



CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

New CIITS roles - CIITS District Leader Evaluator and CIITS School Leader Evaluator

Two new CIITS roles are now available in Infinite Campus district sites—CIITS District Leader Evaluator and CIITS School Leader Evaluator. The roles provide a CIITS user with permissions to view *leadership* Self-Reflections and view and approve *leadership* Professional Growth plans.

CIITS District Leader Evaluator - Assign this role to a superintendent designee who will be conducting principal evaluations in all schools in the district. Assign this role only at the district office.

CIITS School Leader Evaluator - Assign this role to a superintendent designee who will be conducting principal evaluations in select schools in the district. Assign this role only at the school(s) where the person will be conducting the principal evaluation.

OPGES in the pilot year

The Professional Growth and Effectiveness System (PGES) pilot for Other Professionals (OPGES) is currently underway. Other professionals include certified individuals in these positions: school guidance counselors, library media specialists, school instructional specialists/coaches, school psychologists, and therapeutic specialists.

The Other Professional PGES sources of evidence are available to non-pilot participants during the pilot year. For Other Professionals who are not participating in the pilot and wish to receive access to the Educator Development Suite (EDS) sources of evidence during the pilot year, set up the Other Professional as defined on the [Setting Up Other Professionals in Infinite Campus Quick Reference Card](#).

Things to remember:

- All Other Professionals who will participate in OPGES must have an active district assignment record in Infinite Campus at the school in which they will be evaluated.

- Other Professionals listed as the primary teacher or contributing professional on a course/section will receive the Teacher role in addition to the Staff role in CIITS. To access the framework associated with their OP job category, it is necessary to ensure the user selects their default role as Staff for the school in which they will be evaluated. More information about setting the default institution is available [here](#).

Self-Reflection Enhancements

On Saturday, Sept. 6, Pearson applied an update to CIITS that enhanced functionality in the Self-Reflection tool. The update was applied to address users' issues with saving data when completing their Self-Reflections. Pearson added the following enhancements to ensure Self-Reflection data is saved:

- Added auto-save functionality to the Self-Reflection tool to automatically save all changes made to the Self-Reflection (i.e. comments/notes and ratings entered for each domain and component). The auto-save feature will save data every 15 seconds to ensure the changes users make are recorded.
- Renamed the "Close" button previously used in Self-Reflections (in the upper right corner) to "Save & Exit." When clicked, all data currently in the Self-Reflection is saved and the user is returned to the EDS Dashboard screen.
- Renamed the "Submit Final" button to "Submit Self-Reflection."

While the process for completing Self-Reflections has not changed, these enhancements will provide a more positive user experience and prevent the potential loss of data when completing Self-Reflections.

KDE appreciates users' feedback as we continue efforts to ensure a positive CIITS experience for Kentucky educators.

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Report bank

School and district leadership can access reports added to CIITS for Students with Disabilities (SWD), Gifted and Talented (GT), Limited English Proficiency (LEP) and Kindergarten by going to **School & District Data** → **Report Bank**. Reports will be under the following categories:

- **KPREP End-of-Course Reports**

- 2012-2013 GT K-Prep EOC (Alg. II and Eng. II)
- 2012-2013 SWD K-Prep EOC (Alg. II and Eng. II)
- 2012-2013 LEP K-Prep EOC (Alg. II and Eng. II)

- **KPREP/ALT-KPREP Reports**

- 2012-2013 Alternate K-Prep AT
- 2012-2013 Alternate K-Prep TAR
- 2012-2013 GT K-Prep (Math and Reading)
- 2012-2013 SWD K-Prep (Math and Reading)
- 2012-2013 LEP K-Prep (Math and Reading)

- **Uncategorized Reports**

- 2013-2014 Brigance Kindergarten Readiness
- 2013-2014 Self Help/Social Emotional Screeners