

The KDE SBDM staff would like to welcome all staff, students, and school councils back to school and wishes everybody a successful 2014-15 school year.

## SBDM minority data

Schools that have 8 percent or greater minority membership in their student population, based on the Superintendent's Annual Attendance Report (SAAR), are required to have minority membership on their school council [KRS 160.345(2)(b)2]. Notification for schools, based on this data, can be found on the KDE SBDM web page or by following this [link](#).

If your school councils require the addition of a minority parent and teacher member, the principal, based on the statute, must work with parent and teacher organizations to select minority parent and teacher representatives. This will increase the membership of the school council to eight (one administrator, three parents and four teachers). If you have questions, please contact the [KDE SBDM consultants](#).

## SBDM training verifications guidance

The SBDM training verification Web-application database is now available [here](#). All school verifications should be entered into the database by Nov. 1. Directions for submission can be found by following this [link](#).

If a council member is new he or she must take the SBDM six-hour course "Introduction to SBDM." In addition, KDE recommends all council members who have been away from council work for three years or more receive the six-hour new member training.

If a school council member participated in KET's experienced member online training, list the trainer's name as "KET Online".

Questions concerning training verifications should be directed to a KDE SBDM [consultant](#).

## New resources offered

The KDE SBDM consultants and staff have been hard at work this summer developing two new resources to support school council work. Both of these resources can be found on our website or by following the links below.

[SBDM Bylaws and Policy Guidebook](#)

This guidebook includes samples for all statutorily required SBDM policies and bylaws with guidance for development of sound bylaws and policies. These samples should be considered examples and not exemplars.

[SBDM Personnel Selection Guide](#)

The SBDM Personnel Selection Guide provides guidance pertaining to the selection of school staff and the role of the SBDM council during personnel selection, as well as statutory interpretation.

## KET online training available

For those council members unable to attend a face-to-face training, the option of online SBDM training is available through the KET network. KET's online training information can be found by following this [link](#).

## Training webinar online

The KDE SBDM Webinar for trainer endorsement is available online from the SBDM [Training page](#). At the end of the training directions are noted on how to be added to the 2014-15 SBDM [KDE Endorsed Trainer List](#). This list is updated weekly to include the newly endorsed trainers.



*The following information was taken from Commissioner Terry Holiday's Superintendent email dated 8/11/2014:*

## **Updated information on Oct. 1 gap data in ASSIST**

With the release of School Report Cards at the end of September and an Oct. 1 deadline for setting KRS 158.649 Gap targets in ASSIST, we realize it is a quick turnaround. Our belief is that schools and SBDM councils can use EXPLORE, PLAN, ACT and their own formative data on which placement of students were made to help you know if the targets for gap and proficiency in the current report card are good targets. So, you could already go ahead and use those targets to meet your Oct. 1 deadline. AND...after you have your NEW report card, you could change those targets after Oct. 1, if your council so desires. Councils are instrumental in assuring that the targets and the work being done in the schools are aligned. The information in ASSIST can continuously change if you want to set higher targets and certainly if you have strategy changes you wish to make over the course of the fall as you address student needs.

The work of the SBDM council is crucial to ensuring that the Consolidated School Improvement Plan (CSIP) is not just another document, but the way we do work. All administrators at all levels need to ensure that the SBDM council has access to all information about the CSIP and CDIP available at <http://education.ky.gov/school/csip/Pages/default.aspx>, which we keep updated with the latest information. Questions on this matter may be directed to [csipdsip@education.ky.gov](mailto:csipdsip@education.ky.gov).

## **Edivation: the best way to meet your district's professional learning objectives**

Exciting news! PD 360, the world's leading professional development platform for teachers and administrators, has just undergone a dramatic transformation and is now Edivation – an even more powerful and personalized professional learning solution.

Here's a great way to help your teachers complete their professional learning objectives quickly and easily.

Three reasons why Edivation is a great resource for Kentucky educators:

- Edivation's expert-vetted, award-winning videos illustrate teaching best practices from within Kentucky and around the country.
- Edivation is proven to work. When teachers spend as little as 10 minutes a week with Edivation, student achievement improves significantly. See the independent research.
- Edivation is easily available, without charge, through CIITS. Log in to check it out.

For assistance, please call the Kentucky Support Hotline at 855-597-4638 (855-KY-SINET).

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