# BARDSTOWN INDEPENDENT SCHOOL DISTRICT

## BASIC FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION, AND INDEPENDENT AUDITOR'S REPORTS

## YEAR ENDED JUNE 30, 2013

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# AUDIT REPORT
# YEAR ENDED JUNE 30, 2013

## TABLE OF CONTENTS


Page

**Independent Auditor's Report** ..... 1-2

**Management's Discussion and Analysis** ..... 3-8

**Basic Financial Statements:**

**Government-wide Financial Statements:**

Statement of Net position ..... 9

Statement of Activities ..... 10

**Fund Financial Statements:**

Balance Sheet – Governmental Funds ..... 11

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net position ..... 12

Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds ..... 13

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities ..... 14

Statement of Net position – Proprietary Funds ..... 15

Statement of Revenues, Expenses, and Changes in Retained Earnings – Proprietary Funds ..... 16

Statement of Cash Flows – Proprietary Funds ..... 17

Statement of Fiduciary Net position – Fiduciary Funds ..... 18

Statement of Changes in Fiduciary Net position – Fiduciary Funds ..... 19

**Notes to the Basic Financial Statements** ..... 20-31

**Supplementary Information:**

Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund ..... 32

Schedule of Expenditures of Federal Awards ..... 33

Notes to Schedule of Expenditures of Federal Awards ..... 34

Combining Balance Sheet For Non-Major Governmental Funds ..... 35

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Non-Major Governmental Funds ..... 36

TABLE OF CONTENTS (CONTINUED)

Schedule of Receipts, Disbursements, and Cash Balances – All Activity Funds ..... 37

Schedule of Receipts, Disbursements, and Cash Balances – High School Activity Fund ..... 38-40

**Schedule of Findings and Questioned Costs** ..... 41

**Schedule of Prior Year Audit Findings** ..... 42

**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*** ..... 43-44

**Independent Auditor's Report on Compliance For Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133** ..... 45-46

**Management Letter** ..... 47

**Letter to Those Charged with Governance** ..... 48-49

# BROWN & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS
FINANCIAL ADVISORS & BUSINESS CONSULTANTS

442 East Stephen Foster Avenue - Bardstown, Kentucky 40004 - Telephone (502) 349-3000 - Fax (502) 349-2059

William G. Brown, CPA - W. Gilbert Brown III, CPA

## INDEPENDENT AUDITOR'S REPORT

Members of the Board of Education
Bardstown Independent School District
Bardstown, Kentucky

Kentucky State Committee for School District Audits
Frankfort, Kentucky

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Bardstown Independent School District (District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements prescribed by the Kentucky State Committee for School District audits in *Appendices I through IV of the Independent Auditor's Contract.* Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Bardstown Independent School District as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-8 and 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Governmental Auditing Standards*, we have issued our report dated October 2, 2013, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Brown & Company CPA's*

Bardstown, Kentucky
October 2, 2013

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT – BARDSTOWN, KENTUCKY
# MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)
# YEAR ENDED JUNE 30, 2013

The discussion and analysis of Bardstown Independent School District's (District) financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to review the School District's financial performance as a whole. Readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the School District's financial performance.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in the Statement No. 34 *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* issued in June 1999.

## FINANCIAL HIGHLIGHTS

- The ending cash balance for the District was $1.6 million in 2013. The ending cash balance for the District was $2.1 million in 2012.

- The General Fund had $20.1 million in revenue, which primarily consisted of the state program (SEEK), state on-behalf payments, and property, utility, and motor vehicle taxes. Excluding interfund transfers, there were $20.9 million in General Fund Expenditures.

## USING THIS ANNUAL REPORT

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

### Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements outline functions of the District that are principally supported by property taxes and intergovernmental revenues (governmental activities). The governmental activities of the District include instruction, support services, operation and maintenance of plant, student transportation and operation of non-instructional services. Fixed assets and related debt is also supported by taxes and intergovernmental revenues.

The government-wide financial statements can be found on pages 9-10 of this report.

### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. There is a state mandated uniform accounting system and chart of accounts for all Kentucky public school districts utilizing the MUNIS administrative software. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into three categories: governmental, proprietary and fiduciary funds. The proprietary funds are our food service operation, the day care operation and the adult education operation. The only fiduciary funds are agency funds. All other activities of the District are included in the governmental funds.

The basic governmental fund financial statements can be found on pages 11-14 of this report.

**Notes to the Basic Financial Statements**
The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 20-31 of the report.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by $4.3 million as of June 30, 2013.

The largest portion of the District's net position reflects its investment in capital assets (e.g., land and improvements, building and improvements, vehicles, furniture and equipment and construction in progress); less any related debt used to acquire those assets that are outstanding. The District uses these capital assets to provide services to its students; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The District's financial position is the product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets, and the depreciation of capital assets.

**Net Position for the periods ending June 30, 2013 and 2012**
**(Table 1)**

| | Governmental Activities | | Business-Type Activities | | Total Primary Government | |
|---|---|---|---|---|---|---|
| | 2013 | 2012 | 2013 | 2012 | 2013 | 2012 |
| Current And Other Assets | $ 2,117,286 | $ 2,077,808 | $ 682,144 | $ 695,304 | $ 2,799,430 | $ 2,773,112 |
| Capital Assets | 23,469,960 | 24,258,986 | 166,991 | 185,189 | 23,636,951 | 24,444,175 |
| Total Assets | $25,587,246 | $ 26,336,794 | $ 849,135 | $ 880,493 | $26,436,381 | $ 27,217,287 |
| Long-Term Debt | $20,285,968 | $ 20,722,248 | $ - | $ - | $20,285,968 | $ 20,722,248 |
| Other Liabilities | 1,814,771 | 1,674,205 | - | 6,034 | 1,814,771 | 1,680,239 |
| Total Liabilities | $22,100,739 | $ 22,396,453 | $ - | $ 6,034 | $22,100,739 | $ 22,402,487 |
| **Net Position** | | | | | | |
| Investment In Capital Assets | $ 1,835,565 | $ 2,288,922 | $ 166,991 | $ 185,189 | $ 2,002,556 | $ 2,474,111 |
| Reserved For Construction | - | - | - | - | - | - |
| Reserved For Other Purposes | 4,116 | - | - | - | 4,116 | - |
| Reserved For Sick Leave | 89,124 | - | - | - | 89,124 | - |
| Restricted | - | - | 682,144 | 689,270 | 682,144 | 689,270 |
| Unrestricted | 1,557,702 | 1,651,418 | - | - | 1,557,702 | 1,651,418 |
| **Total Net Position** | $ 3,486,507 | $ 3,940,340 | $ 849,135 | $ 874,459 | $ 4,335,642 | $ 4,814,799 |

**Comments on Budget Comparisons**

- The District's total revenues for the fiscal year ended June 30, 2013, net of inter-fund transfers and bond proceeds, were $27.1 million.
- General fund budget compared to actual revenue varied from line item to line item with the ending actual balance being $4.2 million more than budget or approximately 26%. The variance is primarily explained by unbudgeted on-behalf payments made by the State of Kentucky in the amount of $4.0 million for employee retirement and insurance.
- General fund budget expenditures to actual varied significantly in Instruction. The variance for instructional expenses is caused by the state on-behalf payments detailed above.

Summary of Changes in Net Position for the periods ending June 30, 2013 and 2012
(Table 2)

| | Governmental Activities | | Business-Type Activities | | Total Primary Government | |
|---|---|---|---|---|---|---|
| | 2013 | 2012 | 2013 | 2012 | 2013 | 2012 |
| **Revenues** | | | | | | |
| **Program Revenues:** | | | | | | |
| Charges for services | $ 140,106 | $ 276,680 | $ 841,372 | $ 822,095 | $ 981,478 | $ 1,098,775 |
| Operating grants and contributions | 16,060,283 | 16,192,381 | 1,422,032 | 1,469,171 | 17,482,315 | 17,661,552 |
| Capital grants and contributions | - | - | - | - | - | - |
| **General Revenues:** | | | | | | |
| Property taxes | 6,102,971 | 5,889,061 | - | - | 6,102,971 | 5,889,061 |
| Distilled Spirits | 1,032,079 | 1,050,484 | - | - | - | - |
| Motor vehicle taxes | 361,042 | 344,060 | - | - | 361,042 | 344,060 |
| Utility taxes | 1,038,482 | 981,637 | - | - | 1,038,482 | 981,637 |
| Investment earnings | 14,255 | 28,542 | 2,886 | 5,628 | 17,141 | 34,170 |
| Miscellaneous | 136,491 | 159,424 | 950 | 312 | 137,441 | 159,736 |
| **Total Revenues** | $24,885,709 | $24,922,269 | $2,267,240 | $2,297,206 | $27,152,949 | $27,219,475 |
| **Expenses** | | | | | | |
| **Program Activities:** | | | | | | |
| Instruction | $14,690,849 | $14,147,906 | $ - | $ - | $14,690,849 | $14,147,906 |
| Student support | 1,445,530 | 1,439,625 | - | - | 1,445,530 | 1,439,625 |
| Instructional staff support | 777,754 | 860,600 | - | - | 777,754 | 860,600 |
| District administrative support | 775,854 | 857,556 | - | - | 775,854 | 857,556 |
| School administrative support | 1,410,749 | 1,337,231 | - | - | 1,410,749 | 1,337,231 |
| Business support | 718,967 | 565,640 | - | - | 718,967 | 565,640 |
| Plant operation and maintenance | 1,809,969 | 1,874,836 | - | - | 1,809,969 | 1,874,836 |
| Student transportation | 837,401 | 1,073,202 | - | - | 837,401 | 1,073,202 |
| Community service activities | 243,278 | 238,245 | - | - | 243,278 | 238,245 |
| Other | 140,578 | 210,710 | - | - | 140,578 | 210,710 |
| Interest cost | 687,320 | 809,391 | - | - | 687,320 | 809,391 |
| Depreciation & Amortization | 1,320,295 | 1,423,176 | - | - | - | - |
| **Business-Type Activities:** | | | | | | |
| Food service | - | - | 1,579,957 | 1,490,925 | 1,579,957 | 1,490,925 |
| Child Care | - | - | 432,264 | 497,127 | - | - |
| Adult Education | - | - | 280,343 | 282,388 | - | - |
| **Total Expenses** | $24,858,544 | $24,838,118 | $2,292,564 | $2,270,440 | $25,118,206 | $24,905,867 |
| **Increase (decrease) in net position** | $ 27,165 | $ 84,151 | $ (25,324) | $ 26,766 | $ 1,841 | $ 110,917 |

### Governmental Activities

Instruction comprises 59% of governmental program expenses. Support services expense make up 20% of government expenses. Student transportation and plant operations total 11% of governmental expenses. The remaining expenses for facility acquisition, community service activities, and interest account for the final 10% of total governmental expense.

### Business-Type Activities

The business-type activities include the food service, day care and adult education operations. These programs had total revenues of $2,267,240 and expenses of $2,292,564 for fiscal year 2013. Of the revenues, $841,372 was charges for services, and $1,422,032 was from State and Federal grants. Business activities receive no support from tax revenues. The School District will continue to monitor the charges and costs of this activity.

