1 **Education and Workforce Development Cabinet**

2 **Kentucky Board of Education**

3 **Department of Education**

4 **(Amendment)**

5 **703 KAR 5:140. Requirements for school and district report cards.**

6 RELATES TO: KRS 158.031, 158.6453(20) [~~158.6453(13)~~]

7 STATUTORY AUTHORITY: KRS 158.6453(20) [~~158.6453(13)~~]

8 NECESSITY, FUNCTION, AND CONFORMITY:

9 KRS 158.6453(20) [~~158.6453(13)~~] requires the Kentucky Board of Education to promulgate an

10 administrative regulation to define the implementation and the components of a school and

11 district report card that clearly communicates with parents and the public about school and

12 district performance. This administrative regulation establishes the standards for a school and

13 district report card.

14 Section 1. Definitions. (1) "Average student/teacher ratio" means the total enrollment of the

15 school (end of year membership) divided by the number of teachers on a full-time equivalent

16 (FTE) basis, not including administrators, guidance counselors, or media specialists.

17 (2) "Average years of experience" means the average number of years of professional experience

18 of classroom teachers excluding certified staff such as administrators, guidance counselors, or

19 media specialists.

1 (3) "Base year" means the academic year immediately preceding the publication of the school
2 report card components.
3 [~~(4) "Content-focused professional development" means professional development that is teacher~~
4 ~~focused, discipline-based and content grounded, and provides teachers with in-depth learning~~
5 ~~experiences in the chosen core discipline.~~]
6 (4) [~~(5)~~] "Core academic subject" means English, reading or language arts, mathematics, science,
7 foreign language, civics and government, economics, arts, history, and geography.
8 (5) [~~(6)~~] "District report card" means the summary of district and school information that may be
9 published in the newspaper with the largest paid circulation in the county in which the district
10 resides.
11 (6) [~~(7)~~] "School" means an institution as defined in KRS 160.345(1)(b).
12 (7) [~~(8)~~] "School report card" means the compilation of school information to be published on
13 the Kentucky Department of Education Web site and linked to school Web sites or in a printed
14 copy if requested.
15 (8) [~~(9)~~] "School safety data" means a list of components as established in Section 2 of this
16 administrative regulation, critical to providing for a safe school environment for students and
17 school staff.
18 (9) [~~(10)~~] "Spending per student - district" means the current expenditures made divided by the
19 total primary through grade twelve (12) end of year average daily attendance in the district.
20 (10) [~~(11)~~] "Spending per student - school" means the current expenditures made divided by the
21 end-of-year average daily attendance in the school.
22 (11) [~~(12)~~] "Spending per student - state" means the current expenditures made divided by the
23 total primary through grade twelve (12) end of year average daily attendance in the state.

1 (12) [~~(13)~~] "Total enrollment" means the number of primary through grade twelve (12) students
2 enrolled in a school or district as reported by the local superintendent at the close of the year.
3 Section 2. School Report Card. (1) A school report card shall be published on the Kentucky
4 Department of Education Web site and linked to school Web sites. The school report card shall
5 be printed by the school upon request.
6 (2) A school report card shall include the following information:
7 (a) The name and address of the school, the name of its principal, and telephone, fax and e-mail
8 contact information, all of which shall be current;
9 (b) The total enrollment of the school
10 (c) The school level results of all components of the Unbridled Learning: College/Career-Ready
11 for All Accountability System [~~Commonwealth Accountability Testing System~~];
12 [~~(d) The school level results of state-sanctioned performing arts competitions or other state-~~
13 ~~sanctioned academic or speech competition, if applicable;~~]
14 (d) [~~(e)~~] Teacher qualification information, including:
15 [~~1. The percent of classes taught by teachers participating in content-focused professional~~
16 ~~development related to the content being taught during the base year;~~]
17 1. [~~2.~~] Average years of teaching experience;
18 2. [~~3.~~] Percentage of teachers with emergency or provisional certification;
19 3. [~~4.~~] Percentage of core academic subject classes not taught by highly qualified teachers;
20 4. [~~5.~~] The number of teachers certified by the National Board for Professional Standards; and
21 5. [~~6.~~] The professional qualifications of all teachers expressed as percentages, including
22 bachelors, masters, Rank I, specialist, and Ph.D. or Ed.D. degrees;
23 (f) School safety data including:

