



CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

CIITS school year rollover

The CIITS School Year (SY) rollover is scheduled for the week of July 13. It is a best practice to correct all Job Categories prior to the SY rollover. Look for more information regarding the CIITS SY rollover in the July KSIS and More newsletter.

2015-16 job categories for certified staff to be evaluated

It is important that all districts review job category assignments for evaluation purposes, especially for the Other Professionals Growth and Effectiveness System (OPGES). KDE has developed two custom reports in Infinite Campus that districts should use to ensure data is correct and certified staff are aligned to a job category for the 2015-16 school year. The reports can be found in Infinite Campus District Edition under Index, KY State Reporting, KDE Reports. The reports are listed below with Quick Reference Cards (QRC) to assist in setup and corrective action:

1. **CIITS Job Category report** will display persons who are set up correctly and their respective job category based on the Type/Alternate value(s) and (if set) the Evaluation Override on their active District Assignment records. Districts may use this report to verify staff alignment to the correct job category. Refer to the [Job Category Setup for Certified Staff QRC](#) for information on setting up certified staff.
2. **CIITS Job Category Exception report** will display any person not aligned to a job category due to improper setup of the Type/Alternate Type value(s) on the person's active District Assignment records. This report will also display any users who have different Type/Alternate Type values between schools where the Evaluation Override needs to be set. Refer to the [Correcting CIITS Job Category Exceptions QRC](#) for information on each exception and corrective action.

For prior communications regarding setting up of Job Categories for certified staff who will be evaluated, see the April [KSIS and More](#) newsletter.

CIITS password change

On May 20, a password change was applied in CIITS for those who have not changed their password within 120 days. Refer to the [Password Change & Requirements QRC](#) and [Video](#) for more assistance. For prior communications regarding the password requirements see the May [KSIS and More](#) newsletter.

Updated CIITS Report Bank

The following reporting categories in the CIITS Report Bank have been updated with the reports listed below (*most recent reports). To access these reports go to the School & District Data tab and click on Report Bank, click the plus sign next to the respective reporting category:

Kentucky Performance Rating for Educational Progress (KPREP) / Alternate (ALT) KPREP Reports:

*KPREP Student Listing Report (Most Recent)

*Stanford 10 NRT Listing Report (Most Recent)

*ALT-KPREP Demographics (2013-2014)	(2014-2015)
*ALT-KPREP Scale Scores AT (2013-2014)	PLAN Student Listing Scale Scores (2010-2011)
*ALT-KPREP Scale Scores TAR (2013-2014)	PLAN Student Listing Scale Scores (2011-2012)
*KPREP Demographics (2013-2014)	PLAN Student Listing Scale Scores (2012-2013)
*KPREP Lexile/Quantile (2013-2014)	PLAN Student Listing Scale Scores (2013-2014)
ALT-KPREP Demographics (2012-2013)	<u>KPREP End-of-Course Reports:</u>
KPREP Demographics (2012-2013)	*KPREP EOC Student Listing Report (Most Recent)
KPREP Lexile/Quantile (2012-2013)	<u>STAR Reports:</u>
<u>EXPLORE/PLAN/ACT Reports:</u>	All 2014-2015 STAR Reports have been updated through May 1, 2014.
*PLAN Student Listing Scale Scores	