

Configuring Grades for Various Term Structures

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Standards Based Grading

Standards do not have the option to Post to Transcript or to be State Reported. Final Grade is not required when Standards Based Grading is used for a course.

Should I mark the Grading Task as State Reported?

Grading Tasks are shared by all schools in a district. The Persistence to Graduation Tool and exporting of grades to CIITS rely on State Reported being marked for the appropriate grading tasks. As long as only Final Grade and one other state reported grading task is used per course per term, the grades will be loaded into CIITS. Different schools in your district may use different grading tasks for term grades requiring multiple term level grading tasks to be marked State Reported.

Should I mark the Grading Task as Posts to Transcript?

Whether or not a grade posts to transcript is a district decision based on the need to calculate GPA points and award credits. Grading Tasks that are marked Posts to Transcript can be used by courses that will not post to transcript because other settings and actions are required to post a grade to transcript. For a grading task to post to transcript, several fields must be set.

1. Grading Task must be marked Posts to Transcript.
PATH: *Grading & Standards > Grading Tasks*
2. Course must have Transcript checkbox marked.
PATH: *Search for Course > Course Tab*
3. Course Grading Task must a Credit Type and Credit amount (can be zero).
PATH: *Search for Course > Grading Tasks Tab > Select the Grading Task*
4. After grades are posted for the term, run the Post Transcripts Wizard.
PATH: *System Administration > Student Portfolio > Transcript Post*

How do I add Final Grade without changing our current calculations for GPA or awarding credits?

If your school has not been calculating a course average and only needs Final Grade for state reporting, you can create Final Grade as State Reported and uncheck Posts to Transcript. When Final Grade is assigned to a course, you will leave Term GPA, Credit, and Credit Type blank. The course credits and Term GPA will be calculated using your other grading tasks.

How do grades show on eTranscripts?

Grades which are posted to transcript are grouped by term on the eTranscript. Current courses that have no grades posted to the transcript will be listed separately under the heading Work in Progress with course number, course name and potential credits.

Configuring Grades by Quarter and Final Grade

Grading Task Name	Description	State Reported
Quarter	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all quarter grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Quarter, Semester, and Final Grade

Grading Task Name	Description	State Reported
Quarter	Term grade calculated from assignments in the teacher's grade book	Yes
Semester	Semester average calculated by Composite Grading to average two quarter grades and possibly a semester final exam	No
Final Grade	Course average calculated by Composite Grading to average semester grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Mid-Term, Quarter, and Final Grade

Grading Task Name	Description	State Reported
Mid-Term Grade	Mid-term grade calculated from assignments in the teacher's grade book but not posted for GPA or credit	No
Quarter	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all quarter grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Mid-Term, Quarter, Semester Exam, Semester, and Final Grade

Grading Task Name	Description	State Reported
Mid-Term Grade	Mid-term grade calculated from assignments in the teacher's grade book but not posted for GPA or credit	No
Quarter	Term grade calculated from assignments in the teacher's grade book	Yes
Semester Exam	Semester exam score	No
Semester Grade	Semester average calculated by Composite Grading to average two quarter grades and a semester exam	No
Final Grade	Course average calculated by Composite Grading to average semester grades and possibly an EOC assessment	Yes

Configuring Grades by Progress Grade, Quarter and Final Grade

Grading Task Name	Description	State Reported
Progress Grade	Progress grade calculated from assignments in the teacher's grade book but not posted for GPA or credit	No
Quarter	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all quarter grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Progress Grade, Semester and Final Grade

Grading Task Name	Description	State Reported
Progress Grade	Progress grade calculated from assignments in the teacher's grade book but not posted for GPA or credit	No
Semester	Semester average calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average semester grades and possibly final exam or EOC assessment	Yes

Configuring Grades by 12 Week Grade and Final Grade

Grading Task Name	Description	State Reported
12 Week Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all trimester grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Trimester and Final Grade

Grading Task Name	Description	State Reported
Trimester	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all trimester grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Trimester, Exam and Final Grade

Grading Task Name	Description	State Reported
Trimester	Term grade calculated from assignments in the teacher's grade book	Yes
Trimester Exam	Trimester exam score	No
Trimester Grade	Trimester average calculated by Composite Grading to average trimester grade and a trimester exam	No
Final Grade	Course average calculated by Composite Grading to average all trimester grades and possibly an EOC assessment	Yes

Configuring Grades by Term Grade and Final Grade

Grading Task Name	Description	State Reported
Term Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all term grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Mid-Term, Term Grade, and Final Grade

Grading Task Name	Description	State Reported
Mid-Term Grade	Mid-term grade calculated from assignments in the teacher's grade book but not posted for GPA or credit	No
Term Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all term grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Term Grade, Semester Exam, Semester, and Final Grade

Grading Task Name	Description	State Reported
Term Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Semester Exam	Semester exam score	No
Semester Grade	Semester average calculated by Composite Grading to average two term grades and a semester exam	No
Final Grade	Course average calculated by Composite Grading to average semester grades and possibly an EOC assessment	Yes

Configuring Grades by Nine Weeks Grade and Final Grade

Grading Task Name	Description	State Reported
Nine Weeks Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all Nine Weeks grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Nine Weeks Grade, Semester, and Final Grade

Grading Task Name	Description	State Reported
Nine Weeks Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Semester	Semester average calculated by Composite Grading to average two Nine Weeks grades and possibly a semester final exam	No
Final Grade	Course average calculated by Composite Grading to average semester grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Mid-Term, Nine Weeks Grade and Final Grade

Grading Task Name	Description	State Reported
Mid-Term Grade	Mid-term grade calculated from assignments in the teacher's grade book but not posted for GPA or credit	No
Nine Weeks Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all Nine Weeks grades and possibly final exam or EOC assessment	Yes

Configuring Grades by Mid-Term, Nine Weeks Grade, Semester Exam, Semester, and Final Grade

Grading Task Name	Description	State Reported
Mid-Term Grade	Mid-term grade calculated from assignments in the teacher's grade book but not posted for GPA or credit	No
Nine Weeks Grade	Term grade calculated from assignments in the teacher's grade book	Yes
Semester Exam	Semester exam score	No
Semester Grade	Semester average calculated by Composite Grading to average two Nine Weeks grades and a semester exam	No
Final Grade	Course average calculated by Composite Grading to average semester grades and possibly an EOC assessment	Yes

Configuring Grades by Six Weeks Grade and Final Grade

Grading Task Name	Description	State Reported
Six Weeks	Term grade calculated from assignments in the teacher's grade book	Yes
Final Grade	Course average calculated by Composite Grading to average all Six Weeks grades and possibly final exam or EOC assessment	Yes