

Dates and locations set for 2015 SBDM Coordinator Trainings

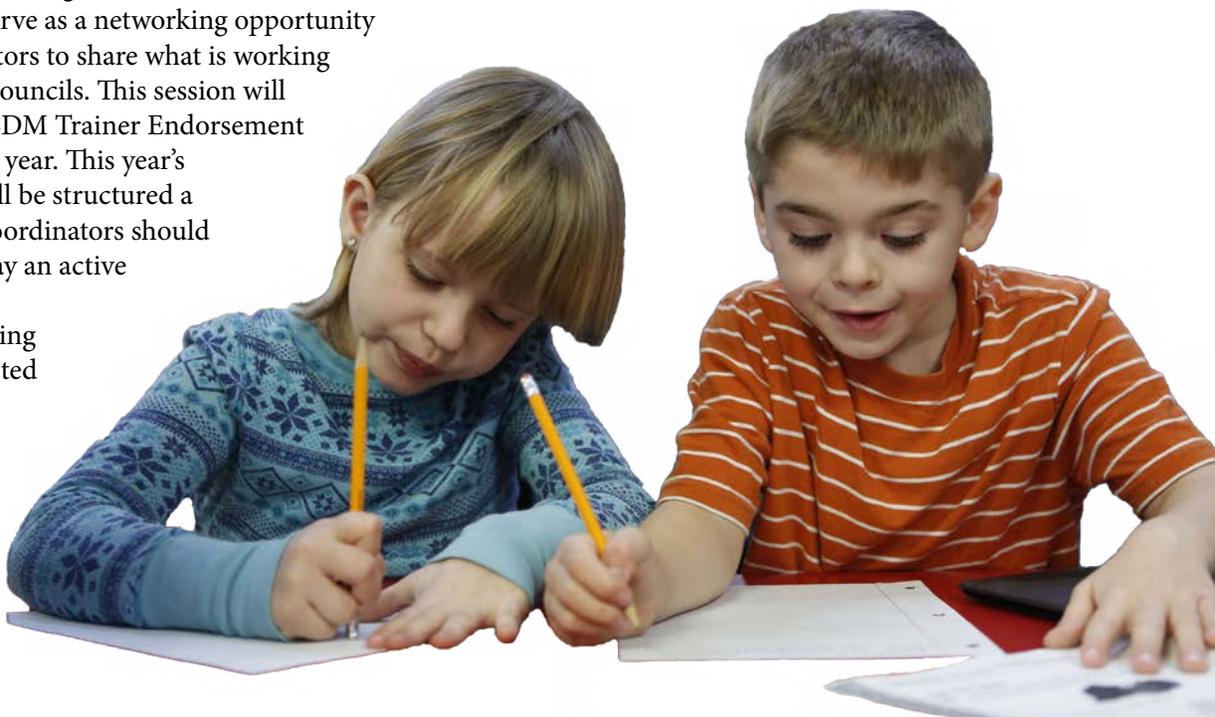
The annual KDE Regional SBDM Coordinator Training dates and locations have been set. (See chart below.) There will be two training sessions this year, a morning session from 8:30-11:30 a.m. and an afternoon session from 1-4 p.m.

Lexington	Tuesday, March 3	Kentucky Education Development Corporation (KEDC Lexington)
Shelbyville	Thursday, March 5	Ohio Valley Educational Cooperative (OVEC)
Eddyville	Tuesday, March 10	West Kentucky Educational Cooperative (WKEC)
Bowling Green	Wednesday, March 11	Green River Regional Education Cooperative (GRREC)
Corbin	Monday, March 16	Southeast South Central Education Cooperative (SESC) *Corbin Center
Cold Springs	Wednesday, March 18	Northern Kentucky Cooperative for Education Services (NKCES)
Ashland	Thursday, March 19	Kentucky Education Development Corporation (KEDC Ashland)

- The morning session will give new SBDM coordinators, those with less than three years of coordinator experience, an introduction into SBDM, background on SBDM law, election procedures guidance, the role of the SBDM council and coordinator and other SBDM guidance and information. This training session will also be open to any experienced coordinator who would like to attend as a refresher course.
- The afternoon session is intended for all SBDM coordinators and KDE SBDM partners. This session will be a hands-on approach to policy work; it will include updated General Assembly information for 2015, KDE SBDM Training Module information and guidance, and will serve as a networking opportunity for council coordinators to share what is working within their SBDM councils. This session will also provide KDE SBDM Trainer Endorsement for the 2015 training year. This year's afternoon session will be structured a little differently so coordinators should come prepared to play an active role in the training.
- Due to space at training locations, it is requested that attendance be limited to the district SBDM coordinator or designee. Also, we are asking

that our partner organizations limit attendance to two attendees at each training site.

All training registrations will be on a first-come basis, so it's recommended that district coordinators register early. When registering, an email should be sent to kdesbdrmproject@education.ky.gov with the attendee's name, whether full day or only the afternoon session is being requested, and the preferred location. A confirmation will be sent upon the completion of registration. No phone registrations will be accepted. Any questions regarding trainings or locations should be directed to the email listed above or to a KDE SBDM consultant.



SBDM verifications

Updates and changes to your 2014-15 SBDM verifications need to be emailed to Sharma Aitken at sharma.aitken@education.ky.gov. Updates should include the names of the current council members. The verifications need to be accurate as this information will be displayed on the School Report Card.

Staffing allocations

As a reminder, tentative allocations should be forwarded to school councils by March 1, with a final allocation by May 1. If your local board of education staffing policy/guidelines is outdated you may have received a notice. If you have questions regarding the SBDM allocation requirements, please call the SBDM department. Our office will need to review and approve staffing formula changes; please forward updated staffing formulas to kdesbdmproject@education.ky.gov. Please use the following format when making a submission: Subject Name of School District; Staffing Allocation 2015-16

KDE SBDM guidance for inclement weather related to council meetings

With the unpredictability of the weather, some schools may experience cancelled or delayed council meetings. Here are a couple of notes that might answer some questions if you run into weather issues on scheduled meeting days:

- Should it be necessary to cancel a school council meeting due to weather, the appropriate news media must be contacted with this information.
- If the meeting is rescheduled outside the regular meeting time, the meeting must be considered a special-called meeting and follow those guidelines for notification and agenda.
- If not rescheduling, the agenda items may be included as part of the next meeting's agenda.

Consultation and Fund 2 positions

Over the past several months, the issue of Fund 2 positions (those outside the staffing allocation) and consultation has arisen. As a matter based in the SBDM statute [KRS 160.345(2)(i)11], all school-based positions must follow school council consultation policy. This includes any

federal (or Fund 2) positions. If a school or a district, through a needs assessment, determines that additional and specific staff is needed to address a gap or deficiency, the school or district may use federal or other grant funds for this position; however, the selection of the individual to fill that position

falls to the principal after consultation with the school council. This is very specific in the statute.

This applies to positions that only serve one school and are housed at that school; those district positions (or itinerant that serve two or more schools) are not included.

**Office of Next Generation
Schools and Districts**
Division of Consolidated Plans and Audits

Judy Littleton

Planning Branch Manager and
State Migrant Education Director
(502) 564-3791, ext. 4027

Sharma Aitken

SBDM Program Consultant

Zack Marinelli

SBDM Program Consultant

