

SBDM Minority Data

Schools that have 8 percent or greater minority membership in their student population, as determined by the preceding year's Oct. 1 enrollment data, are required to have minority membership on their school council [KRS 160.345(2)(b)2]. Notification for schools, based on this data, can be found on the Kentucky Department of Education's SBDM webpage or by following this [link](#). If your school councils require the addition of a minority parent and teacher member, the principal, by statute, will organize a special minority parent election and a separate minority teacher election. Please reference the [Minority Flow Chart](#) if minority representation is required on your councils.

SBDM Training Verification

Just a reminder that SBDM training information needs to be entered into the database by Nov. 1. That also means all council training needs to be completed by then. Please remember that the verification database is new and is now on [KEPS Web Applications](#) under SBDM Database. If you still do not have access to the database, please email [Ashlie Cox](#).

Minority Elections FAQs

What if only one minority teacher is employed in a school?

If only one minority teacher is on staff, teachers must select and offer the position. The minority council member may remain on the council until the next election. If the only minority teacher is unavailable or unwilling to serve on the council, the position is listed as vacant. A non-minority teacher cannot be substituted to serve as a minority representative.

What if no minority teachers are members of the school staff in a school with 8 percent or more minority student population?

An additional faculty member shall be elected by a majority of all the teachers for the purpose of increasing the council proportionately.

What if no minority parents are willing to serve?

If there is documented proof that the school has tried to recruit minorities to serve (in newsletters, on website, on bulletin board), there is not much else that can be done. However, the effort needs to be ongoing. The position will be listed as vacant in the database and will be counted as a member on the council.

Even if a minority parent is not elected, the minority teacher election still needs to take place.

What are the term limitations for a specially elected minority representative?

Term limitations shall not apply for a minority teacher member who is the only minority on faculty.

A parent minority representative will serve for a one-year term, per statute, unless the council has set its own term lengths for all members in its bylaws.



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