### The School District's Funds

Information about the School District's major funds starts on page 11. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues and other financing sources of $24.9 million and expenditures and other financing uses of $24.9 million.

### General Fund-Budget Highlights

The School District's budget is prepared according to Kentucky law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund. The State Department of Education requires a zero-based budget with any budgeted remaining fund balance shown as a contingency expense in the budget process.

### Capital Assets

At the end of fiscal year 2013 the School District had $23.6 million invested in land, buildings, equipment, and vehicles. Of this total, $23.4 million were in governmental activities. Table 3 shows fiscal year 2013 and 2012 balances.

**Capital Assets at June 30, 2013 and 2012**
**Net of Depreciation**
**(Table 3)**

| | Governmental Activities | | Business-Type Activities | | Total Primary Government | |
|---|---|---|---|---|---|---|
| | 2013 | 2012 | 2013 | 2012 | 2013 | 2012 |
| Land | $ 741,001 | $ 741,001 | $ - | $ - | $ 741,001 | $ 741,001 |
| Buildings and improvements | 21,861,036 | 22,686,967 | - | - | 21,861,036 | 22,686,967 |
| Machinery & Equipment | 867,923 | 831,017 | 166,991 | 185,189 | 1,034,914 | 1,016,206 |
| Construction In Progress | - | - | - | - | - | - |
| Total | $23,469,960 | $ 24,258,985 | $166,991 | $185,189 | $ 23,636,951 | $24,444,174 |

**Changes in Capital Assets for the periods ended June 30, 2013 and 2012**
**(Table 4)**

| | Governmental Activities | | Business-Type Activities | | Total Primary Government | |
|---|---|---|---|---|---|---|
| | 2013 | 2012 | 2013 | 2012 | 2013 | 2012 |
| Beginning Balance | $24,258,985 | $ 27,166,877 | $185,189 | $229,313 | $ 24,444,174 | $27,396,190 |
| Additions | 505,498 | 209,439 | 6,700 | - | 512,198 | 209,439 |
| Retirements | - | (1,699,902) | - | (19,226) | - | (1,719,128) |
| Depreciation | (1,294,523) | (1,417,429) | (24,898) | (24,898) | (1,319,421) | (1,442,327) |
| Total | $23,469,960 | $ 24,258,985 | $166,991 | $185,189 | $ 23,636,951 | $24,444,174 |

### Debt

At June 30, 2013, the School District had $21,634,395 in debt outstanding; of this amount $374,155 is to be paid from the KSFCC funding provided by the State of Kentucky. A total of $1,437,551 is due within one year.

### District Challenges for the Future

Bardstown Independent School District continues to be financially sound. However, the current state and national financial climate requires the District to remain prudent. The District has been required to provide financial support for unfunded mandates imposed by the state and federal government.

Bardstown Independent School District will continue to use careful planning and monitoring of finances to provide a quality education for students and a secure financial future for the school district.

### Future Budgetary Implications

In Kentucky, the public schools' fiscal year is July 1–June 30; other programs, i.e. some federal programs, operate on a different fiscal calendar, but are reflected in the District's overall budget. By law, the budget must have a minimum 2% contingency. The District adopted a budget for 2012–2013 with a contingency greater than the required minimum of 2%. Projected budgetary shortfalls at the state level are a concern for the 2013-2014 school year.

### Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional information, contact Tracey Rogers, Bardstown Independent Board of Education, 308 North Fifth Street, Bardstown, KY 40004 or by phone at 502-331-8800.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF NET POSITION
# JUNE 30, 2013

| | Governmental Activities | Business-Type Activities | Total |
|---|---|---|---|
| **Assets** | | | |
| **Current Assets** | | | |
| Cash & Cash Equivalents | $ 1,150,807.21 | $ 487,450.61 | $ 1,638,257.82 |
| Inventory | - | 28,659.02 | 28,659.02 |
| Accounts Receivable | 452,797.27 | 42,436.00 | 495,233.27 |
| Due From Other Funds | - | 123,598.34 | 123,598.34 |
| Total Current Assets | $ 1,603,604.48 | $ 682,143.97 | $ 2,285,748.45 |
| **Noncurrent Assets** | | | |
| Capital Assets | $ 40,110,822.33 | $ 601,621.80 | $ 40,712,444.13 |
| Accumulated Depreciation | (16,640,862.66) | (434,630.81) | (17,075,493.47) |
| Total Noncurrent Assets | $ 23,469,959.67 | $ 166,990.99 | $ 23,636,950.66 |
| **Other Assets** | | | |
| Bond Refinance Fees | $ 513,681.57 | $ - | $ 513,681.57 |
| Total Other Assets | $ 513,681.57 | - | $ 513,681.57 |
| Total Assets | $ 25,587,245.72 | $ 849,134.96 | $ 26,436,380.68 |
| **Liabilities & Net Position** | | | |
| **Current Liabilities** | | | |
| Accounts Payable And Accrued Liabilities | $ 133,429.89 | $ - | $ 133,429.89 |
| Deferred Revenue | 120,191.32 | - | 120,191.32 |
| Due To Other Funds | 123,598.34 | - | 123,598.34 |
| Current Portion Of Bond Obligations | 1,324,850.00 | - | 1,324,850.00 |
| Current Portion Of Capital Lease Obligations | 112,701.00 | - | 112,701.00 |
| Total Current Liabilities | $ 1,814,770.55 | $ - | $ 1,814,770.55 |
| **Noncurrent Liabilities** | | | |
| Noncurrent Portion Of Bond Obligations | $ 19,675,150.00 | $ - | $ 19,675,150.00 |
| Noncurrent Portion Of Capital Lease Obligations | 521,694.00 | - | 521,694.00 |
| Noncurrent Portion Of Accrued Sick Leave | 89,124.04 | - | 89,124.04 |
| Total Noncurrent Liabilities | $ 20,285,968.04 | $ - | $ 20,285,968.04 |
| Total Liabilities | $ 22,100,738.59 | $ - | $ 22,100,738.59 |
| **Net Position** | | | |
| Invested In Capital Assets, Net Of Related Debt | $ 1,835,564.67 | $ 166,990.99 | $ 2,002,555.66 |
| Reserved For Construction | - | - | - |
| Reserved For Other Purposes | - | - | - |
| Reserved For Sick Leave | 89,124.04 | - | 89,124.04 |
| Restricted | 3,529.17 | 682,143.97 | 685,673.14 |
| Assigned For Purchase Obligations | 587.08 | - | 587.08 |
| Unassigned | 1,557,702.17 | - | 1,557,702.17 |
| Total Net Position | $ 3,486,507.13 | $ 849,134.96 | $ 4,335,642.09 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF ACTIVITIES
# FOR THE YEAR ENDED JUNE 30, 2013

| FUNCTIONS / PROGRAMS | Expenses | Program Revenues: Charges for Services | Program Revenues: Operating Grants & Contributions | Program Revenues: Capital Grants & Contributions | Net (Expense) Revenue And Changes In Net Assets: Governmental Activities | Net (Expense) Revenue And Changes In Net Assets: Business-Type Activities | Net (Expense) Revenue And Changes In Net Assets: Total |
|---|---|---|---|---|---|---|---|
| **Governmental Activities:** | | | | | | | |
| Instruction | $ 14,690,848.74 | $ 130,402.40 | $ 10,337,495.25 | $ - | $ (4,222,951.09) | $ - | $ (4,222,951.09) |
| Support Services: | | | | | | | |
| Student | 1,445,529.55 | - | 1,012,987.51 | - | (432,542.04) | - | (432,542.04) |
| Instruction Staff | 777,754.41 | - | 545,028.98 | - | (232,725.43) | - | (232,725.43) |
| District Administrative | 775,854.14 | - | 543,697.33 | - | (232,156.81) | - | (232,156.81) |
| School Administrative | 1,410,749.22 | - | 988,614.40 | - | (422,134.82) | - | (422,134.82) |
| Business | 718,966.77 | - | 412,501.22 | - | (306,465.55) | - | (306,465.55) |
| Plant Operation & Maintenance | 1,809,968.70 | 100.00 | 1,268,376.48 | - | (541,492.22) | - | (541,492.22) |
| Student Transportation | 837,400.92 | 9,603.70 | 586,827.62 | - | (240,969.60) | - | (240,969.60) |
| Other Expenses | 82,374.50 | - | 57,725.79 | - | (24,648.71) | - | (24,648.71) |
| Building Improvements | 58,204.32 | - | 40,787.99 | - | (17,416.33) | - | (17,416.33) |
| Community Service Activities | 243,278.40 | - | 170,482.84 | - | (72,795.56) | - | (72,795.56) |
| Depreciation & Amortization | 1,320,295.01 | - | - | - | (1,320,295.01) | - | (1,320,295.01) |
| Interest on Long-Term Debt | 687,320.01 | - | 95,758.07 | - | (591,561.94) | - | (591,561.94) |
| Total Governmental Activities | $ 24,858,544.69 | $ 140,106.10 | $ 16,060,283.48 | $ - | $ (8,658,155.11) | $ - | $ (8,658,155.11) |
| **Business-Type Activities:** | | | | | | | |
| Food Service | $ 1,579,956.64 | $ 386,400.97 | $ 1,113,695.95 | $ - | $ - | $ (79,859.72) | $ (79,859.72) |
| Child Care | 432,264.01 | 454,971.25 | - | - | - | 22,707.24 | 22,707 |
| Adult Education | 280,343.52 | - | 308,335.79 | - | - | 27,992.27 | 27,992.27 |
| **Total Business-Type Activities** | $ 2,292,564.17 | $ 841,372.22 | $ 1,422,031.74 | $ - | $ - | $ (29,160.21) | $ (29,160.21) |
| **Total Primary Government** | $ 27,151,108.86 | $ 981,478.32 | $ 17,482,315.22 | $ - | $ (8,658,155.11) | $ (29,160.21) | $ (8,687,315.32) |
| **General Revenues:** | | | | | | | |
| Taxes: | | | | | | | |
| Real Property | | | | | $ 6,102,971.03 | $ - | $ 6,102,971.03 |
| Distilled Spirits | | | | | 1,032,079.25 | - | 1,032,079.25 |
| Motor Vehicle | | | | | 361,041.89 | - | 361,041.89 |
| Utility | | | | | 1,038,482.02 | - | 1,038,482.02 |
| Investment Earnings | | | | | 14,255.19 | 2,886.42 | 17,141.61 |
| Miscellaneous | | | | | 135,047.58 | - | 135,047.58 |
| Gain (Loss) On Sale Of Assets | | | | | 1,442.95 | 950.00 | 2,392.95 |
| Change In Net Position | | | | | $ 27,164.80 | $ (25,323.79) | $ 1,841.01 |
| Net Position - Beginning | | | | | 3,940,340.31 | 874,458.75 | 4,814,799.06 |
| Prior Period Adjustment | | | | | (480,997.98) | - | (480,997.98) |
| Net Position - Ending | | | | | $ 3,486,507.13 | $ 849,134.96 | $ 4,335,642.09 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# BALANCE SHEET - GOVERNMENTAL FUNDS
# JUNE 30, 2013

