

LINCOLN COUNTY SCHOOLS  
STANFORD, KENTUCKY  
CONTRACT EMPLOYING SUPERINTENDENT

This CONTRACTUAL AGREEMENT, made and entered into this 3<sup>rd</sup> day of June, 2015, by and between the BOARD OF EDUCATION OF LINCOLN COUNTY (hereinafter the "BOARD") and Karen Hatter, 2350 Shake Rag Road, Waynesburg, KY 40489, (hereinafter "SUPERINTENDENT"), and authorized by action at a lawful meeting of the BOARD held on March 12, 2015.

WITNESSETH:

NOW, THEREFORE, the BOARD and SUPERINTENDENT, for consideration herein specified, agree as follows:

IT IS AGREED:

1. TERM OF EMPLOYMENT

SUPERINTENDENT is hereby hired and retained for a term commencing on July 1, 2015 through June 30, 2016, as Superintendent of Schools for the County Schools, Lincoln County, Kentucky.

2. DUTIES

The duties and responsibilities of the Superintendent shall be all those duties incident to the Office of Superintendent imposed by the law and regulations of the Commonwealth of Kentucky and in keeping with Board policy. Other duties and responsibilities as may be needed from time to time may be assigned to the SUPERINTENDENT by the BOARD.

At all times under the terms of this AGREEMENT the SUPERINTENDENT shall hold a valid certificate for the position of

Superintendent and shall timely meet any requirements for assessment or training as made required by the laws and/or regulations of the Commonwealth of Kentucky.

3. OUTSIDE ACTIVITIES

SUPERINTENDENT shall devote her time, attention and energy to the business of the school district. The SUPERINTENDENT and BOARD recognize the advisability and on occasions the necessity of SUPERINTENDENT to attend seminars, courses, or programs conducted or sponsored at the local, state, or national levels. It is understood and agreed that the district shall permit a reasonable amount of time for the SUPERINTENDENT to attend such meetings, for the BOARD to pay for necessary fees and travel and subsistence expenses as may be approved by the BOARD or as may be set forth in local Board policy. This provision shall be limited to seminars, courses, or programs that would be for the benefit of the Lincoln County Schools. The BOARD shall have ultimate discretion in determining the SUPERINTENDENT's attendance and the amount of money to defray reasonable and necessary travel and subsistence expenses.

However, if SUPERINTENDENT elects to attend any function, meeting, seminar, or program wherein she is compensated as a lecturer, consultant, or for such attendance, the same shall only be done with prior BOARD approval and the time involved with such functions shall not be considered as part of the 239 required working days and the BOARD shall not pay the SUPERINTENDENT's expenses involved with such functions.

4. COMPENSATION

The salary shall be \$110,000.00 per school year. The salary shall be paid in bi-monthly installments on the same dates administrators who work twelve (12) months are paid.

District-wide pay increases/raises shall not apply to the SUPERINTENDENT.

The BOARD, based upon its evaluation of the SUPERINTENDENT, may adjust the salary of the SUPERINTENDENT during the term of this AGREEMENT, provided that in no event shall the SUPERINTENDENT be paid less than the salary specified above. Any such adjustment of salary made during the term of this AGREEMENT shall be in the form of an amendment to this AGREEMENT. Any said adjustment shall become part of this AGREEMENT, but shall not be deemed that the BOARD and SUPERINTENDENT have entered into a new AGREEMENT, nor shall it be deemed that the termination date of the existing AGREEMENT has been extended. Although the SUPERINTENDENT's salary may be increased at the discretion of the BOARD, nevertheless, this provision shall not be construed as an expectation by the SUPERINTENDENT that any such increase will occur. The BOARD shall, at least on an annual basis, conduct an evaluation of the SUPERINTENDENT.

5. WORKING DAYS AND BENEFITS

**a. Working Days:** It is understood and agreed that each school year, from July 1 through June 30 during the term of this AGREEMENT, shall consist of 239

working days. If the SUPERINTENDENT elects to be away from the job for five (5) or more days consecutively, the Board Chairperson shall be notified. Days not worked by the SUPERINTENDENT shall be noted in the minutes of the next regularly-scheduled BOARD meeting after said days are taken.

