



KENTUCKY DEPARTMENT OF EDUCATION
Capital Plaza Tower, 500 Mero Street, Frankfort, KY 40601

MEMORANDUM

Date: September 2, 2016

To: All Local School District Auditors

From: Donna Duncan, Division Director
Division of District Support *DD*

Re: A-133 Audit Review Findings for FY 2014-2015

The Office of the Auditor of Public Accounts (APA), under contract with the Kentucky Department of Education (KDE), has reviewed the FY 2015 audit report(s) for technical compliance and adherence to reporting standards and contract requirements. The APA used the *Guide for Review of Financial Audit Engagements* approved by KDE. This guide was derived from the recommended reporting format contained in the AICPA Audit Guide, *Government Auditing Standards and OMB Circular A-133 Audits*. The summary results from the review can be found in the *Independent Accountant's Report on Applying Agreed-Upon Procedures to the Kentucky Department of Education, A-133 Desk Reviews for the Fiscal Year Ending June 30, 2015, Audit Reports* located on APA's web site at:
http://apps.auditor.ky.gov/Public/Audit_Reports/Archive/2015kde-a133deskreviewsaup.pdf

Enclosed are the findings of the review. All audits are either classified as acceptable, acceptable with deficiencies, or technically deficient. Any audit report classified as **technically deficient** is required to be revised and reissued by the auditor correcting **all findings and deficiencies** identified during the A-133 Desk Review. The **entire revised audit report** shall be resubmitted to the local board, KDE and all other parties to whom the original audit report was submitted within **thirty (30) days of this notification** from KDE. Individual revised audit report pages **will not** be accepted.

Please **notify KDE** if you have questions or comments regarding the findings. If additional fieldwork is conducted, please reissue the field work and issue dates. Please refer to the FY 2015 findings as you conduct and submit your FY 2016 audit reports, to ensure that the same findings **are not repeated**. All communication is maintained in the permanent file of each district.

This memo will also be sent to district superintendents and finance officers, notifying them that uncorrected repeat findings by the firm may result in the district's future audit contract not being approved and executed by the State Committee for School District Audits.

If the reviewer found that you did not use the correct title, CFDA number, or cluster for a federal grant, please refer to the federal Catalog website at <https://www.cfda.gov/> and the applicable Compliance Supplement website at: <http://www.whitehouse.gov/omb/circulars>.

If you have any questions, please contact Kim Carter at kimberly.carter@education.ky.gov or Nicole Vanover at misty.vanover@education.ky.gov.