| | General Fund | Special Revenue | Construction Fund | Other Governmental Funds | Total Governmental Funds |
|---|---|---|---|---|---|
| **Assets & Resources:** | | | | | |
| Cash & Cash Equivalents | $ 762,371.10 | $ 34,395.49 | $ - | $ 354,040.62 | $ 1,150,807.21 |
| Receivables | 366,976.45 | 85,820.82 | - | - | 452,797.27 |
| Total Assets & Resources | $ 1,129,347.55 | $ 120,216.31 | $ - | $ 354,040.62 | $ 1,603,604.48 |
| **Liabilities & Fund Balances:** | | | | | |
| **Liabilities:** | | | | | |
| Accounts Payable | $ 4,029.29 | $ 24.99 | $ - | $ - | $ 4,054.28 |
| Accrued Liabilities | (953.39) | - | - | - | (953.39) |
| Interfund Payables | 100,440.87 | - | - | 23,157.47 | 123,598.34 |
| Deferred Revenue | - | 120,191.32 | - | - | 120,191.32 |
| Total Liabilities | $ 103,516.77 | $ 120,216.31 | $ - | $ 23,157.47 | $ 246,890.55 |
| **Fund Balances:** | | | | | |
| Non-spendable | $ - | $ - | $ - | $ - | $ - |
| Restricted | - | 3,529.17 | - | - | 3,529.17 |
| Committed | - | - | - | - | - |
| Assigned | 587.08 | - | - | - | 587.08 |
| Unassigned | 1,025,243.70 | (3,529.17) | - | 330,883.15 | 1,352,597.68 |
| Total Fund Balances | $ 1,025,830.78 | $ - | $ - | $ 330,883.15 | $ 1,356,713.93 |
| Total Liabilities & Fund Balances | $ 1,129,347.55 | $ 120,216.31 | $ - | $ 354,040.62 | $ 1,603,604.48 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
# JUNE 30, 2013

| | |
|---|---|
| Fund balances - total governmental funds. | $ 1,356,713.93 |
| Amounts reported for governmental activities in the statement of net position are different because: | |
| Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds. | 23,983,641.24 |
| Long-term liabilities (such as bonds payable, the long-term portion of accrued sick leave, and accrued interest) are not due and payable in the current period and, therefore, are not reported in the governmental funds. | (21,877,005.51) |
| Net position of governmental activities. | $ 3,486,507.13 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
# FOR THE YEAR ENDED JUNE 30, 2013

| | General Fund | Special Revenue | Construction Fund | Non-Major Governmental Funds | Total Governmental Funds |
|---|---|---|---|---|---|
| **Revenues:** | | | | | |
| From Local Sources: | | | | | |
| Taxes: | | | | | |
| Property | $ 4,449,752.03 | $ - | $ - | $ 1,653,219.00 | $ 6,102,971.03 |
| Distilled Spirits | 1,032,079.25 | - | - | - | 1,032,079.25 |
| Motor Vehicle | 361,041.89 | - | - | - | 361,041.89 |
| Utilities | 1,038,482.02 | - | - | - | 1,038,482.02 |
| Tuition And Fees | 42,873.00 | - | - | 86,839.40 | 129,712.40 |
| Transportation | 3,843.70 | - | - | - | 3,843.70 |
| Earnings On Investments | 13,687.07 | 568.12 | - | - | 14,255.19 |
| Community Service Activities | - | - | - | - | - |
| Food Service | 421.05 | - | - | - | 421.05 |
| Student Activities | - | 690.00 | - | - | 690.00 |
| Other Local Revenues | 79,961.61 | 64,349.62 | - | - | 144,311.23 |
| Intergovernmental - State | 13,035,164.89 | 728,804.26 | - | 797,064.02 | 14,561,033.17 |
| Intergovernmental - Indirect Federal | - | 1,407,725.72 | - | - | 1,407,725.72 |
| Intergovernmental - Direct Federal | 50,764.84 | - | - | 36,935.05 | 87,699.89 |
| Total Revenues | $ 20,108,071.35 | $ 2,202,137.72 | $ - | $ 2,574,057.47 | $ 24,884,266.54 |
| **Expenditures:** | | | | | |
| Instruction | $ 13,222,306.57 | $ 1,656,008.29 | $ - | $ - | $ 14,878,314.86 |
| Support Services: | | | | | |
| Student | 1,169,802.05 | 275,727.50 | - | - | 1,445,529.55 |
| Instructional Staff | 664,132.65 | 113,621.76 | - | - | 777,754.41 |
| District Administrative | 817,001.30 | - | - | 10.00 | 817,011.30 |
| School Administrative | 1,410,749.22 | - | - | - | 1,410,749.22 |
| Business | 588,637.77 | - | - | - | 588,637.77 |
| Plant Operation & Maintenance | 1,809,968.70 | - | - | - | 1,809,968.70 |
| Student Transportation | 913,373.28 | 8,767.64 | - | - | 922,140.92 |
| Other Instructional | 82,374.50 | - | - | - | 82,374.50 |
| Facilities Acquisition & Construction | - | - | 292,603.72 | - | 292,603.72 |
| Community Service Activities | 66,927.63 | 176,350.77 | - | - | 243,278.40 |
| Debt Service | 137,049.87 | - | - | 1,941,936.12 | 2,078,985.99 |
| Total Expenditures | $ 20,882,323.54 | $ 2,230,475.96 | $ 292,603.72 | $ 1,941,946.12 | $ 25,347,349.34 |
| **Excess (Deficit) of Revenues Over Expenditures** | $ (774,252.19) | $ (28,338.24) | $ (292,603.72) | $ 632,111.35 | $ (463,082.80) |
| **Other Financing Sources (Uses):** | | | | | |
| Proceeds From Sale Of Bonds | $ - | $ - | $ 265,740.83 | $ - | $ 265,740.83 |
| Proceeds From Sale Of Fixed Assets | 472.00 | 970.95 | - | - | 1,442.95 |
| Operating Transfers In | 678,548.66 | 43,634.00 | - | 1,846,178.05 | 2,568,360.71 |
| Operating Transfers Out | (43,634.00) | (16,266.71) | - | (2,508,460.00) | (2,568,360.71) |
| Total Other Financing Sources (Uses) | $ 635,386.66 | $ 28,338.24 | $ 265,740.83 | $ (662,281.95) | $ 267,183.78 |
| **Excess (Deficit) of Revenues & Other Financing Sources Over Expenditures & Other Financing Uses** | $ (138,865.53) | $ - | $ (26,862.89) | $ (30,170.60) | $ (195,899.02) |
| **Fund Balance, July 1, 2012** | 1,164,696.31 | - | 26,862.89 | 361,053.75 | 1,552,612.95 |
| **Fund Balance, June 30, 2013** | $ 1,025,830.78 | $ - | $ - | $ 330,883.15 | $ 1,356,713.93 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
# FOR THE YEAR ENDED JUNE 30, 2013

| | |
|---|---|
| Net change in fund balances - total governmental funds. | $ (195,899.02) |
| Amounts reported for governmental activities in the statement of activities are different because of the following: | |
| Capital outlays are reported as expenditures in this fund financial statement because they use current financial resources, but they are presented as assets in the statement of activities and depreciated over their estimated economic lives. The difference is the amount by which capital outlays and the gain from the sale of assets exceeds depreciation expense for the year. | (814,797.61) |
| Debt service payments are reported as expenditures in this fund financial statement because they use current financial resources, but they are separated and shown as payments of long-term debt on the statement of net position and interest expense on the statement of activities. The difference is the amount of principal payment made for the year. | 1,515,264.34 |
| Expenses are recognized in governmental funds only when current financial resources are used, but expenses are recognized in the statement of activities when they are incurred. This is the amount resulting from this timing difference. | (500,560.38) |
| Change in net position of governmental activities. | $ 27,164.80 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF NET POSITION -
# PROPRIETARY FUNDS
# JUNE 30, 2013

| | Business-Type Activities - Enterprise Funds | | | |
|---|---|---|---|---|
| | Food Service | Day Care | Adult Education | Total |
| **Assets** | | | | |
| **Current Assets** | | | | |
| Cash & Cash Equivalents | $ 497,829.61 | $ 28,060.00 | $ (38,439.00) | $ 487,450.61 |
| Inventory | 28,659.02 | - | - | 28,659.02 |
| Accounts Receivable | - | - | 42,436.00 | 42,436.00 |
| Due From Other Funds | - | 23,157.47 | 100,440.87 | 123,598.34 |
| Due From State Government | - | - | - | - |
| Total Current Assets | $ 526,488.63 | $ 51,217.47 | $ 104,437.87 | $ 682,143.97 |
| **Noncurrent Assets** | | | | |
| Capital Assets | $ 601,621.80 | $ - | $ - | $ 601,621.80 |
| Accumulated Depreciation | (434,630.81) | - | - | (434,630.81) |
| Total Noncurrent Assets | $ 166,990.99 | $ - | $ - | $ 166,990.99 |
| Total Assets | $ 693,479.62 | $ 51,217.47 | $ 104,437.87 | $ 849,134.96 |
| **Liabilities & Net Position** | | | | |
| **Current Liabilities** | | | | |
| Accounts Payable | $ - | $ - | $ - | $ - |
| Accrued Expenses | - | - | - | - |
| Due To Other Funds | - | - | - | - |
| Total Current Liabilities | $ - | $ - | $ - | $ - |
| **Net Position** | | | | |
| Invested In Capital Assets, Net Of Related Debt | $ 166,990.99 | $ - | $ - | $ 166,990.99 |
| Reserved For Inventories | 28,659.02 | - | - | 28,659.02 |
| Restricted For Grants | - | - | - | - |
| Reserved | 497,829.61 | 51,217.47 | 104,437.87 | 653,484.95 |
| Total Net Position | $ 693,479.62 | $ 51,217.47 | $ 104,437.87 | $ 849,134.96 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - PROPRIETARY FUNDS
# FOR THE YEAR ENDED JUNE 30, 2013

