

Data Standard Family Resource and Youth Services Centers (FRYSC)

Rev. 7/1/2024

Ownership and History

Standard prepared by:

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Data steward(s)

[Melissa Newton](#), Cabinet for Health and Family Services

Revision history

July 1, 2024

Review for 2024-25 school year

Updated tool search

Added Individual Intervention Categories Rosters

July 22, 2021

Updated hyperlinks

December 14, 2020

Data steward updated to Melissa Newton

June 30, 2020

FRYSC Individual Interventions Rosters Report was added to the Related Ad Hoc filters and reports section.

February 27, 2019

Center setup added to standard. Requests for FRYSC additions, closures, or name edits may be sent to [Melissa Newton](#).

February 14, 2018

FRYSC records outside of the Active Year are now read-only for both State and District users.

Individual Intervention categories on the FRYSC > Individual Intervention editor have been replaced by multi-select dropdown lists. Users can now select multiple codes per Individual Intervention category.

FRYSC Program Categories have become a single dropdown list on the FRYSC Group Programs tab.

May 21, 2018

Converted to accessible format and updated training hyperlinks due to CHFS website changes.

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Overview

Description

The Kentucky Family Resource and Youth Services Centers were established as a component of the historic Kentucky Education Reform Act (KERA) of 1990. The mission of these school-based centers is to help academically at-risk students succeed in school by helping to minimize or eliminate noncognitive barriers to learning.

Regulation citation(s)

Family Resource Centers serve children under school age and in elementary school and coordinate:

- preschool child care;
- after-school child daycare;
- families in training;
- family literacy services; and,
- health services and referrals.

Youth Services Centers serve students in middle and high school and coordinate

- referrals to health and social services;
- career exploration and development;
- summer and part-time job development (high school only);
- substance abuse education and counseling; and
- family crisis and mental health counseling.

Data use:

- This data is used to track services provided by each center.
- Reported to Kentucky Center for Education and Workforce Statistics (P20 data collaborative).

Related ad-hoc filters and reports:

- KY State Reporting / FRYSC Group Program Report
- KY State Reporting / FRYSC State Report
- KY State Reporting / FRYSC Individual Intervention Report

Training

Cabinet for Health and Family Services, Division of FRYSC:

- [FRYSC Administrators Guidebook](#)
- Training can be found [here](#).

Campus Community Articles:

[FRYSC](#); [FRYSC Group Programs](#); [FRYSC Program Participation Wizard](#); [FRYSC Group Program Report](#); [FRYSC State Report](#); [Individual Interventions Report](#)

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Section A – Center Setup

Tool Search: School Information

Schools served by FRYSC must have the correct center specified in Infinite Campus to ensure accurate reporting and group program entry.

Select the appropriate school from the list.
Select the FRYSC center from the dropdown list.

The screenshot shows the 'School Editor' interface in Infinite Campus. On the left, a list of schools is displayed, with 'Lincoln School' selected. The main area is divided into 'School Detail' and 'School History' sections. The 'School Detail' section contains various fields for school information, including Name, Location Number, NCES School Number, Standard Code, State Classification, Course Catalog, External LMS Exclude, Phone, Fax, Email, URL, Principal Name, Principal Title, Principal Email, Agency, Address, City, State, Zip, Physical Address, Physical City, Physical State, Physical Zip, and Comments. The 'FRYSC Center' dropdown menu at the bottom is highlighted with a red box.

The Division of FRYSC is responsible for the addition of FRYSCs to Infinite Campus. FRYSC District Contacts may send requests for center additions or center name edits to tonya.cookendorfer@ky.gov.

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Section B – Individual Interventions

Tool Search: FRYSC

Select Add Intervention

The screenshot shows the 'FRYSC Individual Intervention Detail' form. At the top, there are tabs for 'Records Transfer', 'Gifted & Talented', 'FRYSC', 'Pre-School', 'Title 1 Services', and 'Early Learning/Prior Settings'. Below the tabs are several action buttons: '+ Add Intervention' (highlighted with a red box), '+ Add Group Program', 'Save', 'Delete', 'Print All', and 'Print Current Year'. The main form area contains various fields and sections:

- *Enrollment:** A dropdown menu.
- *Start Date:** A date picker.
- End Date:** A date picker.
- *Intervention is for (Select either or both):** Radio buttons for 'Student' and 'Parent'.
- *Referred By:** A dropdown menu.
- *Mode of Intervention (Select one or more):** Checkboxes for 'In-office/School Grounds', 'Telephone', 'Email/Text', 'Home Visit', 'Home Visit- PAT', 'Letter', and 'Other'.
- Select if "yes":** Checkboxes for 'Result of a behavior issue', 'Parent / Guardian contacted', and 'Result of GAIN-SS screening'.
- Referral Location1:** A dropdown menu.
- Referral Location2:** A dropdown menu.
- Description:** A text area.
- II - Academic Support:** A section with two selected items: 'AS03: Born Learning Academy' and 'AS09: Kindergarten Readiness'. A red callout box points to this section with the text: 'You can select and add more than one intervention per intervention type.'
- II - Attendance:** A section with three selected items: 'AT04: Tardies', 'AT01: 0-5 Days Absent', and 'AT05: Truancy Diversion Program'.
- II - After School and Childcare:** A section with a 'Select Values' dropdown.
- II - Basic Needs:** A section with a 'Select Values' dropdown.
- II - Career Development Exploration:** A section with a 'Select Values' dropdown.
- II - Health:** A section with a 'Select Values' dropdown.
- II - Legal:** A section with a 'Select Values' dropdown.
- II - Mental Health / Counseling:** A section with a 'Select Values' dropdown.
- II - Transportation:** A section with a 'Select Values' dropdown.