1 1. Whether visitors are required to sign in;

2 2. Whether all parents receive the district discipline code;

3 [~~3. What procedures are in place for drug and weapons detection;~~]

4 3. [~~4.~~] The percentage of classrooms with telephones able to access outside lines; and

5 4. [~~5.~~] Data detailing safety violations of 1st Degree [~~aggravated~~] assault (with intent to cause

6 injury), drug abuse, and weapons. The safety data shall include:

7 a. The number of incidents; and

8 b. The number of students suspended or expelled for that kind of incident;

9 (g) Student resource data including:

10 1. Spending per student at the school, district and state level;

11 2. Average student to teacher ratios at the school, district, and state level;

12 3. Student to internet connected instructional computer ratios at the school, district and state

13 level;

14 4. Percentage of computers meeting the Department's annual survey for minimal standards for

15 computers. [~~five (5) years old or less and~~

16 ~~5. Description of integration of technology into instruction;~~]

17 (h) Parental involvement information including:

18 1. Number of students whose parent or guardian had at least one (1) teacher conference;

19 2. Number of parents and guardians voting in school council elections;

20 3. Number of parents and guardians serving on the school council or its committees; and

21 4. Number of school-related volunteer hours;

22 [(~~i) A narrative describing to the public actions being taken to address issues in equity related to~~

23 ~~the delivery of educational services to all students; and~~]

1 i. ~~[(j)]~~ The names of members of the current year school council with contact information,
2 including telephone numbers or e-mail addresses where the members can be reached for
3 questions or comments.
4 [~~(k) Hyperlink to the current Comprehensive School Improvement Plan (CSIP) if on the school~~
5 ~~Web site, or the CSIP available for examination in school.]~~
6 Section 3. As accurate, reliable data become available from student information systems, the
7 Kentucky Department of Education shall link school, district, and state data to the school and
8 district report cards, including existing reports, participation, and performance in Advanced
9 Placement (AP) [~~advanced placement]~~ **tests and** courses, [~~the issuance of commonwealth~~
10 ~~diplomas, participation in gifted and talented programs and participation in special education~~
11 ~~with instructional and testing accommodations, all]~~ disaggregated to the extent permitted under
12 KRS 160.700-160.730, which protects the confidentiality of an individual student's educational
13 records.
14 Section 4. District Report Card. (1) A district report card shall include a district level summary of
15 all school data required on the school report card and shall be the aggregation of the school
16 report cards by grade level.
17 ~~(2) The district report card shall include a narrative describing to the public actions being taken~~
18 ~~to address issues in equity related to the delivery of educational services to all students.~~
19 (2) ~~[(3)]~~ The district report card shall include the names and appropriate addresses of the district
20 superintendent and members of the local board of education.
21 (3) ~~[(4)]~~ The district report card shall contain the federal accountability [~~Adequate Yearly~~
22 ~~Progress (AYP)]~~ status of all district schools and the percentage of core academic subject classes
23 not taught by highly qualified teachers aggregated and disaggregated by high poverty compared

1 to low poverty schools (schools in the top quartile of poverty and the bottom quartile of poverty
2 in the state).
3 (4) ~~[(5)]~~ The district report card shall include a list of district schools with primary programs and
4 the number of students in each school, requiring five (5) years to complete the primary program.
5 (5) ~~(6) The district report card shall be linked to the District Comprehensive Improvement Plan~~
6 ~~and other Web-based reports detailing district academic performance when these reports become~~
7 ~~available.~~
8 Section 5. Reporting Requirements; Timelines. (1) Prior to publication the principal and the
9 superintendent or a designee shall review and approve the text and data provided for the school
10 and district report cards. The school report card and district report card shall be published on the
11 Kentucky Department of Education Web site and school and district Web sites and shall be
12 supplied by the school and districts in printed format if requested.
13 Section 6. Verification; Audits. The Department of Education shall conduct an audit of school
14 and district report cards for compliance with the provisions of this administrative regulation.
15 School and district report card components generated at the school and district shall be delivered
16 to the Department of Education upon request.
17 Section 7. Noncompliance. (1) Noncompliance shall include unauthorized alteration of data or
18 falsification of data.
19 (2) If a school or district publishes incorrect information in a component of the report card, it
20 shall supply corrected information to the audience that received the incorrect information, using
21 the same medium by which it conveyed the original information.