



Graduates – Updating end status, graduation tab and SDRR Cohort Reports

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Agenda

- ▶ Graduate End Date and Status
- ▶ Graduation Tab
- ▶ Adjusted Cohort Graduation Rate and Student Listing (SDRR)
- ▶ End Status/Withdrawal Codes for cohort
- ▶ Dropout Accountability
- ▶ Cohort Accountability
- ▶ Cohort formulas
- ▶ Using SDRR to calculate preliminary rates
- ▶ Questions



The End-of-Year training sessions will be recorded and available for reference on the KSIS Training Web page in approximately 7 – 10 days.

Graduate End Date and Status

- For every graduate, enter both an enrollment end date and graduate end status.

The screenshot shows a software interface for 'General Enrollment Information'. It includes fields for 'Start Date', 'End Date', 'Start Status', and 'End Status'. The 'End Date' and 'End Status' fields are highlighted with red boxes. Other visible fields include 'Grade' (12), 'Class Rank Exclude', and 'Service Type' (P. Primary).

- G01- A pupil who graduates in less than four (4) years. **On-Time Graduate 4 and 5 year reports (regular diploma recipients only)**
- G02- A pupil who graduates in four (4) years. If a student graduates during the summer they have until July 31st to be included in the prior year. **On-Time Graduate 4 and 5 year reports (regular diploma recipients only)**
- G03- A pupil who graduates in five (5) years. **On-Time Graduate for 5 year report only. (regular diploma recipients only) Not On-Time for 4 year report**
- G04- A pupil who graduates in six (6) or more years **Not On-Time Graduate for 4 or 5 year report.**



Graduation Tab

- ▶ After selecting appropriate graduation end status, enter diploma date and type on graduation tab.

The screenshot shows a web-based form titled "State Graduation Record". It contains several sections: "Earliest Grade 9 Enrollment Information", "Enrollment Data: Anderson County (011)", "Graduation Detail: Anderson County (011)", and "General Graduation Information". The "Graduation Detail" section is expanded, showing fields for "Diploma Date", "Diploma Type", "Diploma Period", "Date First Entered the 9th Grade", "NOA Cohort End Year", "NCLB Cohort End Year", "Post Grad Location", and "Transition Status". A red rectangular box highlights the "Diploma Date" and "Diploma Type" fields.

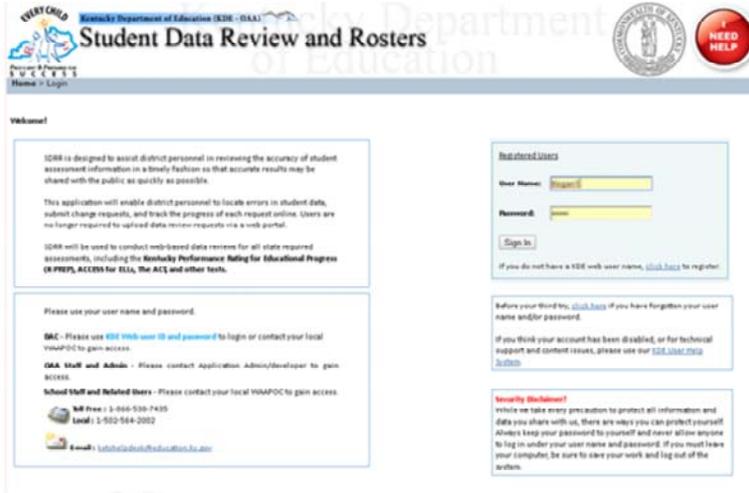
- ▶ Both must be entered for every graduate before that student's status will show as on-time.



