



CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

Job categories for certified staff

In the 2015-16 school year, job categories will be used to align all certified staff to an evaluation framework in CIITS. A person's job category will be determined using the Type/Alternate Type value(s) on the person's active District Assignment records in Infinite Campus. In addition, a new Evaluation Override field now appears on the IC District Assignment tab that will be used to indicate which Type/Alternate Type value to align a person to if they have different job functions (Type/Alternate Type values) between multiple schools (e.g. Teacher in School A and Counselor in School B).

The majority of certified staff, if set up according to current data standards, will not need any modification in Infinite Campus to receive a job category. The Type/Alternate Type values on their active district assignment records should already be in place. The Evaluation Override only needs to be set for certified staff that have different Type/Alternate Type values between schools. The majority of certified staff will not need to have the Evaluation Override set. Refer to the [Job Category Setup for Certified Staff Quick Reference Card](#) for instructions on setting up certified staff to receive a job category.

To ensure that certified staff are aligned to the correct job category; districts will need to correct any setup issues on active district assignment records. Common setup issues for

existing certified staff may include:

- differing Type/Alternate Type values within one school,
- differing Type/Alternate Type values between schools and Evaluation Override not set, and
- selected Type/Alternate Type value is not aligned to a job category

KDE has developed two custom reports in Infinite Campus that Districts should use to ensure data is entered correctly and certified staff are aligned to a job category for the 2015-16 school year.

1) CIITS Job Category Exception report will display any person not aligned to a job category due to improper setup of the Type/Alternate Type value(s) on the person's active District Assignment records. This report will also display any users who have different Type/Alternate Type values between schools where the Evaluation Override needs to be set. Refer to the [Correcting CIITS Job Category Exceptions Quick Reference Card](#) for information on each exception and corrective action.

2) CIITS Job Category report will display persons who are set up correctly and their respective job category based on the Type/Alternate value(s) and (if set) the Evaluation Override on their active District Assignment records. Districts may use this report to verify staff alignment to the correct job category.

Summative Evaluation Tool

The Summary of Evidence Progress link is now available in the Educator Development tab within CIITS. Those individuals who have the rights to conduct observations in TPGES and OPGES or a site visit in PPGES have access to this tool to complete a summative evaluation.

[Log in to CIITS](#) and navigate to the Educator Develop-

ment tab.

Superintendents or their designees will also log in to CIITS and navigate to the Educator Development tab EDS Professional Learning Resource page.

Additional supporting documentation is located on the [TPGES Summative Evaluation Process webpage](#).

Mini-release

On Feb. 20, Pearson applied a CIITS Mini-Release extending the Summary of Evidence forms to PPGES and OPGES (in addition to TPGES). This update also allows for suppressing numeric scores in Observation forms and individual Observation reports for teachers. Instead of displaying a numeric score from 1-4, it displays the rating names: Ineffective, Developing, Accomplished, and Exemplary. Note that the Observation Summary Report and EDS Dashboard web-parts for School and District Leadership will still display the scores until application of the 16.3 version update.



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Literacy Design Collaborative (LDC) CoreTools in CIITS

CIITS users can now access Literacy Design Collaborative exemplary modules and CoreTools through their CIITS accounts. When logging into CIITS, in the menu on the left side of the screen, LDC has been added as a new tool for teachers to use to design instruction.



After clicking on the LDC logo, the system will direct users to LDC's CoreTools. CoreTools provides teachers access to all of the latest in LDC, along with access to the LDC Curriculum Library which houses teacher-created LDC Modules, Mini-Tasks (best practice literacy strategies) and a module creation tool. Teachers can also search for Instructional Units in CIITS to access the exemplary LDC Modules listed below. These modules are linked through CoreTools. Once CIITS users create a CoreTools account, the modules can be copied into a teacher's CoreTools Library and can be edited and adapted for individual classroom use.

Congratulations to the following Kentucky teachers who have had modules nationally juried by LDC and deemed as Exemplary or Good to Go by a team of LDC's national jurors. Each of these modules is available in CIITS as an Instructional Unit in both live and PDF versions:

EXEMPLARY (published in CoreTools)

Human Impacts on Marine Ecosystems

Amy Klein, Kelly Clifford, Doris Beverly, Ellen F. Sears and Audrey Harper

The Case for Revolution (A Close Reading LDC Module)

Gary McCormick and Susan Weston

Existentialism and Kafka

Sherri McPherson

Fire Down Below: Examining the Effectiveness of Various Antacids

Amanda L. Houchens

Radioactivity And The Search For New Elements

Michelle Buroker, Amy Klein, Susan Weston and Renee Boss

The Scarlet Letter and Hester Prynne

Ashley Gore

Television in the 1950s and 1960s

Steve Goodrid and Sharon Thurman

Line-Item Veto

Justin Bailey and Bernadette Carpenter

Should Animals be Kept in Zoos?

Angie Howard and Sharon Thurman

GOOD TO GO (published in CoreTools)

Predicting Social Behaviors of the Future

Sarah Cox



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Hotfix

On Feb. 27, Pearson applied a CIITS hotfix to resolve the following reported issues:

- some Leadership could see the “Actions” link for a submitted Student Growth Goal, but clicking on the link does not produce the drop-down list to Review or Approve
- some Peer observations were being labeled as “Leadership”
- a new observation was not being saved for District Leadership users
- some teachers were unable to see their own comments in a Student Growth Goal they submitted
- some newly created observations would show a status of “scheduled” instead of “in-progress”
- the Observation Summary report did not allow the user to select all windows where there were completed observations
- PBS Learning resources were not accessible by users with the Leadership role
- printing Lesson Plans (PDF) did not include all of the content in the Lesson Plan