| | Business-Type Activities - Enterprise Funds | | | |
|---|---|---|---|---|
| | Food Service | Day Care | Adult Education | Total |
| **Operating Revenues:** | | | | |
| Lunchroom Sales | $ 386,400.97 | $ - | $ - | $ 386,400.97 |
| Child Care Fees | - | 454,971.25 | - | 454,971.25 |
| Other Revenues | - | - | 47,600.47 | 47,600.47 |
| Total Operating Revenues | $ 386,400.97 | $ 454,971.25 | $ 47,600.47 | $ 888,972.69 |
| **Operating Expenses:** | | | | |
| Personnel Services | $ 816,532.10 | $ 395,746.74 | $ 199,533.45 | $ 1,411,812.29 |
| Contractual Services | 17,211.28 | 1,859.76 | 10,737.10 | 29,808.14 |
| Materials & Supplies | 711,297.66 | 28,914.16 | 32,889.96 | 773,101.78 |
| Depreciation | 24,897.81 | - | - | 24,897.81 |
| Other Operating Expenses | 10,017.79 | 5,743.35 | 37,183.01 | 52,944.15 |
| Total Operating Expenses | $ 1,579,956.64 | $ 432,264.01 | $ 280,343.52 | $ 2,292,564.17 |
| Operating Income (Loss) | $ (1,193,555.67) | $ 22,707.24 | $ (232,743.05) | $ (1,403,591.48) |
| **Non-Operating Revenues (Expenses):** | | | | |
| Federal Grants - Indirect | $ 999,344.60 | $ - | $ 110,048.48 | $ 1,109,393.08 |
| State Grants | 114,351.35 | - | 150,686.84 | 265,038.19 |
| Interest Income | 2,886.42 | - | - | 2,886.42 |
| Gain On Disposal Of Capital Assets | 500.00 | 450.00 | - | 950.00 |
| Total Non-Operating Revenues (Expenses) | $ 1,117,082.37 | $ 450.00 | $ 260,735.32 | $ 1,378,267.69 |
| Change in Retained Earnings | $ (76,473.30) | $ 23,157.24 | $ 27,992.27 | $ (25,323.79) |
| **Total Retained Earnings, July 1, 2012** | 769,952.92 | 28,060.23 | 76,445.60 | 874,458.75 |
| **Total Retained Earnings, June 30, 2013** | $ 693,479.62 | $ 51,217.47 | $ 104,437.87 | $ 849,134.96 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
# FOR THE YEAR ENDED JUNE 30, 2013

| | |
|---|---|
| **Cash Flows from Operating Activities** | |
| Receipts From Sales And Fees | $ 798,936.22 |
| Receipts From Other Revenues | 47,600.47 |
| Payments To/For Employees | (1,411,812.29) |
| Payments To Suppliers | (898,718.21) |
| Payments For Contractual Services | (29,808.14) |
| Other Receipts (Payments) | (52,944.15) |
| Net Cash Provided (Used) By Operating Activities | $ (1,546,746.10) |
| **Cash Flows From Capital & Related Financing Activities** | |
| Purchases Of Capital Assets | $ (6,700.00) |
| Proceeds From Miscellaneous | (950.00) |
| Proceeds From Federal Grants - Indirect | 1,109,393.08 |
| Proceeds From State Grants | 265,038.19 |
| Net Cash Provided (Used) by Capital & Related Financing Activities | $ 1,366,781.27 |
| **Cash Flows From Investing Activities** | |
| Receipt Of Interest Income | $ 2,886.42 |
| **Net Increase In Cash & Cash Equivalents** | $ (177,078.41) |
| **Balances, Beginning Of Year** | 662,629.02 |
| **Balances, End Of Year** | $ 485,550.61 |
| Reconciliation Of Operating Income (Loss) To Net Cash Provided (Used) By Operating Activities: | |
| Operating Income (Loss) | $ (1,403,591.48) |
| Adjustments To Reconcile Operating Income To Net Cash Provided (Used) By Operating Activities: | |
| Depreciation | 24,897.81 |
| On-Behalf Payments | - |
| Change In Assets And Liabilities | |
| Receivables | (42,436.00) |
| Inventory | 4,015.98 |
| Accounts Payables | (6,034.07) |
| Due To Other Funds | (123,598.34) |
| Net Cash Provided (Used) By Operating Activities | $ (1,546,746.10) |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF FIDUCIARY NET POSITION
# FIDUCIARY FUNDS
# JUNE 30, 2013

| | Fiscal Agent Fund | Private Purpose Trust Funds | Agency Funds |
|---|---|---|---|
| **Assets** | | | |
| Cash & Cash Equivalents | $ - | $ - | $ 192,505.82 |
| Accounts Receivable | - | - | - |
| **Total Assets** | $ - | $ - | $ 192,505.82 |
| **Liabilities** | | | |
| Accounts Payable | $ - | $ - | $ - |
| Due To Student Groups | - | - | - |
| **Total Liabilities** | $ - | $ - | $ - |
| **Net Position** | $ - | $ - | $ 192,505.82 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - FIDUCIARY FUNDS
# JUNE 30, 2013

| | Fiscal Agent Fund | Private Purpose Trust Funds |
|---|---|---|
| **Additions** | | |
| Tuition From Individuals | $ - | $ - |
| Restricted Federal Revenues - Indirect | - | - |
| Net Interest | - | - |
| Total Additions | $ - | $ - |
| **Deductions** | | |
| Benefits Paid | $ - | $ - |
| Operating Transfers Out | - | - |
| Total Deductions | $ - | $ - |
| Change In Net Position | $ - | $ - |
| Net Position, Beginning Of Year | $ - | $ - |
| Net Position, End Of Year | $ - | $ - |

See independent auditor's report and accompanying notes to financial statements.

## NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Reporting Entity

The Bardstown Independent Board of Education ("Board"), a five-member group, is the level of government which has oversight responsibilities over all activities related to public elementary and secondary school education with the jurisdiction of Bardstown Independent School District ("District"). The District receives funding from local, state, and federal government sources and must comply with the commitment requirements of these funding source entities. However, the District is not included in any other governmental "reporting entity" as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards. Board members are elected by the public and have decision-making authority, the power to designate management, the responsibility to develop policies which may influence operations, and primary accountability for fiscal matters.

The District, for financial purposes, includes all of the funds and account groups relevant to the operation of the Bardstown Independent Board of Education. The financial statements presented herein do not include funds of groups and organizations, which although associated with the school system, have not originated within the board itself such as Band Boosters, Parent-Teacher Associations, etc.

The financial statements of the District include those of separately administered organizations that are controlled by or dependent on the Board. Control or dependence is determined on the basis of budget adoption, funding, and appointment of the respective governing board.

Based on the foregoing criteria, the financial statement of the following organization is included in the accompanying financial statements:

> Bardstown Independent Board of Education Finance Corporation – In a prior year, the Board of Education resolved to authorize the establishment of the Bardstown Independent School District Finance Corporation (a non-profit, non-stock, public and charitable corporation organized under the School Bond Act and KRS 273 and KRS Section 58.180) (the "Corporation") as an agency for the District for financing the costs of school building facilities. The members of the Board also comprise the Corporation's Board of Directors.

### Basis of Presentation

Government-Wide Financial Statements – The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the District that are governmental and those that are considered business-type activities.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the District and for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the District.

## NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

Fund financial statements report detailed information about the District. The focus of governmental and enterprise fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

The accounting and reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures, and changes in fund balances, which reports on the changes in net total assets. Proprietary funds and fiduciary funds are reported using the economic resources measurement focus. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary activities.

The District has the following funds:

**Governmental Fund Types**

- The General Fund is the main operating fund of the Board. It accounts for financial resources used for general types of operations. This is a budgeted fund and any fund balances are considered as resources available for use. This is a major fund of the District.

- The Special Revenue (Grant) Funds account for proceeds of specific revenue sources (other than expandable trust or major capital projects) that are legally restricted to disbursements for specified purposes. It includes federal financial programs where unused balances are returned to the grantor at the close of the specified project periods as well as the state grant programs. Project accounting is employed to maintain integrity for the various sources of funds. The separate projects of federally funded grant programs are identified in the Schedule of Expenditures of Federal Awards included in the report on pages 33-34. This is a major fund of the District.

- Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment (other than those financed by Proprietary Fund).

    1. The Support Education Excellence in Kentucky (SEEK) Capital Outlay fund receives those funds designated by the state as Capital Outlay funds and is restricted for use in financing projects identified in the District's facility plan.

    2. The Facility Support Program of Kentucky (FSPK) accounts for funds generated by the building tax levy required to participate in the School Facilities Construction Commission's construction funding and state matching funds, where applicable. Funds may be used for projects identified in the District's facility plan.

    3. The Construction Fund accounts for proceeds from sales of bonds and other revenues to be used for authorized construction. This is a major fund of the District.

- Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest and related cost; and for the payment of interest on general obligation notes payable, as required by Kentucky law.

**Fiduciary Fund Type (Agency and Private Purpose Trust Funds)**

- The Agency Fund accounts for activities of student groups and other types of activities requiring clearing accounts. The funds are accounted for in accordance with the Uniform Program of Accounting for School Activity Funds.

## NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

### Fiduciary Fund Type (Agency and Private Purpose Trust Funds) – (concluded)

- The Private Purpose Trust funds is used to report trust arrangements under which income benefit individuals, private organizations, or other governments.

### Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting.

Revenues – Exchange and Non-exchange Transactions

Revenues resulting from exchange transactions, in which each party receives essentially equal value, are recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenues are recorded in the fiscal year in which the resources are measurable and available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within 60 days of the fiscal year-end.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenues from non-exchange transactions must also be available before it can be recognized.

Revenues – Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported in the statement of revenues, expenses, and changes in net position as an expense with the like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation, are not recognized in governmental funds.

On Behalf payments are payments made by the state, on the behalf of the District. The most significant "on behalf" payments were for employee health insurance and for Teachers' Retirement match. The "on behalf" payments are required to be presented as part of both revenues and expenditures within these financial statements.

## NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

### Property Taxes

Property tax revenues are levied each September on the assessed value listed as of the prior January 1, for all real and personal property in the county. The billings are considered due upon receipt by the taxpayer; however, the actual date is based on a period ending 30 days after the tax bill mailing. Property taxes collected are recorded as revenues in the fiscal year for which they were levied. All taxes collected are initially deposited into the General fund and then transferred to the appropriate fund.

The property tax rates assessed for the year ended June 30, 2013, to finance the General fund operations were $0.700 per $100 valuation for real property, $0.700 per $100 valuation for business personal property, and $0.531 per $100 valuation for motor vehicles.

The District levies a utility gross receipts license tax in the amount of 3% of the gross receipts derived from the furnishings, within the county, of telephonic and telegraphic communications services, electric power, water, and natural, artificial, and mixed gases.

### Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net position and in the respective funds.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives for both general capital assets and proprietary fund assets:

| Description | Governmental Activities Estimated Lives |
|---|---|
| Buildings and improvements | 25-50 years |
| Land improvements | 20 years |
| Technology equipment | 5 years |
| Vehicles | 5-10 years |
| Audio-visual equipments | 15 years |
| Food service equipment | 10-12 years |
| Furniture and fixtures | 7 years |
| Rolling stock | 15 years |
| Other | 10 years |

### Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental and business-type activities columns of the statements of net position, except for the net residual amounts due between governmental and business-type activities, which are presented as internal balances.

### Accumulated Unpaid Sick Leave Benefits

Upon retirement from the school system, an employee will receive from the District an amount equal to 30% of the value of accumulated sick leave.

## NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONTINUED)

### Accumulated Unpaid Sick Leave Benefits – (concluded)

Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination payments. The liability is based on the School District's past experience of making termination payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements the current portion of unpaid accrued sick leave is the amount expected to be paid using expendable available resources. These amounts are recorded in the amount "accumulated sick leave payable" in the general fund. The noncurrent portion of the liability is reported as a reserve of fund balance.

