

Guidance on SBDM training changes, additions

The window for the SBDM Training Verification Database has closed. If any SBDM Coordinator needs to make changes or additions they can contact sharma.aitken@education.ky.gov directly. This includes all trainings for those elected through special elections; either through a council member resigning or through minority elections.

Per statute, the required six (6) hour training for new council members needs to be completed within 30 days after the beginning of the service year for which they are elected. The required three (3) hour training for experienced members needs to be completed within 120 days.

FAQ's regarding minority elections

- When is a council required by statute to have minority representation?

Schools with 8 percent or more student minority population shall have at least one minority representative on the school council.

- Who is responsible to ensure minority representation if a school council is required to have a minority member and has not elected one during the initial election cycle and/or the principal is not a minority?

The principal will be responsible for carrying out the following:

- *The principal shall call for nominations and shall notify the parents of students of the date, time, and location of the election to elect a minority parent to the council by ballot; all minority parents with students enrolled and pre-registered for the school are eligible to serve as council members; and*
- *Allowing the teachers in the*

building to select one (1) minority teacher to serve as a teacher member on the council.

- What if a school has no minority teachers?
If the school has no minority teachers, the school faculty shall select, by majority, an additional teacher member to the school council to represent the minority student population. The council will still need a minority parent to serve as the minority parent representative.
- If a school has attempted to get a minority teacher to serve on the council, but none are willing or the school only has one minority and they are unavailable or unwilling to serve, what happens to the minority seat?

If the minority teacher(s) is unavailable or unwilling to serve on the council, the position is listed as vacant. A non-minority teacher cannot be substituted

to serve as a minority representative. The position should also be listed as a vacancy in the SBDM verification database.

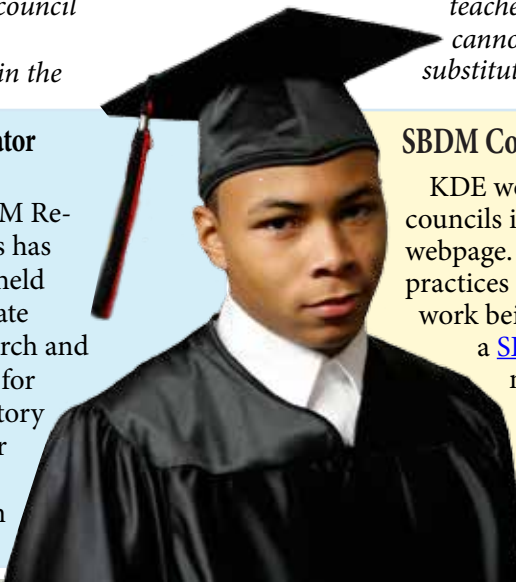
- If no minority parent or teacher were elected in the general election, and a special election is needed, will the school need to apply for an Alternative Model application since the result would be an increase from six members?

An election for minority representation will result in an increase from six members to eight members on a single council. This does not require an Alternative Model application to be filed as this is fulfilling the statute for minority representation. If the position is not filled by the verification deadline, Nov 1, it should be listed as a vacancy. Please contact the [SBDM consultants](#) with updates regarding this vacancy and trainings.

Further Election Guidance can be found in the SBDM Election Guide located [here](#).

2015 SBDM Regional Coordinator Trainings coming

Planning for the 2015 SBDM Regional Coordinator Trainings has begun. The trainings will be held at different sites across the state throughout the month of March and will provide re-endorsement for SBDM trainers and introductory training and endorsement for new coordinators. More information will be provided in future newsletters.



SBDM Council Spotlights needed

KDE would like to begin spotlighting school councils in the monthly newsletter and on the SBDM webpage. Any council wishing to share some best practices or that would like to share with the state the work being done, please send your submission to a [SBDM consultant](#). Include in the email the name of the school being nominated and the reason the school council should be spotlighted. The chosen school council will appear in our next SBDM Newsletter and be listed on our webpage under

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SBDM Council Spotlight. A notification will be sent to the school and SBDM coordinator prior to publication.

Parent, Community Involvement resources

Parent and community involvement is imperative to the success of students and schools. In an effort to assist districts with parent and community involvement, below is a list of parent and community involvement links that contain ideas, resources, and tips.

[The Missing Piece of the Proficiency Puzzle: Recommendations for Involving Families and Community in Improving Student Achievement](#)

[Partners in Education A Dual Capacity-Building Framework for Family-School Partnerships](#)

Family and Community Engagement guidance and resources provided by the U.S. Department of Education can be located [here](#).

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