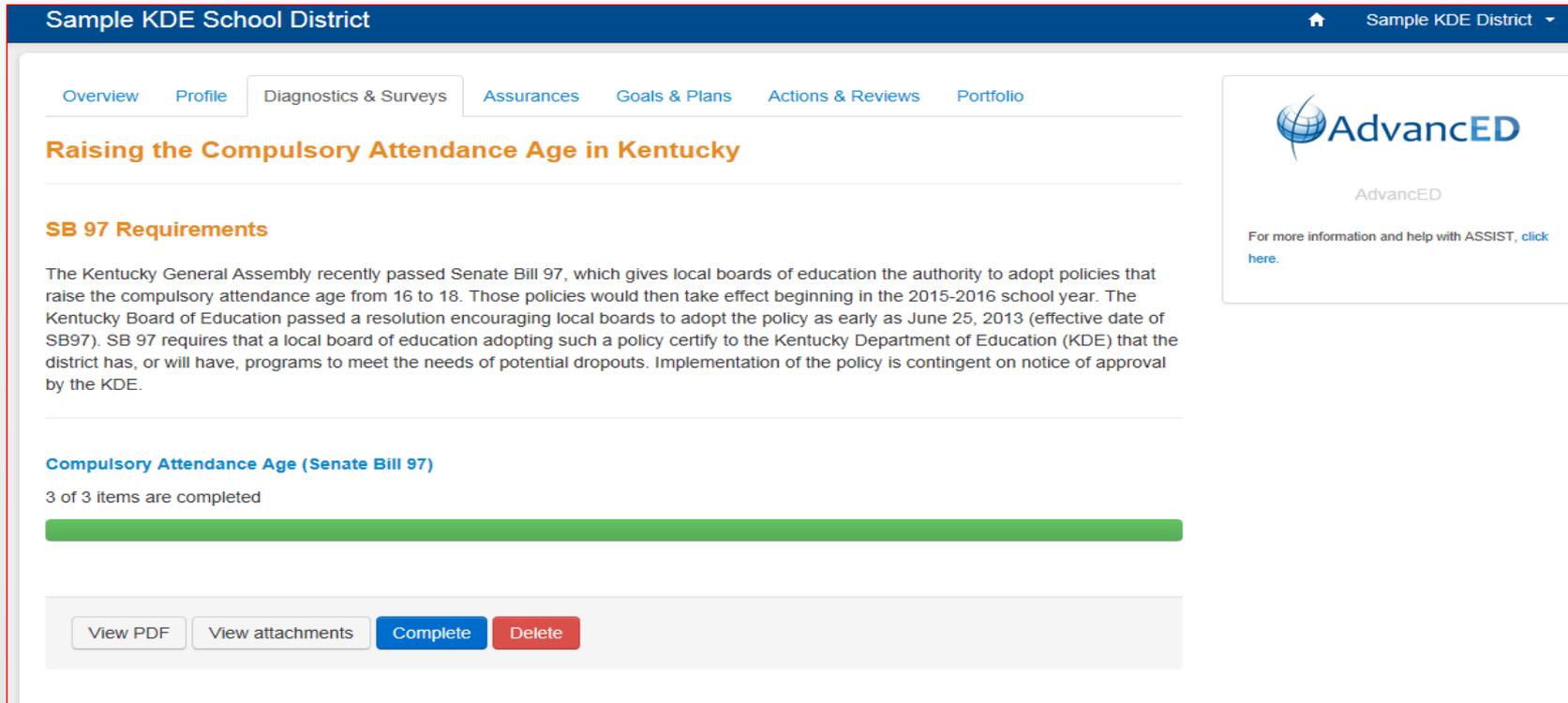


AdvancED

For more information and help with ASSIST, click [here](#).

1. Read the diagnostic and answer YES or NO to the statement
2. Send email to SB97@education.ky.gov (text for this email can be found on the last page of this document)
3. Upload supporting documentation as stated (if more than one page these documents will need to be combined into 1 document)
4. REMEMBER to CLICK "SAVE AND CONTINUE"

Step 6e: Completing Diagnostic



Sample KDE School District

Overview Profile **Diagnostics & Surveys** Assurances Goals & Plans Actions & Reviews Portfolio

Raising the Compulsory Attendance Age in Kentucky

SB 97 Requirements

The Kentucky General Assembly recently passed Senate Bill 97, which gives local boards of education the authority to adopt policies that raise the compulsory attendance age from 16 to 18. Those policies would then take effect beginning in the 2015-2016 school year. The Kentucky Board of Education passed a resolution encouraging local boards to adopt the policy as early as June 25, 2013 (effective date of SB97). SB 97 requires that a local board of education adopting such a policy certify to the Kentucky Department of Education (KDE) that the district has, or will have, programs to meet the needs of potential dropouts. Implementation of the policy is contingent on notice of approval by the KDE.

Compulsory Attendance Age (Senate Bill 97)

3 of 3 items are completed

View PDF View attachments **Complete** Delete

1. If all items are completed you will see a solid green line indicating "2 of 2 items" have been completed
2. Click COMPLETE
3. To complete the diagnostic click "yes complete" in the pop-up box



Step 6f: Diagnostic complete

Sample KDE School District Sample KDE District

Overview
Profile
Diagnostics & Surveys
Assurances
Goals & Plans
Actions & Reviews
Portfolio

Raising the Compulsory Attendance Age in Kentucky

Success! The Diagnostic has been completed.

SB 97 Requirements

The Kentucky General Assembly recently passed Senate Bill 97, which gives local boards of education the authority to adopt policies that raise the compulsory attendance age from 16 to 18. Those policies would then take effect beginning in the 2015-2016 school year. The Kentucky Board of Education passed a resolution encouraging local boards to adopt the policy as early as June 25, 2013 (effective date of SB97). SB 97 requires that a local board of education adopting such a policy certify to the Kentucky Department of Education (KDE) that the district has, or will have, programs to meet the needs of potential dropouts. Implementation of the policy is contingent on notice of approval by the KDE.

The diagnostic you are attempting to access had already been completed and you cannot make changes to its contents. The diagnostic needs to be reopened before you can access it.

View PDF
View attachments
Reopen
Delete



AdvancED

For more information and help with ASSIST, [click here](#).

1. Verification of the diagnostic completion will be shown on the screen
2. Questions about your funding should be directed to Tom Edgett at 502.564.2116

Step 7: Email to KDE

Step 6c requires that an email be sent to KDE to verify your application submission

Send email to: SB97@education.ky.gov

Email text:

This email is to serve as an official request for our district to receive one of the \$10,000 planning and implementation grants from the Kentucky Department of Education to raise the compulsory attendance age to 18.

With this email we are also stating that our local board of education has passed such policy, documentation has been uploaded into ASSIST and we have completed the assurance for this policy within ASSIST.