Adjusted Cohort Graduation Rate and Student Listing (SDRR)



SDRR Login / Welcome Screen



The screenshot shows the login page for the Student Data Review and Rosters (SDRR) application. At the top, there is a header with the Kentucky Department of Education logo and the text "Student Data Review and Rosters". A "NEED HELP" button is visible in the top right corner. The main content area is divided into several sections:

- Welcome!**: A section explaining the purpose of SDRR, which is to assist district personnel in reviewing student assessment information. It mentions that the application will enable users to locate errors, submit change requests, and track progress. It also states that SDRR will be used for data review requests for all state required assessments, including the Kentucky Performance Rating for Educational Progress (KPREP), ACCESS for ELLs, the ACT, and other tests.
- Please use your user name and password.**: A section providing instructions for different user groups:
 - DMC**: Users should use their KDE Web user ID and password to login or contact their local VMAPDC for access.
 - CAA Staff and Admins**: Users should contact the Application Admin/Developer for access.
 - School Staff and Related Users**: Users should contact their local VMAPDC for access.
- Help**: A section providing contact information for technical support:
 - Web: 1-866-530-7435
 - Local: 1-502-564-2002
 - Email: letselp@kde.education.ky.gov
- Registered Users**: A login form with fields for "User Name" and "Password", a "Sign In" button, and a link to register if the user does not have a KDE web user name.
- Forgot your user name and/or password?**: A section with a link to click here if the user has forgotten their login credentials.
- Security Disclaimer**: A section stating that the system takes every precaution to protect information and that users should keep their passwords confidential and never share them.



Cohort Student Listing in SDRR, cont.

Cohort

This section of SDRR is used for viewing cohort student listing for current & and 1 year reports. All changes must be made in Infinite Campus and only during data receive periods can a change be submitted for issues that cannot be resolved in Infinite Campus.

SDRR ID: 126

Data Last Updated: 1/29/2024 **Grade 12 students with blank end statuses are temporarily set to On-Time Status.** From: 1/23/2024 10:00:00 AM EDT To: 1/29/2024 10:00:00 AM EDT

SDRR Tasks	Quick Links	Changes
<input checked="" type="checkbox"/> Review Academic Requirements, GPA, SGP/STP, and search if necessary, submit a change request as well as make change in local edition of Infinite Campus.	Cohort Student Listing * 2023-24 Cohort * 2024-25 Cohort	Total 0 New 0 Cancel 0 Approved 0 Pending Data Approval 0 All Reports
<input checked="" type="checkbox"/> Review End Status and make corrections as needed in local edition of Infinite Campus.	Student Change Listing Download Cohort	
<input type="checkbox"/> Review End Date and make corrections as needed in local edition of Infinite Campus.		
<input type="checkbox"/> Review Accountable School. If incorrect, submit change request.		
<input type="checkbox"/> Review Non-Participation. If student is Foreign Exchange, Inconsistent Cohort, or a transfer student, submit change request.		
<input type="checkbox"/> Review Cohort Reassign Change listing in SDRR, noting any increase or updated changes for possible further action.		
<input type="checkbox"/> Update any student changes that are marked as verified by SDRR staff, as possible the information requested.		
<input type="checkbox"/> At the end of the Cohort review session, save a copy of the Cohort student listing.		

- ▶ **Note:** **Data Last Updated** shows the date of the Cohort data loaded to SDRR. Any changes made after this date will be reflected when data is updated.



Cohort Student Listing in SDRR, cont.



Kentucky Department of Education (KDE - OAA)

Student Data Review and Rosters

Home > Data Review Student Listing

Logged in as: [FieldTester] -- Logout

Cohort Student Listing

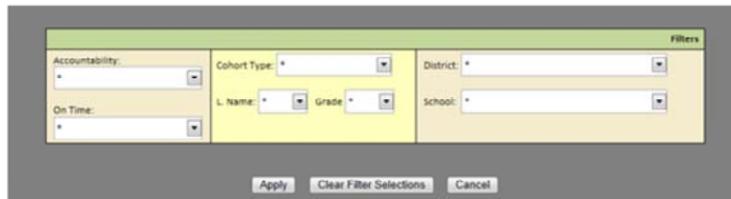
Student Name or SSID

Updatable	Full Name	Grade	SSID	DOB	Gender	Race/Eth	Accountable School	Last Enrolled School	Not Enr	IP	ELA/EE	Lunch	Diploma Type	End Status	End Date	OnTime
No	AALBERTS, ALYSSA MARIE	11	999999999	01/07/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	None	W24	02/15/2013	No
No	AALBERTS, MATTHEW DWIGHT	10	999999999	10/27/1995	M	Hisp: No Race: W	N/A	Adair County High School	VT	No	No	Free	None	W22	10/28/2013	No
No	AALBERTS, MAYLEA MARIE	11	999999999	10/20/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	District GED	W27	01/17/2013	No
No	AALBERTS, OLIVIA MARIE	11	999999999	08/02/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	None	W25	01/31/2013	No
No	AALDERS, MADISON LYNN	11	999999999	08/10/1996	F	Hisp: No Race: W	N/A	Adair County High School	VT	No	No	Free	None	W20	01/23/2013	No
No	AARON, ADRIANNA GRACE	11	999999999	05/04/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	None			No