**b. Leaves:** The SUPERINTENDENT shall accrue all leave days as authorized by Board Policy for certified employees. Consistent with statutory law, the SUPERINTENDENT shall be permitted to transfer all sick leave accumulated as of April 1, 2011.

**c. Expenses:** The BOARD shall pay or reimburse the SUPERINTENDENT for reasonable expenses approved by BOARD and incurred by SUPERINTENDENT in the continuing performance of her duties under this AGREEMENT, as determined by the BOARD and according to Board Policy.

**d. Professional and Civic Duties:** The BOARD recognizes the mutual benefits derived by the SUPERINTENDENT and the BOARD of the SUPERINTENDENT's membership in certain professional and civic organizations. The BOARD agrees to pay dues for the Kentucky Association of School Superintendents (KASS), the Kentucky Association of School Administrators (KASA), and one (1) civic club organized in Lincoln County of the SUPERINTENDENT's choice.

**e. Automobile Expenses:** The SUPERINTENDENT shall be reimbursed for mileage per Board Policy.

**f. Retirement Benefits:** The SUPERINTENDENT shall have the same retirement benefits as provided certified employees under the Kentucky Teachers Retirement System and as in Board Policy.

6. TERMINATION OF EMPLOYMENT AGREEMENT

This AGREEMENT may be terminated as per the Board's Policy and shall also include the following:

- a. By expiration of its term;
- b. Mutual agreement of the parties;
- c. Discharge for cause.

7. BOARD POLICY

The SUPERINTENDENT's duties and obligations are governed by Board policy, unless otherwise specifically modified herein.

All benefits of the SUPERINTENDENT are specifically spelled out in this AGREEMENT and override any general policy which might be in existence for other employees.

8. SAVINGS CLAUSE

If, during the term of this AGREEMENT, it is found that a specific clause of the AGREEMENT is illegal under federal law or state law, the remainder of the AGREEMENT not affected by such a ruling shall remain in force.

9. MISCELLANEOUS

This AGREEMENT has been executed in Kentucky, and shall be governed in accordance with the laws of the Commonwealth of Kentucky in every respect.

Paragraph headings have been inserted for convenience or reference only, and if there shall be any conflict between any such headings and the text of this agreement, the text shall control.

This AGREEMENT shall be executed in duplicate originals.

This AGREEMENT contains all of the terms agreed upon by the parties with respect to the subject matter of this AGREEMENT and supersedes all prior agreements, arrangements and communications between the parties concerning such subject matter, whether oral or written.

In TESTIMONY THEREOF, the BOARD and SUPERINTENDENT have caused this AGREEMENT to be executed in their respective names, and in the case of the BOARD, by its Chairperson, on the day and year first above written.

BOARD OF EDUCATION OF LINCOLN COUNTY

BY: *Tom Blankenship*  
TOM BLANKENSHIP, CHAIRPERSON

ATTEST:

*Marsha Abel, Finance Officer*  
MARSHA ABEL, SECRETARY

*Karen Hatter*  
KAREN HATTER, SUPERINTENDENT

STATE OF KENTUCKY  
COUNTY OF LINCOLN

SUBSCRIBED and SWORN to before me by TOM BLANKENSHIP,  
Chairperson, Lincoln County Board of Education on this the 3<sup>rd</sup> day of  
June, 2015.

Marsha Abee  
NOTARY PUBLIC  
KENTUCKY STATE AT LARGE  
My commission expires: Feb. 27, 2019

STATE OF KENTUCKY  
COUNTY OF LINCOLN

SUBSCRIBED and SWORN to before me by KAREN HATTER, Superintendent  
on this the 3<sup>rd</sup> day of June, 2015.

Marsha Abee  
NOTARY PUBLIC  
KENTUCKY STATE AT LARGE  
My commission expires: Feb. 27, 2019