### Budgetary Process

Budgetary Basis of Accounting: The District's budgetary process accounts for certain transactions on a basis other than Generally Accepted Accounting Principles (GAAP). The major differences between the budgetary basis and the GAAP basis are:

- Revenues are recorded when received in cash (budgetary) as opposed to when susceptible to accrual (GAAP).
- Expenditures are recorded when paid in cash (budgetary) as opposed to when susceptible to accrual (GAAP).

Once the budget is approved, it can be amended. Amendments are presented to the Board at their regular meetings. Such amendments are made before the fact, are reflected in the official minutes of the Board, and are not made after fiscal year-end as dictated by law.

Each budget is prepared and controlled by the budget coordinator at the revenue and expenditure function/object level. All budget appropriations lapse at year-end.

### Cash and Cash Equivalents

The District considers demand deposits, money market funds, and other investments with an original maturity of 90 days or less, to be cash equivalents.

### Inventories

On government-wide financial statements, inventories are stated at cost and are expensed when used.

On fund financial statements, inventories are stated at cost. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased.

The food service fund uses the specific identification method.

### Investments

The private purpose trust funds record investments at their quoted market prices. All realized gains and losses and changes in fair value are recorded in the Statement of Changes in Fiduciary Net position.

### Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities, and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

## NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (CONCLUDED)

### Accrued Liabilities and Long-Term Obligations – (concluded)

In general, payables and accrued liabilities that will be paid from governmental funds are reported on the governmental fund financial statements regardless of whether they will be liquidated with current resources. However, claims and judgments, the noncurrent portion of capital leases, accumulated sick leave, contractually required pension contributions and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they will be paid with current, expendable, available financial resources. In general, payments made within 60 days after year-end are considered to have been made with current available financial resources. Bonds and other long-term obligations that will be paid from governmental funds are not recognized as a liability in the fund financial statements until due.

### Fund Balance Reserves

Following GASB 54, the District may divide its fund balance into one of the following categories:
Non-Spendable Fund Balances are not amounts that are not in a spendable form nor are they required to be maintained intact. Restricted Fund Balances are amounts constrained to specific purposes by their providers through constitutional provisions or by enabling legislation. Committed Fund Balances are amounts constrained to specific purposes by the board itself, using its highest level of decision-making authority. Assigned Fund Balances are amounts the board intends to use for a specific purpose, but are neither restricted nor committed. Unassigned Fund Balances are amounts that are available for any purpose.

### Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

### Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the School District, those revenues are primarily charges for meals provided by the various schools and charges for before and after school child care.

### Contributions of Capital

Contributions of capital in proprietary fund financial statements arise from outside contributions of fixed assets, or from grants or outside contributions of resources restricted to capital acquisition and construction.

### Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

## NOTE B – ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the District's management to make estimates and assumptions that affect reported amounts of assets, liabilities, fund balances and disclosure of contingent assets and liabilities at the date of the general purpose financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## NOTE C – CASH AND CASH EQUIVALENTS

### Custodial Credit Risk - Deposits

Custodial Credit is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District's policy is to have all deposits secured by pledged securities.

At year-end, the carrying amount of the District's total cash and cash equivalents was $3,174,795. Of the total cash balance, $250,000 was covered by Federal Depository Insurance, $2,924,795 covered by collateral agreements and collateral held by the pledging banks' trust departments in the District's name. Cash equivalents are funds temporarily invested in securities with maturity of 90 days or less.

Cash and cash equivalents at June 30, 2013, consisted of the following:

| | Bank Balance | Book Balance |
|---|---|---|
| Wilson & Muir Bank | $ 3,174,795 | $ 1,830,764 |
| Totals | $ 3,174,795 | $ 1,830,764 |

| | |
|---|---|
| Governmental Funds | $ 1,150,807 |
| Proprietary Funds | 487,451 |
| Subtotal | $ 1,638,258 |
| Agency Funds | 192,506 |
| Total Cash and Cash Equivalents All Funds | $ 1,830,764 |

## NOTE D – INVESTMENTS

The District held no investments on June 30, 2013.

## NOTE E – BONDED DEBT AND LEASE OBLIGATIONS

The District, through the General Fund (including utility taxes and the Support Education Excellence in Kentucky (SEEK) Capital Outlay Fund) is obligated to make lease payments in amounts sufficient to satisfy debt service requirements on bonds issued by the Bardstown Independent School District Finance Corporation to construct school facilities.

The District has an option to purchase the property under lease at any time by retiring the bonds then outstanding. The District has "participation agreements" with the Kentucky School Facility Construction Commission. The Commission was created by the Kentucky Legislature for the purpose of assisting local schools districts in meeting school construction needs.

## NOTE E – BONDED DEBT AND LEASE OBLIGATIONS – (CONCLUDED)

The table below sets forth the amount to be paid by the Board and the Commission for each year until maturity of all bonds issued. The bonds may be called prior to maturity and redemption premiums are specified in each issue. Assuming no bonds are called prior to scheduled maturity, the maturity, the minimum obligations of the District, including amounts to be paid by the Commission at June 30 for debt service (principal and interest) are as follows:

| Year | | Bardstown Independent School District | | Kentucky School Facility Construction Commission | | Total | Total |
|---|---|---|---|---|---|---|---|
| | | Principal | Interest | Principal | Interest | Principal | Interest |
| 2013 | 2014 | $ 1,288,172 | $ 578,458 | $ 36,678 | $ 12,238 | $ 1,324,850 | $ 590,696 |
| 2014 | 2015 | 1,311,229 | 552,451 | 37,946 | 10,970 | 1,349,175 | 563,421 |
| 2015 | 2016 | 1,339,464 | 521,396 | 39,036 | 9,879 | 1,378,500 | 531,275 |
| 2016 | 2017 | 1,372,406 | 490,967 | 40,214 | 8,701 | 1,412,620 | 499,668 |
| 2017 | 2018 | 1,405,057 | 459,874 | 41,463 | 7,450 | 1,446,520 | 467,324 |
| 2018 | 2019 | 1,432,403 | 425,547 | 42,817 | 6,098 | 1,475,220 | 431,645 |
| 2019 | 2020 | 1,474,525 | 386,436 | 44,245 | 4,670 | 1,518,770 | 391,106 |
| 2020 | 2021 | 1,522,746 | 344,534 | 14,544 | 3,148 | 1,537,290 | 347,682 |
| 2021 | 2022 | 1,555,890 | 302,115 | 14,940 | 2,754 | 1,570,830 | 304,869 |
| 2022 | 2023 | 1,603,480 | 257,821 | 15,380 | 2,312 | 1,618,860 | 260,133 |
| 2023 | 2024 | 1,650,948 | 211,248 | 15,852 | 1,840 | 1,666,800 | 213,088 |
| 2024 | 2025 | 1,351,043 | 155,343 | 3,957 | 1,508 | 1,355,000 | 156,851 |
| 2025 | 2026 | 1,418,365 | 116,194 | 4,150 | 1,313 | 1,422,515 | 117,507 |
| 2026 | 2027 | 620,761 | 81,612 | 4,364 | 1,100 | 625,125 | 82,712 |
| 2027 | 2028 | 403,329 | 58,227 | 4,596 | 868 | 407,925 | 59,095 |
| 2028 | 2029 | 280,156 | 39,531 | 4,844 | 620 | 285,000 | 40,151 |
| 2029 | 2030 | 289,891 | 24,350 | 5,109 | 355 | 295,000 | 24,705 |
| 2030 | 2031 | 305,980 | 8,262 | 4,020 | 109 | 310,000 | 8,371 |
| 2031 | 2032 | - | - | - | - | - | - |
| Totals | | $20,625,845 | $5,014,366 | $ 374,155 | $ 75,933 | $21,000,000 | $5,090,299 |

## NOTE F – CAPITAL ASSETS

**Capital asset activity for the fiscal year ended June 30, 2013 was as follows:**

| | Beginning Balances | Additions | Retirements | Ending Balances |
|---|---|---|---|---|
| **Governmental Activities:** | | | | |
| Land | $ 741,001 | $ - | $ - | $ 741,001 |
| Buildings & Building Improvements | 35,345,842 | 234,400 | - | 35,580,242 |
| Technology Equipment | 1,177,282 | 145,201 | 42,035 | 1,280,448 |
| Vehicles | 1,549,117 | 84,740 | - | 1,633,857 |
| General Equipment | 834,117 | 41,157 | - | 875,274 |
| Construction In Progress | - | - | - | - |
| Total At Historical Cost | $ 39,647,359 | $ 505,498 | $ 42,035 | $ 40,110,822 |
| **Less Accumulated Depreciation For:** | | | | |
| Buildings & Building Improvements | $ 12,658,875 | $ 1,060,330 | $ - | $ 13,719,205 |
| Technology Equipment | 892,370 | 121,543 | 42,035 | 971,878 |
| Vehicles | 1,045,355 | 106,060 | - | 1,151,415 |
| General Equipment | 791,774 | 6,591 | - | 798,365 |
| Total Accumulated Depreciation | $ 15,388,374 | $ 1,294,524 | $ 42,035 | $ 16,640,863 |
| Governmental Activities Capital Net | $ 24,258,985 | $ (789,026) | $ - | $ 23,469,959 |
| **Proprietary Activities:** | | | | |
| Technology Equipment | $ 26,968 | $ 6,700 | $ - | $ 33,668 |
| General Equipment | 567,954 | - | - | 567,954 |
| Total At Historical Cost | $ 594,922 | $ 6,700 | $ - | $ 601,622 |
| **Less Accumulated Depreciation For:** | | | | |
| Technology Equipment | $ 1,217 | $ - | $ - | $ 1,217 |
| General Equipment | 408,516 | 24,898 | - | 433,414 |
| Total Accumulated Depreciation | $ 409,733 | $ 24,898 | $ - | $ 434,631 |
| Proprietary Activities Capital Net | $ 185,189 | $ (18,198) | $ - | $ 166,991 |

## NOTE G – RETIREMENT PLANS

Classified Employees – Classified employees (substantially all full time District employees other than certified employees) are covered by the County Employees Retirement Systems ("CERS"), a cost-sharing multiple-employer defined benefit pension plan administered by the Kentucky Retirement System, an agency of the Commonwealth of Kentucky. CERS provides retirement, death and disability benefits to Plan members and beneficiaries. Cost of living adjustments are provided at the discretion of the State Legislature.

Under the provisions of the Kentucky Revised Statute Section 61.645, the Board of Trustees of the Kentucky Retirement System administers CERS and has the authority to establish and amend benefit provisions.

Plan members are required to contribute 5% of their annual covered compensation and the District is required to contribute at an actuarially determined rate. All new members hired after August 31, 2008 are required to contribute 6% at an actuarially determined rate. The current rate is 19.55% of the employee's total covered compensation. The contribution requirements of Plan members and the District are established and may be amended by the Kentucky Retirement Systems' Board of Trustees. The District's contributions to CERS for the year ended June 30, 2013 was $771,717.