Cohort Student Listing in SDRR– Filters

- ▶ Click on the Filters button at the bottom left.
- ▶ You can filter the student list to view different groups as follows:
 - By All Students, Accountable to District, Not Accountable to District
 - By first letter of last name
 - By grade level
 - By Cohort Year (Cohort Type)
 - On Time Status



The screenshot shows a 'Filters' dialog box with the following fields and controls:

- Accountability:** A dropdown menu with a downward arrow.
- On Time:** A dropdown menu with a downward arrow.
- Cohort Type:** A dropdown menu with a downward arrow.
- L. Name:** A dropdown menu with a downward arrow.
- Grade:** A dropdown menu with a downward arrow.
- District:** A dropdown menu with a downward arrow.
- School:** A dropdown menu with a downward arrow.

At the bottom of the dialog box, there are three buttons: 'Apply', 'Clear Filter Selections', and 'Cancel'.

- District level users will also be able to filter by schools within their district. School level users will only see their own school.



Cohort Student Listing in SDRR–Review

- ▶ Filter by Accountability, On Time and Non Part to limit list to students that should be reviewed first. Do this for all Cohort Reports available

The screenshot shows a 'Filters' window with the following settings:

- Accountability: Accountable
- On Time: No
- Cohort Type: 2016 4 Year Cohort
- L. Name: *
- Grade: *
- Non Part: Participated
- District: *
- School: *

Buttons: Apply, Clear Filter, Cancel



Right now, all current seniors who are not alternate are listed as on-time. That status will change after the end of the school year based upon end status and graduation tab data.

End Status/Withdrawal Codes

Not on Time: Dropouts, Alternative HS Diploma and GED recipients

- › W12- A pupil under the jurisdiction of the court
- › W23- A pupil withdrawn for a second or subsequent time who initially withdrew as a W24 or W25 during the current school year
- › W24- A pupil who has moved out of this public school district for whom enrollment elsewhere has not been substantiated
- › W25- A pupil who is at least 16 years of age and has dropped out of public school
- › W26- A pupil who has withdrawn from school after completing a secondary GED Option program and receiving a GED certificate
- › W27- A student who has withdrawn from school and subsequently received a GED
- › W28- A student who has reached the maximum age for education services without receiving diploma or alternative high school diploma
- › C01 or C01- A pupil who completes the school year in the school of the most current enrollment. No subsequent enrollment without a graduation end status (G01-G04) is a dropout.
- › **Note: A W22 (transfer to another Kentucky public school) will be a dropout IF there is no subsequent enrollment.**



Note that a W22 can be a dropout if there is no subsequent enrollment into a public school. This is four years worth of data, so some end status may have changed, such as dropout age now 18 and W26 secondary GED's are no longer in IC. Not on time will also include any student without a diploma type or date.

End Status/Withdrawal Codes, cont.

Verified Transfers – Removed from Cohort and Non Participation = 'VT'

- W07- A pupil withdrawn due to those communicable medical conditions that pose a threat in school environments listed in 902 KAR 2:020, Section 1(1), accompanied by a doctor's statement certifying the condition or any other health-related condition for which the student is too ill to participate in regular school attendance or local homebound instructional services or if the student has obtained a doctor's statement certifying the condition.
- W08- A pupil withdrawn due to death
- W20- A pupil transferred to a home school. The re-entry code to use with W20 shall be R20
- W21- A pupil transferred to a nonpublic school (excluding home school)
- W22*- A pupil who has transferred to another public school district and for whom a request for student records has been received or enrollment has been substantiated or a pupil who is known to have moved out of the United States.
***Note: A W22 is not a verified transfer if there is no immediate enrollment into a Kentucky public school beginning with the 2014-15 school year or if the subsequent enrollment is at a dropout required for enrollment program, such as the Bluegrass Challenge Academy. Beginning with the 2014-15 school year, a W29 must be used to indicate an enrollment in another state.**
- W29- A pupil who has transferred to an out of state school for whom a request for student records has been received or enrollment has been substantiated



Dropout Accountability for Cohort

Student accountability for all students in a cohort will be assigned to the school unless the student being served by the local school district was placed by a state agency. These students should be indicated on the KECSAC tab and ticket entered in SDRR to change accountability to state.