Enrollment: This field will auto-populate to the current enrollment. If needed, select a different enrollment.

Start Date: Enter the intervention Start Date in mmddyyyy format

Intervention is for: Select whom the intervention is for *Student* or *Parent*

Referred By: Select the person who referred the student for intervention from the dropdown list

Result of a Behavior Issue: Check if applicable

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Parent/Guardian Contacted: Check if applicable

Result of a GAIN-SS screening: Check if applicable

Referral Location 1 & 2: Select the agency or agencies to which the student or parent was referred

Select the reason(s) for intervention under the appropriate intervention heading.

Click the **Save** button when finished. To also print the FRYSC record upon saving, select the **Save & Print** button. The student will now have an Intervention listed in the FRYSC editor.

Section C – Group Programs

Tool Search: FRYSC

Select Add Group Program

The screenshot shows the FRYSC software interface. At the top, there are tabs for 'Records Transfer', 'Gifted & Talented', 'FRYSC', 'Pre-School', and 'Title 1 Services'. Below the tabs, there are buttons for 'Add Intervention', 'Add Group Program', 'Print All', and 'Print Current Year'. The 'Add Group Program' button is highlighted with a red box. A red arrow points from this button to a pop-up window titled 'FRYSC Add Student to Group Program Selection'. The pop-up window has a header with the 'Infinite Campus' logo and the title 'FRYSC Add Student to Group Program Selection'. Below the header, there is a red instruction: '*Select FRYSC Group Program'. A list of programs is displayed, categorized into 'Academic Support', 'Health', and 'Prevention Activities'. The 'Academic Support' category includes 'After-school/Summer Enrichment - After school tutoring,02/05/2018-05/18/2018' and 'Back-To-School Event - Back to School Picnic,08/02/2017-08/02/2017'. The 'Health' category includes 'Dental - Dental Van,02/15/2018-02/16/2018'. The 'Prevention Activities' category includes 'Peer Relations - Character Education - Character Building Les...,01/29/2018-03/02/2018'.

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Select the appropriate Group Program from the dropdown list

FRYSC Group Program Detail

*Enrollment

Save Save&Print

*Start Date 02/05/2018 End Date 05/18/2018

Parent Participated

Comments

Program Title
After school tutoring

Program Category
Academic Support : After-school/Summer Enrichment

*Program is for *Time Frame Start Date End Date

Students Parents 03: After School 02/05/2018 05/18/2018

Partner Agency Select a Value

Total Volunteer Hours Volunteer Count
0 0

Total Program Hours # Meetings
0 0

Comments

Enrollment: This field will auto-populate to the current enrollment. If needed, select a different enrollment.

Start Date: This field will auto-populate from the program information, change if appropriate.

End Date: This field will auto-populate from the program information, change if appropriate.

Parent Participated: Check if applicable

Click the **Save** button when finished. To print the FRYSC Group Program record upon saving, select the **Save & Print** button. The student will now have a Group Program listed in the FRYSC editor

Section D – Individual Intervention Categories Rosters

Tool Search: Individual Intervention Rosters

1. Select Date Range (will default from beginning of fiscal year (July 1) to current date)
2. Select 'Intervention Category' Report Option (or 'FRYSC' for all Categories or 'Calendar' for a previous year)
3. Select desired 'Intervention Category/ies' (a single Category or you can select several Categories by using 'CTRL-click' and 'SHIFT-click')
4. Click 'Generate Extract' (Download will generate a Report with a Student Roster that mirrors the Student Roster option in the Group Program Report)

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Note that at the end of each Individual Intervention Category 'Type' (or sub-category) are Duplicated/Unduplicated Student/Parent Count Totals.

Also note that if there aren't any Interventions entered under a 'Type', no report is given for that Type.

The screenshot displays the Infinite Campus web application interface for generating FRYSC Individual Intervention Rosters. The page is titled "FRYSC Individual Intervention Rosters" and includes a description: "The FRYSC Individual Intervention Roster report pulls intervention data from the student FRYSC tab. The report can be run by FRYSC Center, Calendar, or Intervention Category." The interface is divided into several sections:

- Extract Options:** Contains a "Date Range" field set to "07/01/2019" to "09/12/2019" (indicated by arrow 2), "Report Options" with radio buttons for "FRYSC", "Calendar", and "Intervention Category" (indicated by arrow 3), and an "Ad Hoc Filter" dropdown.
- Select Intervention Categories:** A list of categories including "Academic Support", "After School and Childcare", "Absences", "Basic Needs", "Career Development Exploration", "Health", "Legal", "Mental Health", and "Transportation" (indicated by arrow 4). A note below states "CTRL-click and SHFT-click for multiple".
- Batch Queue List:** A table with columns for "Queue Time", "Report Title", "Status", and "Download".
- Buttons:** "Generate Extract" and "Submit to Batch" buttons are located at the bottom of the main content area (indicated by arrow 5).

The left sidebar menu includes various navigation options, with "FRYSC Individual Intervention Rosters" highlighted (indicated by arrow 1). The top navigation bar shows "Year 19-20" and "School" dropdowns.