The Kentucky Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for CERS. That report may be obtained by writing to Kentucky Retirement Systems, Perimeter Park West, 1260 Louisville Road, Frankfort, KY 40601.

Certified employees are covered under the Teachers' Retirement System of Kentucky ("KTRS"), a cost sharing, multiple employer defined benefit pension plan. KTRS provides retirement, death and disability benefits to Plan members. Cost of living increases are 1.5% annually. Any benefit amendments must be authorized by the State Legislature.

Contribution rates are established by KRS. Members are required to contribute 10.855% of their salaries to KTRS. The commonwealth of Kentucky is required to contribute 14.105% of salaries. The federal program for any salaries paid by that program pays the matching contributions. KTRS requires members of KTRS occupy a position requiring either a four (4) year college degree or certification by KY Department of Education (KDE).

The payments made by the Commonwealth of Kentucky on behalf of the District's certified employees are reflected in the accompanying financial statements as both revenues and expenses/expenditures. The Commonwealth of Kentucky requires payments for federally funded employees to be made by such federal funds; for the fiscal year ended June 30, 2013, this funding amounted to $177,200.

KTRS issues a publicly available financial report that includes financial statements and required supplementary information on the Plan. That report may be obtained by writing to Kentucky Teachers' Retirement System, 479 Versailles Road, Frankfort, KY 40601-3868.

KTRS and CERS do not make separate measurements of assets and pension benefit obligations for individual employers.

As the District is only one of several employers participating in the Plan, it is not practicable to determine the District's portion of the unfunded past service cost or the vested benefits of the District's portion of the Plan assets.

The District also offers employees the option to participate in a defined contribution plan under Section 403(B), 401(K), and 457 of the Internal Revenue Code. All regular full-time and part-time employees are eligible to participate and may contribute to the maximum amount allowable by law. The District does not contribute to these plans.

## NOTE H – CONTINGENCIES

The District receives funding from federal, state, and local government agencies and private contributions. These funds are to be used for designated purposes only. For government agency grants, if based upon the grantor's review, the funds are considered not to have been used for the intended purpose, the grantors may request a refund of monies advanced, or refuse to reimburse the District for its disbursements. The amount of such future refunds and unreimbursed disbursements, if any, is not expected to be significant. Continuation of the District's grant programs is predicated upon the grantors' satisfaction that the funds provided are being spent as intended and the grantors' intent to continue their programs.

## NOTE I – INSURANCE AND RELATED ACTIVITIES

The District is exposed to various forms of loss of assets associated with the risks of fire, personal liability, theft, vehicular accidents, errors and omissions, fiduciary responsibility, etc. Each of these risk areas is covered through the purchase of commercial insurance. The District has purchased certain policies, which are retrospectively related which include Workers' Compensation insurance.

## NOTE J – RISK MANAGEMENT

The District is exposed to various risks of loss related to injuries to employees. To obtain insurance of workers' compensation, errors and omissions, and general liability coverage, the District obtains quotes from commercial insurance companies. Currently, the District maintains insurance coverage through Kentucky School Boards Insurance Trust Fund.

The District purchases unemployment insurance through the Kentucky School Boards Insurance Trust Unemployment Compensation Fund; however, risk has not been transferred to such fund. In addition, the District continues to carry commercial insurance for all other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

## NOTE K – DEFICIT OPERATING BALANCES

There are no funds of the District that currently have a deficit fund balance. The following funds have operations that resulted in a current year deficit of expenditures over revenues resulting in a corresponding reduction of fund balance.

| | |
|---|---|
| General Fund | ($ 38,424.66) |
| Construction Fund | ($ 26,862.89) |
| Food Service Fund | ($ 58,275.49) |
| Adult Education Fund | ($ 72,448.60) |
| Trust Agency Fund | ($ 7,013.13) |

## NOTE L - COBRA

Under COBRA, employers are mandated to notify terminated employees of available continuing insurance coverage. Failure to comply with this requirement may put the School District at risk for a substantial loss (contingency).

## NOTE M – TRANSFER OF FUNDS

The following transfers were made during the year:

| Type | From Fund | To Fund | Purpose | Amount |
|---|---|---|---|---|
| Matching | General | Special Revenue | Technology Match | $ 43,634 |
| Facility | Capital Outlay | General | Facility | 223,077 |
| Facility | Building Fund | General | Facility | 322,205 |
| Facility | Special Revenue | General | Facility | 16,267 |
| Debt Service | Building Fund | Debt Service | Debt Service | 1,846,178 |

## NOTE N – INTERFUND RECEIVABLES AND PAYABLE

There were no interfund balances at June 30, 2013.

## NOTE O – SUBSEQUENT EVENTS

Management has reviewed subsequent event through October 2, 2013. There are no material subsequent events to disclose.

## NOTE P – ON BEHALF PAYMENTS

State agencies make payments on behalf of local school districts for the employer's portion of health benefits, vocational education, Kentucky Teachers' Retirement System, technology and debt services, along with receiving federal reimbursement payments from districts for the employer's portion of health benefits paid for federally funded district employees. The total amount of on behalf payments paid on behalf of the district for the year ended June 30, 2013 is $4,197,335.99.

## NOTE Q – KENTUCKY SCHOOL BOARDS INSURANCE TRUST ASSESSMENT

KSBIT filed an assessment and wind up plan, to be approved by the Kentucky Department of Insurance of current and past participating members to fund the deficit and the transfer of liability to a qualified insurer/reinsurer. The estimated liability to be assessed to the District is $428,536. The assessment is not recorded as a liability on the fund financial statements because it has not met the GASB criteria under interpretation 6 for accrual. However, an estimate is recorded on the government-wide financial statements because under GASB 10 the criteria that it is probable that a liability has been incurred and the amount can be reasonably estimated have been met.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
# FOR THE YEAR ENDED JUNE 30, 2013

| | Budget | Actual | Variance Favorable (Unfavorable) |
|---|---|---|---|
| **Revenues:** | | | |
| From Local Sources: | | | |
| Taxes: | | | |
| Property | $ 4,402,270.00 | $ 4,449,752.03 | $ 47,482.03 |
| Distilled Spirits | 1,032,079.00 | 1,032,079.25 | 0.25 |
| Motor Vehicle | 361,970.00 | 361,041.89 | (928.11) |
| Utilities | 971,495.00 | 1,038,482.02 | 66,987.02 |
| Tuition And Fees | 39,000.00 | 42,873.00 | 3,873.00 |
| Transportation | 3,843.00 | 3,843.70 | 0.70 |
| Earnings On Investments | 14,500.00 | 13,687.07 | (812.93) |
| Food Service | 500.00 | 421.05 | (78.95) |
| Student Activities | - | - | - |
| Other Local Revenues | 30,645.00 | 79,961.61 | 49,316.61 |
| Intergovernmental - State | 9,000,453.00 | 13,035,164.89 | 4,034,711.89 |
| Intergovernmental - Direct Federal | 46,000.00 | 50,764.84 | 4,764.84 |
| Total Revenues | $ 15,902,755.00 | $ 20,108,071.35 | $ 4,205,316.35 |
| **Expenditures:** | | | |
| Instruction | $ 10,349,700.00 | $ 13,222,306.57 | $ (2,872,606.57) |
| Support Services: | | | |
| Student | 953,117.00 | 1,169,802.05 | (216,685.05) |
| Instructional Staff | 564,106.00 | 664,132.65 | (100,026.65) |
| District Administrative | 773,551.00 | 817,001.30 | (43,450.30) |
| School Administrative | 1,185,316.27 | 1,410,749.22 | (225,432.95) |
| Business Support | 432,858.00 | 588,637.77 | (155,779.77) |
| Plant Operation & Maintenance | 1,672,689.00 | 1,809,968.70 | (137,279.70) |
| Student Transportation | 892,575.90 | 913,373.28 | (20,797.38) |
| Other Instructional | 27,115.00 | 82,374.50 | (55,259.50) |
| Community Services Activities | 56,165.00 | 66,927.63 | (10,762.63) |
| Debt Service | 137,050.00 | 137,049.87 | 0.13 |
| Contingency | 800,912.01 | - | 800,912.01 |
| Total Expenditures | $ 17,845,155.18 | $ 20,882,323.54 | $ (3,037,168.36) |
| **Excess (Deficit) of Revenues Over Expenditures** | $ (1,942,400.18) | $ (774,252.19) | $ 1,168,147.99 |
| **Other Financing Sources (Uses)** | | | |
| Proceeds From Sale Of Bonds | $ - | $ - | $ - |
| Proceeds From Sale Of Fixed Assets | 500.00 | 472.00 | (28.00) |
| Operating Transfers In | 820,837.87 | 678,548.66 | (142,289.21) |
| Operating Transfers Out | (43,634.00) | (43,634.00) | - |
| Total Other Financing Sources (Uses) | $ 777,703.87 | $ 635,386.66 | $ (142,317.21) |
| **Excess (Deficit) of Revenues & Other Financing Sources Over Expenditures & Other Financing Uses** | $ (1,164,696.31) | $ (138,865.53) | $ 1,025,830.78 |
| **Fund Balance, July 1, 2012** | 1,164,696.31 | 1,005,726.69 | (158,969.62) |
| **Fund Balance, June 30, 2013** | $ - | $ 866,861.16 | $ 866,861.16 |

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
# YEAR ENDED JUNE 30, 2013

| | CFDA Number | Expenditures |
|---|---|---|
| **U.S. Department of Education** | | |
| Passed through the Kentucky Department of Education | | |
| Title I | 84.010 | 625,315.15 |
| Title I - Professional Development | 84.010 | 10,709.45 |
| Title I - Parent Involvement | 84.010 | 17,160.01 |
| Title I - ARRA Professional Development | 84.389 | 1,500.00 |
| Total Title I Cluster | | $ 654,684.61 |
| IDEA B | 84.027 | 587,709.29 |
| IDEA B Private School | 84.027 | 10,300.00 |
| IDEA Preschool | 84.173 | 5,916.45 |
| IDEA Preschool - Private | 84.173 | 16,237.50 |
| Total IDEA Cluster | | $ 620,163.24 |
| Education Jobs Fund | 84.410 | 3,478.00 |
| Title II - Teacher Quality | 84.367 | 89,131.54 |
| Title II - Fed Educ Tech / No Child Left Behind | 84.318 | 1,708.00 |
| Title III ESL - Limited English Proficiency | 84.365 | 10,506.22 |
| Race To The Top | 84.413A | 3,141.00 |
| Vocational - Carry Forward | 84.048 | 1,061.00 |
| Perkins | 84.048 | 23,145.91 |
| Total Other | | $ 132,171.67 |
| Passed through the Council of Post Secondary Education | | |
| Adult Education | 84.002 | 83,999.16 |
| Adult Education / Recruitment, Retention & Results | 84.002 | 9,964.00 |
| Adult Education / Staff Development | 84.002 | 296.00 |
| Total Adult Ed | | $ 94,259.16 |
| Total U.S. Department of Education | | 1,501,278.68 |
| **U.S. Department of Agriculture** | | |
| National School Lunch Program | 10.555 | 1,474,826.87 |
| Total U.S. Department of Agriculture | | $ 1,474,826.87 |
| Total Expenditure of Federal Awards | | $ 2,976,105.55 |

