



KSIS & More

Apply lessons learned for a successful spring Student Voice survey

KDE congratulates districts that successfully implemented the Student Voice survey during the fall survey window. Districts with 100 percent successful completion of the Student Voice survey include Cloverport Independent, East Bernstadt Independent, Harrison County and Southgate Independent. Marshall County and Murray Independent achieved 99 percent successful completion.

The following lessons learned during the fall survey may be helpful to districts planning to implement the spring survey.

- Create a plan to ensure all students know how to access student Infinite Campus logins and password retrieval/reset.
- Complete the Infinite Campus teacher survey-type assignment verification process and plan for unique teaching scenarios such as how to address the lack of survey results for special education teachers who may not have enough students on their rosters. For guidance on verifying the teacher survey-type assignment, please see the [Student Voice Technical How-to Administrator document](#).
- Communicate the Student Voice survey administration process to students ahead of time to avoid student participation issues.

More than 96 percent of the districts who anticipated participating in the fall Student Voice survey window implemented the survey. Districts that did not implement during the fall window will have another opportunity in the spring.

The spring Student Voice survey window is scheduled for March 4 - 25. Districts can begin verifying teacher survey-type assignments in Infinite Campus on Feb. 1.

Please note that the availability of results in CIITS was delayed until mid-January due to the extended fall survey window.

KTS Data Exchange implementation

Beginning in SY 2015-16, Career Technical Centers (CTCs), Area Technical Centers (ATCs) and their feeder high schools will participate in full implementation of the Kentucky Technical System (KTS) Data Exchange project. Scheduling of technical courses for SY 2015-16 is expected to begin in early February.

Schools that did not participate in the November training provided for ATCs, CTCs and high schools can find recordings of the training on the [KTS Data Exchange webpage](#) along with other project-related training materials.

This project has been in pilot for SY 2014-15 with nine technical schools and respective high schools and enables a secure nightly transfer of student enrollment and census data from the student's high school to the technical center. Posted grades will transfer back to the high school from the technical center allowing for athletic eligibility determinations, and posting of both high school and technical school grades on students' report cards and transcripts. Real-time attendance reports will be available to both technical and high schools. This project will streamline processes and reduce the need for email and paper reports, while eliminating dual data entry. This will also enable technical schools to fully utilize both Infinite Campus and the Continuous Instructional Improvement Technical System (CIITS) in their classrooms.

If you have questions, contact Tanya Fluke of the Office of Career and Technical Education by [email](#), or send your questions to ktssupport@education.ky.gov.

Training update

On Wednesday, Jan. 7, the Kentucky Department of Education (KDE) will conduct a mid-year Kentucky Student Information System/Infinite Campus (KSIS/IC) training via webcast. Please visit the KSIS Training [webpage](#) for more information and the agenda. [Registration](#) is now open for this online training. Certification of the training for EILA credit will be requested.

EILA certificates for participation in the Nov. 20 Mid-Year Special Topics training were distributed Dec. 12. If you participated but did not receive your certificate, please contact Ryan Adcock by [email](#).

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End-of-Course (EOC) Early Warning report

Since the 2011-12 implementation of end-of-course testing, KDE has announced that beginning with the 2011-12 freshman cohort, every student should have an EOC score for English II, Algebra II, Biology and U.S. History. As stated over the past three years, at the end of the 2014-15 school year, students graduating without an EOC score or approved nonparticipation in each of these courses will be included in the school and district accountability calculations. To assist school/district staff with identification of students who do not have EOC data (especially seniors), Infinite Campus now includes an End-of-Course Early Warning report.

The EOC Early Warning report indicates whether a student has a score for a state required EOC assessment. A student who has taken the EOC assessment will have an indicator of “Yes.” A student who has not taken the EOC assessment will have an indicator of “No.” Exempted status (i.e. nonparticipation) will be indicated by Yes (exempted) or No (not exempt). The report includes actively enrolled students who, on the date of the report, have a primary enrollment in grades 8 through 12. Alternate Assessment students are included in this report but they are not expected to take the EOC exams. The report includes EOC assessment data prior to the 2014-15 school year. Scores for students who have taken the assessment this school year are not included in the report.

To gain access, please ask the district KSIS (Infinite Campus) system administrator to give appropriate personnel (those assisting with identifying who needs testing) access to the EOC Early Warning report.

To access the report within the Infinite Campus Index, go to Ky. State Reporting, KDE Reports, EOC Early Warning.

To generate the report, select one assessment or all, and one grade level or all.

Next Steps

Students who are juniors or younger who have not tested have time to complete the courses and take the assessments. Seniors, graduating in 2015, also have time to take the assessment. Once seniors have been identified without an EOC score, test the student(s). Seniors currently in the course will test at the completion of all instruction. Seniors who completed the course in prior years but were not tested also have the opportunity to take the assessment during the spring semester.

