

End Of Course Assessment set up for calculating final grade

The Office of Knowledge, Information & Data Services has developed a standardized format to include QualityCore® End-of-Course (EOC) exams in Infinite Campus. We encourage schools to adopt this format this year and in future years. It will allow the EOC to be utilized by schools and districts across the state in a systematic, uniform manner. Having one format will allow linking data from school to school. Additionally, this format will allow each school or district to easily include the percentage of the EOC in the student's final grade.

If you have questions on the IC process, please contact, Lisa Rhoton at lisa.rhoton@infinitecampus.com . If you have questions on the EOC exams, please contact the Office of Assessment and Accountability at (502) 564-4394 or dacinfo@education.ky.gov .

Grading Task

A specific grading task is needed for the End of Course assessment. To create a new one go to the Grading task screen.

Path: Grading & Standards > Grading Task

Click New.

Enter **EOC Assessment** for the name.

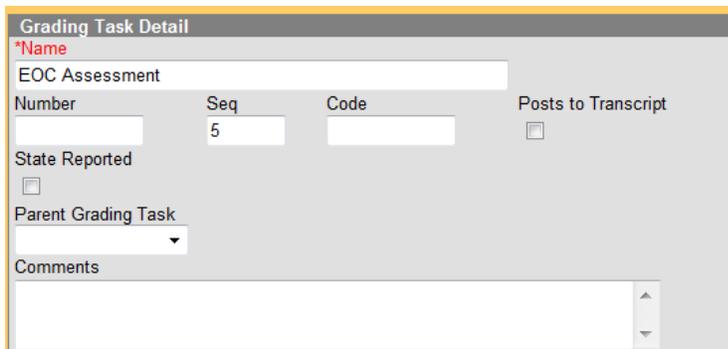
Do Not Check the Posts to Transcripts checkbox.

Do Not Check the State Reported checkbox

Click Save.

***Note: Do not Mark "Posts to Transcript"; this will give the amount of credits for the course twice.**

Example: If you mark the EOC to post to transcript for an algebra II class, EOC will not show on the transcript. Algebra II will show twice. It will look like the student took the course twice and one instance of the class will have the EOC grade and the other will have the course grade. Both instances will have Credit, GPA weight and GPA value.



The screenshot shows the 'Grading Task Detail' form. The 'Name' field is set to 'EOC Assessment'. Below this is a table with columns for 'Number', 'Seq', 'Code', and 'Posts to Transcript'. The 'Seq' column contains the value '5'. The 'Posts to Transcript' checkbox is unchecked. Below the table, there are checkboxes for 'State Reported' (unchecked) and 'Parent Grading Task' (with a dropdown menu). At the bottom, there is a 'Comments' text area.

Number	Seq	Code	Posts to Transcript
	5		<input type="checkbox"/>

Adding Grading task to course

Add the EOC grading task to any course which requires an end of course assessment.

Search for the course.

Click on the Grading Task tab.

Click Add.

Select Eoc Assessment for the Grading task.

Select the Appropriate Score Group.

Check the term in which the assessment will be given.

Click Save.

2711 Algebra II

Course Sections **A+ Grading Tasks** A+ Standards A+ Composite Grading Scheduling Rules Fees

Save Add

Grading Task Editor

Grading Task	Credit Group	Credit Type	Score Group	Credit	Term GPA
Midterm Progress			Quarter grades		
Quarter	HS CREDITS	Mathematics	Quarter grades	0.000	1.000
Final Grade	HS CREDITS	Mathematics	Credit No GPA	1.000	

Course Grading Task Detail

***Grading Task**
EOC Assessment ▼

***Score Group**
Grading Scale HS ▼

Term GPA Credit

Default Grade Book Task

Credit Type

Term Mask Term 1 Term 2 Term 3 Term 4

Active Mask Term 1 Term 2 Term 3 Term 4

Composite Grading

To set up the final grade so that it will calculate with the EOC assessment counting 20% go to the composite Grading tab.

Click on the final grade Grading Task in the list.

The Composite Grading detail box will open.

Enter 20 in the weight by the EOC assessment.

Enter appropriate percentages in the other grading task that will be used to calculate the final grade.

The weights should total 100.

Click Save.

2711 Algebra II

Course Sections **A+ Grading Tasks** **A+ Standards** **A+ Composite Grading** Scheduling Rules

Save

Composite Grading

Term	Composite Grading Task	Children Grading Tasks	Schedule Structure
Q4	EOC Assessment		Main
Q4	Final Grade	(20%) Q1 Quarter (20%) Q2 Quarter (20%) Q3 Quarter (20%) Q4 Quarter (20%) Q4 EOC Assessment	Main
Q4	Midterm Progress		Main
Q4	Quarter		Main

Composite Grading Detail

Composite Grading Task
Term Q4 - Final Grade

Locked

Weight	Grading Task
	Q1 Midterm Progress
20	Q1 Quarter
	Q2 Midterm Progress
20	Q2 Quarter
	Q3 Midterm Progress
20	Q3 Quarter
20	Q4 EOC Assessment
	Q4 Midterm Progress
20	Q4 Quarter

Calculating the final grade

Path: Grading & Standards > Auto Grade

When all grades have been entered in the last term the Auto Grade Wizard can be used to calculate the Yearly Average.

Select Final Grade

Select the appropriate Score group

Click Auto Grade Students.

Auto Grading Wizard

This tool allows you to batch grade students based on Composite Grading. All scores should be posted for the child grading tasks. Also, each posted score for the child grading tasks should have an appropriate percentage.

Select Grading Task
Main - Term T4 - Final Grade - Score Group: Standard Scale

Select Score Group
Make sure the Min Percentages are set properly for the Score Group you choose.
Standard Scale

Existing Grades
 Overwrite Existing Grades

Auto Grade Students