See accompanying notes to Schedule of Expenditures of Federal Awards.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
# FOR THE YEAR ENDED JUNE 30, 2013

## NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Bardstown Independent School District and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

## NOTE B – FOOD DISTRIBUTION

Nonmonetary assistance is reported in the schedule at the fair value of the commodities disbursed.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# COMBINING BALANCE SHEET FOR NON-MAJOR GOVERNMENTAL FUNDS
# AS OF JUNE 30, 2013

| | Capital Outlay Fund | Building Fund | Trust Activity Fund | Debt Service Fund | Totals |
|---|---|---|---|---|---|
| **Assets & Resources:** | | | | | |
| Cash & Cash Equivalents - Restricted | $ - | $ - | $ 354,040.62 | $ - | $ 354,040.62 |
| Accounts Receivable | - | - | - | - | - |
| Investments | - | - | - | - | - |
| Total Assets & Resources | $ - | $ - | $ 354,040.62 | $ - | $ 354,040.62 |
| **Liabilities & Fund Balances:** | | | | | |
| **Liabilities:** | | | | | |
| Accounts Payable | $ - | $ - | $ - | $ - | $ - |
| Interfund Payable | - | - | 23,157.47 | - | 23,157.47 |
| Deferred Revenue | - | - | - | - | - |
| Total Liabilities | $ - | $ - | $ 23,157.47 | $ - | $ 23,157.47 |
| **Fund Balances:** | | | | | |
| Non-spendable | $ - | $ - | $ - | $ - | $ - |
| Restricted | - | - | - | - | - |
| Committed | - | - | - | - | - |
| Assigned | - | - | - | - | - |
| Unassigned | - | - | 330,883.15 | - | 330,883.15 |
| Total Fund Balances | $ - | $ - | $ 330,883.15 | $ - | $ 330,883.15 |
| Total Liabilities & Fund Balances | $ - | $ - | $ 354,040.62 | $ - | $ 354,040.62 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS
# FOR THE YEAR ENDED JUNE 30, 2013

| | Capital Outlay Fund | Building Fund | Trust Activity Fund | Debt Service Fund | Totals |
|---|---|---|---|---|---|
| **Revenues:** | | | | | |
| From Local Sources: | | | | | |
| Property Taxes | $ - | $ 1,653,219.00 | $ - | $ - | $ 1,653,219.00 |
| Tuition and Fees | - | - | 86,839.40 | - | 86,839.40 |
| Community Service Activities | - | - | - | - | - |
| Intergovernmental - State | 223,077.00 | 515,164.00 | - | 58,823.02 | 797,064.02 |
| Intergovernmental - Direct Federal | - | - | - | 36,935.05 | 36,935.05 |
| Total Revenues | $ 223,077.00 | $ 2,168,383.00 | $ 86,839.40 | $ 95,758.07 | $ 2,574,057.47 |
| **Expenditures:** | | | | | |
| Instruction | $ - | $ - | $ - | $ - | $ - |
| Support Services: | | | | | |
| District Administration | - | - | 10.00 | - | 10.00 |
| Debt Service | - | - | - | 1,941,936.12 | 1,941,936.12 |
| Total Expenditures | $ - | $ - | $ 10.00 | $ 1,941,936.12 | $ 1,941,946.12 |
| **Excess (Deficit) Of Revenues Over Expenditures** | $ 223,077.00 | $ 2,168,383.00 | $ 86,829.40 | $ (1,846,178.05) | $ 632,111.35 |
| **Other Financing Sources (Uses)** | | | | | |
| Operating Transfers In | $ - | $ - | $ - | $ 1,846,178.05 | $ 1,846,178.05 |
| Operating Transfers Out | (223,077.00) | (2,168,383.00) | (117,000.00) | - | (2,508,460.00) |
| Total Other Financing Sources (Uses) | $ (223,077.00) | $ (2,168,383.00) | $ (117,000.00) | $ 1,846,178.05 | $ (662,281.95) |
| **Excess (Deficit) of Revenues & Other Financing Sources Over Expenditures & Other Financing Uses** | $ - | $ - | $ (30,170.60) | $ - | $ (30,170.60) |
| **Fund Balance, July 1, 2012** | - | - | 361,053.75 | - | 361,053.75 |
| **Fund Balance, June 30, 2013** | $ - | $ - | $ 330,883.15 | $ - | $ 330,883.15 |

See independent auditor's report and accompanying notes to financial statements.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES - ALL ACTIVITY FUNDS
# FOR THE YEAR ENDED JUNE 30, 2013

| | Cash Balance July 1, 2012 | Receipts | Disbursements | Cash Balance June 30, 2013 |
|---|---|---|---|---|
| Bardstown Elementary School | 20,093.06 | 67,053.75 | 64,235.95 | $ 22,910.86 |
| Bardstown Middle School | 32,363.15 | 153,904.62 | 159,645.86 | 26,621.91 |
| Bardstown High School | 85,150.17 | 475,816.55 | 479,037.05 | 81,929.67 |
| Bardstown Primary School | 58,014.72 | 47,002.99 | 49,096.34 | 55,921.37 |
| Bardstown Early Childhood | 3,361.58 | 15,522.75 | 13,762.32 | 5,122.01 |
| Totals | 198,982.68 | 759,300.66 | 765,777.52 | $ 192,505.82 |

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES - HIGH SCHOOL ACTIVITY FUND
# FOR THE YEAR ENDED JUNE 30, 2013

| | Cash Balance July 1, 2012 | Receipts | Disbursements | Cash Balance June 30, 2013 |
|---|---|---|---|---|
| All A Classic | - | 9,170.11 | 9,170.11 | $ - |
| Athletics- Game Expense | - | 21,568.90 | 21,568.90 | - |
| Athletics- General | - | 13,378.95 | 13,375.61 | 3.34 |
| Athletics- Gate Receipts | - | 62,519.32 | 62,519.32 | - |
| Athletics- Transportation | 7.22 | 31,719.52 | 31,726.74 | - |
| Banquets | - | 8,752.87 | 8,752.87 | - |
| Baseball | - | 2,545.96 | 2,545.96 | - |
| Basketball - Boys | - | 1,425.93 | 1,425.93 | - |
| Basketball - Girls | - | 3,455.36 | 3,455.36 | - |
| Century Club - Football | 883.99 | 5,075.00 | 5,534.30 | 424.69 |
| Cheerleaders | - | 2,475.30 | 2,475.30 | - |
| Cross Country | - | 1,693.34 | 1,693.34 | - |
| District Tournament | - | 7,293.31 | 7,293.31 | - |
| Fifth Region Coaches Assoc | - | - | - | - |
| Football | - | 10,872.92 | 10,872.92 | - |
| Football Playoffs | - | 5,412.94 | 5,412.94 | - |
| Friends Of Athletics | 3,180.35 | 5,435.00 | 7,613.00 | 1,002.35 |
| Friends Of Band | 553.10 | 20,865.70 | 19,897.42 | 1,521.38 |
| Friends Of Baseball | 6,000.28 | 14,041.00 | 15,535.50 | 4,505.78 |
| Friends Of Boys Basketball | 13,073.38 | 23,224.32 | 26,595.74 | 9,701.96 |
| Friends Of Cheerleading | - | 12,485.70 | 12,481.49 | 4.21 |
| Friends Of Chorus | 83.27 | 1,785.61 | 1,868.88 | (0.00) |
| Friends Of Cross Country | 182.23 | 977.00 | 1,117.17 | 42.06 |
| Friends Of Football | 165.95 | 100.00 | 27.44 | 238.51 |
| Friends Of Girls Basketball | 435.92 | 13,461.60 | 13,359.56 | 537.96 |
| Friends Of Boys Soccer | 1,758.61 | 2,550.00 | 2,706.73 | 1,601.88 |
| Friends Of Girls Soccer | 3,901.84 | 12,791.00 | 11,750.32 | 4,942.52 |
| Friends Of Golf | 1,240.66 | 1,480.00 | 1,257.78 | 1,462.88 |
| Friends Of Orchestra | 464.25 | 1,194.15 | 841.42 | 816.98 |
| Friends Of Softball | 2,624.36 | 7,859.66 | 7,290.70 | 3,193.32 |
| Friends Of Tennis | 294.43 | 1,774.85 | 1,432.82 | 636.46 |
| Friends Of Track | 3,312.29 | 12,971.12 | 12,814.45 | 3,468.96 |
| Friends Of Girls Track | - | - | - | - |
| Friends Of Volleyball | 360.98 | 9,477.56 | 8,921.22 | 917.32 |
| Gamers Club | 350.15 | - | 350.15 | - |
| Garnis Martin Bowl | - | - | - | - |
| Golf | - | 885.00 | 885.00 | - |
| Region Tournaments | - | 2,592.96 | - | 2,592.96 |
| Soccer- Boys | - | 379.99 | 379.99 | - |
| Soccer- Girls | - | 1,821.13 | 1,821.13 | - |
| Softball/ Fast Pitch | - | 6,632.47 | 6,632.47 | - |