Cohort Accountability

- ▶ The 5-year Adjusted Graduation Rate calculation counts for 20% of the Next-Generation Learners total score at the high school level.
- ▶ The 4-year Adjusted Graduation Rate will be compared to the graduation rate goals that were released in December of 2015 to determine if the goal has been met. The 2014 4-year was the baseline used to create an annual goal for every year through 2024. In 2024, the goal is 98%.



Cohort Calculation Formula

4-Year Adjusted Cohort Graduation Rate Calculation Formula

$$\frac{\text{Number of cohort members who earned a regular high school diploma by the end of the current school year}^1}{\text{Number of first-time 9}^{\text{th}} \text{ graders in the fall three years earlier}^2 \text{ (starting cohort) plus students who transferred in,} \\ \text{Minus students who transfer out, emigrate or die during the past 4 years}^3}$$

For example, the 2016 4-Year Rate includes the following years in the calculation: 2015-16¹, 2012-13², 2012-13 through 2015-16³

5-Year Adjusted Cohort Graduation Rate Calculation Formula

$$\frac{\text{Number of cohort members who earned a regular high school diploma by the end of the current school year}^a}{\text{Number of first-time 9}^{\text{th}} \text{ graders in the fall four years earlier}^b \text{ (starting cohort) plus students who transferred in,} \\ \text{Minus students who transfer out, emigrate or die during the past 5 years}^c}$$

For example, the 2015 5-Year Rate includes the following years in the calculation: 2015-16^a, 2011-12^b, 2011-12 through 2015-16^c



Calculate preliminary rates using SDRR

4-Year Adjusted Cohort Graduation Rate Calculation Formula

$$\frac{\text{Number of cohort members who earned a regular high school diploma by the end of the current school year}^1}{\text{Number of first-time 9}^{\text{th}} \text{ graders in the fall three years earlier}^2 \text{ (starting cohort) plus students who transferred in,} \\ \text{Minus students who transfer out, emigrate or die during the past 4 years}^3} \frac{A}{B}$$

For example, the 2016 4-Year Rate includes the following years in the calculation: 2015-16¹, 2012-13², 2012-13 through 2015-16³

A

A screenshot of a web-based filter interface. It features a grid of dropdown menus for filtering data. The fields include: 'Accountability' (set to 'Accountable'), 'Cohort Type', 'District', 'On Time' (set to 'Yes'), 'L. Name', 'Grade', 'School', and 'Non Part' (set to 'Participated'). At the bottom of the interface are three buttons: 'Apply', 'Clear Filter', and 'Cancel'.

B

A screenshot of a web-based filter interface, identical in layout to the one above. It features a grid of dropdown menus for filtering data. The fields include: 'Accountability' (set to 'Accountable'), 'Cohort Type', 'District', 'On Time', 'L. Name', 'Grade', 'School', and 'Non Part' (set to 'Participated'). At the bottom of the interface are three buttons: 'Apply', 'Clear Filter', and 'Cancel'.

$$A/B * 100$$



SDRR Cohort Technical Assistance

- ▶ For questions regarding password or access, contact local district WAAPOC– Web Apps Admin Point of Contact.
- ▶ For Cohort specific questions, contact Tina Logan at tina.logan@education.ky.gov or David Curd (david.curd@education.ky.gov) via e-mail or phone at 502-564-9853 extension 4740 for Tina or 4744 for David.
- ▶ For KECSAC tab questions, view data standard: <http://education.ky.gov/districts/tech/sis/Documents/DataStandard-AlternativeProgramsKECSAC.pdf> or contact Windy Newton or Sherri Clusky at (502) 564-4772.



Questions?

