



# CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

## Advanced Placement data available

2013 Advanced Placement (AP) assessment data is now available in CIITS.

To view the assessment results, go to School & District Data > Pre-Formatted Reports > Standardized Assessment Performance, or click on the Standardized Assessment tab on the Student Profile.

## Clicker device manager software

The device manager software used for clickers must be downloaded via the links provided in the [CIITS Technical Guide](#) in order for the clickers to work correctly with CIITS. The links to download this software have also been added on the right side of the [CIITS Support Materials](#) page on the KDE website.

## Hosting site move

CIITS will be unavailable from June 20-23 while the site of hosted data services is moved to its new location.

Do you have comments or suggestions for the newsletter? Please contact [linda.burton@education.ky.gov](mailto:linda.burton@education.ky.gov).

## Year-end reminder: Employee separation and CIITS accounts

All individuals who have a district employment assignment and a valid kyschools.us email address entered in Infinite Campus automatically receive a CIITS user account.

Upon an employee's separation from the district, districts should end date all of the employee's district employment record(s) and district assignment record(s) in Infinite Campus. Click path: Census > People > District Employment; Census > People > District Assignments. Failure to end date all of the employee's district assignments will result in the individual's CIITS account remaining active.

Districts may use the "CIITS Roles" report in Infinite Campus to see custom CIITS roles assignments for their district and school staff, the institution in which the permissions are assigned, and the assignment start date.

The path to run the report is KY State Reporting > KDE Reports > CIITS Roles.

## New school year rollover

The CIITS school year rollover will take place during the week of June 23-27. During this time, normal data refresh cycles will not take place, as the system will be updated to contain data for SY 2014-15. Normal data refresh cycles will resume the week of June 30, 2014.

A New School Year Resource Guide, which includes helpful information regarding the rollover as well as finding prior year data, is available [here](#).

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