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES - HIGH SCHOOL ACTIVITY FUND
# FOR THE YEAR ENDED JUNE 30, 2013

| | Cash Balance July 1, 2012 | Receipts | Disbursements | Cash Balance June 30, 2013 |
|---|---|---|---|---|
| Special Acct - Sign | 34.27 | 10,980.00 | 8,943.01 | $ 2,071.26 |
| Sports Programs | - | 67.75 | 67.75 | - |
| Tennis | - | 200.15 | 200.15 | - |
| Track | - | 450.00 | 450.00 | - |
| Uniforms (Athletic) | - | - | - | - |
| Volleyball | - | 868.00 | 868.00 | - |
| Academic Club | - | 1,975.01 | 1,975.01 | - |
| Archery Team | 65.00 | 4,680.66 | 4,486.34 | 259.32 |
| Stride Club | 1,256.94 | 484.40 | 937.85 | 803.49 |
| Adventure Club | - | 2,615.59 | 1,279.66 | 1,335.93 |
| Annual/ Yearbook | 5,507.20 | 5,349.90 | 7,465.22 | 3,391.88 |
| Art Club | - | - | - | - |
| Blue Dot Books | 946.96 | 111.95 | 881.50 | 177.41 |
| Central Kentucky Academy | 752.98 | - | - | 752.98 |
| Chess Club | 43.02 | 156.00 | 49.94 | 149.08 |
| Chorus | - | 2,351.06 | 2,351.06 | - |
| Counselor - K. Martin | - | - | - | - |
| Diversity | - | - | - | - |
| Drama | - | 2,396.06 | 2,396.06 | - |
| FBLA Club | 80.36 | 13,491.11 | 13,571.47 | 0.00 |
| FCCLA | 780.75 | 3,153.00 | 3,331.37 | 602.38 |
| Fellowship Christian | 38.49 | 1,381.00 | 1,009.00 | 410.49 |
| 4-H Club | - | - | - | - |
| Freshman Class | 644.21 | 4,367.50 | 4,153.41 | 858.30 |
| Friends Of Rachel | - | 124.50 | - | 124.50 |
| General Fund | 1,725.51 | 5,568.61 | 4,771.70 | 2,522.42 |
| Graduation Fees | 58.90 | - | - | 58.90 |
| Hardman Special Ed | 37.10 | - | - | 37.10 |
| Heart Of Kentucky | 0.03 | - | - | 0.03 |
| Health & P.E. | 923.04 | - | - | 923.04 |
| Home Ec Department | 955.86 | 2,550.00 | 2,952.17 | 553.69 |
| Industrial Technology | 479.91 | 309.76 | 721.24 | 68.43 |
| I - Class | 1,785.00 | 910.00 | 1,600.00 | 1,095.00 |
| Interest On Accounts | 2,910.15 | 266.29 | 12.98 | 3,163.46 |
| Jag - Belinda Hodges | - | 250.00 | - | 250.00 |
| Journalism/Tiger Newspaper | 36.30 | - | - | 36.30 |
| Junior Class | 30.89 | 312.00 | 312.00 | 30.89 |
| Junior / Senior Prom | 9,717.94 | 7,065.00 | 10,130.97 | 6,651.97 |
| Key Club | 274.18 | 5,157.36 | 3,961.81 | 1,469.73 |
| Lifeskills | - | 240.00 | 118.06 | 121.94 |
| Music Club | - | 4,280.00 | 2,416.35 | 1,863.65 |
| National Honor Society | 568.39 | 1,587.24 | 1,732.46 | 423.17 |

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CASH BALANCES - HIGH SCHOOL ACTIVITY FUND
# FOR THE YEAR ENDED JUNE 30, 2013

| | Cash Balance July 1, 2012 | Receipts | Disbursements | Cash Balance June 30, 2013 |
|---|---|---|---|---|
| Night School | 313.98 | - | - | $ 313.98 |
| Outdoor Classroom | 139.37 | - | - | 139.37 |
| Orchestra | - | 3,851.61 | 3,851.61 | - |
| Pep Club | 432.77 | 636.00 | 596.68 | 472.09 |
| Project Graduation | 25.56 | 25.56 | 51.12 | - |
| Science Club | 158.62 | 1,372.30 | 1,482.27 | 48.65 |
| Senior Class | 1,953.22 | 7,015.00 | 8,592.19 | 376.03 |
| Administrator Reward | 500.00 | - | - | 500.00 |
| A-School Reward | - | - | - | - |
| Group Home Reward | - | - | - | - |
| Math Reward | - | - | - | - |
| Science Reward | - | - | - | - |
| Social Studies Reward | - | - | - | - |
| French Reward | - | - | - | - |
| Spanish Reward | - | - | - | - |
| Vocational Reward | 246.67 | - | - | 246.67 |
| P.E. Reward | 369.70 | - | - | 369.70 |
| Art & Humanities Reward | 280.33 | - | - | 280.33 |
| Library Reward | 5.26 | - | - | 5.26 |
| Special Ed Reward | 561.10 | - | - | 561.10 |
| Sophomore Class | 87.50 | 450.00 | 412.50 | 125.00 |
| Spanish Club | - | 228.00 | 228.00 | - |
| Special Olympics | 1,553.97 | 850.00 | 593.00 | 1,810.97 |
| Speech and Drama Club | - | 4,144.01 | 4,144.01 | - |
| STLP Grant - Student | 43.42 | - | - | 43.42 |
| Student Council | 212.24 | - | 108.96 | 103.28 |
| Sunshine Fund | 110.85 | 425.92 | 536.77 | - |
| Testing | 2,553.09 | 15,629.65 | 14,220.71 | 3,962.03 |
| Textbooks | 2,149.82 | 240.00 | 57.85 | 2,331.97 |
| Tiger Mentoring Team | - | - | - | - |
| Teacher Cadet Program | 51.60 | 337.67 | 389.27 | 0.00 |
| Tiger Pause Newsletter | - | - | - | - |
| Tiger Town | - | - | - | - |
| TMH- Dorsey | 211.44 | 42.00 | 180.41 | 73.03 |
| TSA Club | - | 2,891.00 | 2,582.86 | 308.14 |
| Vending | 3,090.20 | 1,104.00 | 3,194.20 | 1,000.00 |
| Women In Science | - | 610.00 | 295.00 | 315.00 |
| Y Club | 1,173.80 | 4,329.72 | 5,207.55 | 295.97 |
| Youth In Charge | 399.02 | 26.40 | - | 425.42 |
| Due To From | - | 5,762.26 | 5,762.26 | - |
| Totals | 85,150.17 | 475,816.55 | 479,037.05 | $ 81,929.67 |

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# SCHEDULE OF FINDINGS AND QUESTIONED COSTS
# FOR THE YEAR ENDED JUNE 30, 2013

## Section I - Summary of Auditor's Results

**Financial Statements**

Type of audit issued: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? _____Yes __X__No
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? _____Yes __X__None Reported

Noncompliance material to financial statements noted? _____Yes __X__No

**Federal Awards**

Internal control over major programs:

- Material weakness(es) identified? _____Yes __X__No
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? _____Yes __X__None Reported

Type of auditor's report issued on compliance for major programs (unqualified):

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A -133? _____Yes __X__No

Identification of major programs:

| CFDA Number(s) | Name of Federal Program or Cluster |
|---|---|
| 10.555 | National School Lunch Program |

Dollar threshold used to distinguish between Type A and Type B programs: $300,000

Auditee qualified as low-risk auditee? __X__Yes _____No

## Section II – Financial Statement of Findings

No matters were reported.

## Section III – Federal Award Findings and Questioned Costs

No matters were reported.

# BARDSTOWN INDEPENDENT SCHOOL DISTRICT
# SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
# JUNE 30, 2013

There were no prior year audit findings.

# BROWN & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS
FINANCIAL ADVISORS & BUSINESS CONSULTANTS

442 East Stephen Foster Avenue - Bardstown, Kentucky 40004 - Telephone (502) 349-3000 - Fax (502) 349-2059

William G. Brown, CPA - W. Gilbert Brown III, CPA


## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the Board of Education
Bardstown Independent School District
Bardstown, Kentucky 40004

Kentucky State Committee for School District Audits
Frankfort, Kentucky

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the audit requirements prescribed by the Kentucky State Committee for School District Audits in *Appendices I through IV of the Independent Auditor's Contract*, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Bardstown Independent School District (District) as of and for the year ended June 30, 2013, which collectively comprise the District's basic financial statements and have issued our report thereon dated October 2, 2013.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion of the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.* In addition,

the results of our tests disclosed no instances of material noncompliance with specific state statutes or regulations identified in *Appendix II of the Independent Auditors' Contract – State Audit Requirements.*

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Brown & Company CPA's*

Bardstown, Kentucky
October 2, 2013

# BROWN & COMPANY

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FINANCIAL ADVISORS & BUSINESS CONSULTANTS

442 East Stephen Foster Avenue - Bardstown, Kentucky 40004 - Telephone (502) 349-3000 - Fax (502) 349-2059

William G. Brown, CPA - W. Gilbert Brown III, CPA


## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Members of the Board of Education
Bardstown Independent School District
Bardstown, Kentucky

Kentucky State Committee for School District Audits
Frankfort, Kentucky

### Report on Compliance for Each Major Federal Program

We have audited Bardstown Independent School District's (District) compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2013. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organization.* Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

### Opinion on Each Major Federal Program

In our opinion, the District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

**Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of control deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Brown & Company CPA's*

Bardstown, Kentucky
October 2, 2013

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William G. Brown, CPA - W. Gilbert Brown III, CPA


## MANAGEMENT LETTER

Members of the Board of Education
Bardstown Independent School District
Bardstown, Kentucky

Kentucky State Committee for School District Audits
Frankfort, Kentucky

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Bardstown Independent School District (District) as of and for the year ended June 30, 2013, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

However, during the course of our audit, we became aware of multiple violations with regards to the High School Activity Fund. Four checks cleared the activity fund account with only one signature and four ticket reconciliation reports were not completed as required. In addition to these repeat violations, there were several reimbursements paid for items that were not adequately documented as allowable activity fund expenditures. It is our recommendation that the District re-educate the bookkeeper of the proper procedures required to issue a disbursement and to complete the before mentioned ticket reconciliation forms. We also recommend that the District perform internal reviews to ascertain that the bookkeeper is following the proper procedures throughout the year.

**Management Response:**

*Bookkeepers will be instructed not to issue any disbursements without the proper number of signatures on the checks and to complete the ticket reconciliation forms as directed by KDE. We will also give more precise guidance and training with regards to the proper policies and procedures to follow when issuing a reimbursement check and the documentation necessary to complete the allowable transaction.*

We would like to offer our assistance throughout the year if and when new or unusual situations arise. Our awareness of new developments when they occur would help to ensure that the District is complying with requirements such as those mentioned above.

We will review that status of the comment during our next audit engagement. We have already discussed this comment and suggestion with various District personnel, and we will be pleased to perform any additional study of the matter or to assist you in implementing the recommendation.

This communication is intended solely for the information and use of management, the Board of Education, the Kentucky Department of Education, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

*Brown & Company CPA's*

Bardstown, Kentucky
October 2, 2013

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442 East Stephen Foster Avenue - Bardstown, Kentucky 40004 - Telephone (502) 349-3000 - Fax (502) 349-2059

William G. Brown, CPA - W. Gilbert Brown III, CPA


## LETTER TO THOSE CHARGED WITH GOVERNANCE

Members of the Board of Education
Bardstown Independent School District
Bardstown, Kentucky

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Bardstown Independent School District for the year ended June 30, 2013, and have issued our report thereon dated October 2, 2013. Professional standards require that we provide you with the following information related to our audit.

**Our Responsibilities under U.S. Generally Accepted Auditing Standards and OMB Circular A-133:**

As stated in our engagement letter dated August 5, 2013, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered Bardstown Independent School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether Bardstown Independent School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with OMB Circular A-133, we examined, on a test basis, evidence about Bardstown Independent School District's compliance with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" applicable to each of its major federal programs for the purpose of expressing an opinion on Bardstown Independent School District's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Bardstown Independent School District's compliance with those requirements.

**Significant Auditing Findings:**

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Bardstown Independent School District are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2012-2013. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the sick leave liability is based on current pay rates and those currently eligible for retirement. We evaluated the key factors and assumptions used to develop the sick leave liability in determining that it is reasonable in relation to the financial statements taken as a whole.

*Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated October 2, 2013.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" or certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statement or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were not such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of Bardstown Independent Board of Education and management of Bardstown Independent School District and is not intended to be and should not be used by anyone other than these specified parties.

*Brown & Company CPA's*

Bardstown, Kentucky
October 2, 2013