



# CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

## CIITS rollover to school year 2015-16

The CIITS SY 2015-16 rollover was completed July 15. You will not be able to see student enrollment until each district's first day of school. For more information on viewing data from the prior school year, refer to the [CIITS New School Year Resource Guide](#).

## Education technology for 2015-16

Commissioner Holliday announced the following decisions regarding current education technology for the 2015-16 school year:

- Instructional Management System (IMS) – continued availability for SY 2015-16
- ASSIST – continued availability for SY 2015-16 to support the comprehensive School and District Improvement Plans and Program Review usage
- Edivate (PD 360) – will not be a state-provided technology resource for SY 2015-16

- Educator Development Suite (EDS) – continued full access to all features of the platform only for those districts that elect to use EDS for data collection of the sources of evidence

**All districts will be required to submit summative data for certified staff (principals, teachers, and other professionals) using EDS.** KDE will provide electronic forms on the PGES website for districts that do not elect to use EDS for the Professional Growth and Effectiveness System (PGES) evidence collection.

## Change or end employee assignments to maintain appropriate CIITS user accounts

All individuals who have a district employment assignment and a valid kyschools.us e-mail address entered in Infinite Campus automatically receive a CIITS user account. Upon an employee's separation from the district, districts should end date all of the employee's district employment record(s) and district assignment record(s) in Infinite Campus. Click path: **Census > People > District Employment; Census > People > District Assignments.** Failure to end date all of the employee's district assignments will result in the individual's CIITS account remain-

ing active. If the employee is changing assignments, his/her former district assignment should be end dated and a new district assignment should be set up following the same click path as above.

Districts may use the CIITS Roles report in Infinite Campus to see custom CIITS role assignments for their district and school staff, the institution in which the permissions are assigned, and the assignment start date. The path to run the report is **KY State Reporting > KDE Reports > CIITS Roles.**

## CIITS IMS monthly webcast on August 27

The August 27 CIITS Instructional Management Suite (IMS) webcast will cover the following topics:

- an IMS update
- roles and permissions
- mini-trainings for student workspace, gradecam and assignments
- the Customer Solutions Manager for SAS Curriculum Pathways, Lee Ellen Harmer

For more information regarding CIITS training, visit the [CIITS Training Page](#).

### CIITS report bank updated

The third-party standardized assessment reports listed below have been updated in the CIITS report bank:

- 2014-15 Discovery Education Assessments (DEA)
- STAR (through 6/1/2015)
- MAP (through 4/15/2015)

### CIITS professional learning resources relocated

CIITS professional learning resources have been relocated from PowerSource to a Google training site located [here](#). This site is more user friendly and allows KDE to manage the training materials in a manner to meet Kentucky educators' needs. You can access these materials by clicking on "New CIITS Professional Learning Resources" on the left side of the CIITS homepage.

## CIITS job category evaluation override

The evaluation override in Infinite Campus only needs to be set for certified staff who have more than one assignment type at more than one school within a district. The Evaluation Override should be set to determine each certified staff person's job category for the 2015-16 school year. The Evaluation Override will not be used to determine the institution in which the certified staff person will be evaluated. The default institution set in CIITS will determine where the certified staff will be located in the Educator Development Suite (EDS) within CIITS.

For more information regarding Job Category Setup for certified staff, see the [Job Category Setup for Certified Staff Quick Reference Card \(QRC\)](#). The QRC includes a link to another QRC for changing your default role or institution within CIITS.

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