State required EOC assessments:

EOCA - Algebra II

EOCB - Biology

EOCE - English II

EOCH - U.S. History

KDE created this report to be a tool, not final authority for accountability. If staff identifies discrepancies in the report, make note of it locally to improve your local record keeping on EOC assessment taking.

For questions on assessment, please contact the Office of Assessment and Accountability at (502) 564-4394. For questions on the data and Infinite Campus, please contact Raymond Carter, Office of Knowledge, Information and Data Services by [email](#).

Below is an example of how the EOC Early Warning report will look for a district.

SSID	Last Name	First Name	Middle Name	Grade	District Number	District Name	School Number
1203456789	Student	Pebbles		12	145	Any	010
1234567890	Student	Wilma		12	145	Any	010
9876543210	Student	Betty		12	145	Any	010
2503164978	Student	Jane		12	145	Any	010
9997778885	Student	John		12	145	Any	010

School Name	EOCA	EOCA Exempt	EOCH	EOCH Exempt	EOCE	EOCE Exempt	EOCB	EOCB Exempt
High School	Yes	No	No	No	Yes	No	Yes	No
High School	No	No	No	No	No	No	No	No
High School	Yes	No	Yes	No	Yes	No	Yes	No
High School	No	No	Yes	No	Yes	No	Yes	No
High School	No	No	Yes	No	Yes	No	Yes	No

Optional January Growth Factor report

January Growth Factor reporting is optional; however, all school districts should contact Steve Young via [email](#) to indicate whether they will or will not apply. The report is due to KDE five days after the last day of the school month chosen (month 5 or 6) with the most attendance days in January of the current school year but no later than Feb. 20 of each school year. Submit the report following the steps listed on the [KDE Growth Factor submission website](#).

This report includes the following information for the school month chosen with the most attendance days in January of the current school year: aggregate days' attendance and absence; race and gender count; home and hospital; adjustments for less than full-time attendance (Partial Day); nonresident/non-contract students; and overage and underage students. All information is reported by school, grade level, and by transportation code.

A reference document for the 2014-2015 January Growth Factor report is available on the [KDE January Growth Factor Web page](#). If you have questions, contact Steve Young via [email](#) or by phone at (502) 564-5279 ext. 4423.

Kentucky Interchange 2014

Infinite Campus would like to say thank you to all the attendees of the 2014 Kentucky Interchange. Nearly 500 users from across the commonwealth attended sessions to discover valuable tools and knowledge that can be immediately utilized. A special note of appreciation goes to all presenters from our districts and the Kentucky Department of Education. Your willingness to share essential information and user-tested best practices is vital to our success.

Many of the presentations from Interchange have been posted in the Kentucky Forum in Campus Community. Be sure to look for KY Interchange 2014 in the title of the thread.

Have a comment or suggestion for the Kentucky Interchange? Please contact Lisa Rhoton at lisa.rhoton@infinitecampus.com.

Professional Learning Plans (PLP) Intervention data quality reminders

Please share this information with those who are entering intervention data in your schools.

KDE found issues in many schools and districts during the data quality check performed at the end of October. To help districts and schools check their data, KDE recently published two Ad Hoc reporting filters for the PLP Intervention tab data. Path: Ad Hoc Reporting > Data Export then scroll down to State Published and select student Intervention tab – All Records or student Intervention tab – ESS Only. Both filters report records with a start date and all data elements; therefore, KDE recommends that you export the data to CSV format and view the data in Excel.

- Intervention Type is required. If you choose 1: Course, the State Course Code field must contain the matching state course code from the student's schedule.
- New vendor product codes are being added almost weekly so, when coding Vendor Programs, please check [Infinite Campus Intervention Tab Materials Reference Sheet](#) on KDE's website to ensure there is not a code available before selecting Other.
- Separate intervention plan records are required for each content area. It is not acceptable to have Intervention Content Area as 8: Other and Content Area Other as Reading, Math and Behavior.
- KDE will pull PLP Intervention data on Jan. 30 to check data quality. Please correct your records by this date.

CRDC schedule

The U.S. Office of Civil Rights announced plans to open the Civil Rights Data Collection (CRDC) on Monday, Jan. 20. KDE will begin populating local education agency (LEA) and school data at that time.

Districts can begin collecting the data that can only be provided by the LEA or school. Fields that need to be populated locally are defined in the SY 2013-14 CRDC Element Layout in separate LEA and School tabs on the [KDE CRDC webpage](#).

Districts need to verify data loaded by KDE since they are ultimately responsible for the quality of the CRDC data.

Tentative KY CRDC Schedule

January 26–28	Districts that want to opt out should go into the system and make their selection.
January 29–30	KDE will load data.
January 31–February 13	Districts review data KDE has loaded in the CRDC on-line system.
February 14–20	KDE will reload data if any issues are found. (Note: Districts can opt out after the initial load and before reload.)
February 23	Districts should begin entering data.
Early to mid April	CRDC is expected to close.

If you have questions about the CRDC, contact Jessica Carlton by [email](#).



CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

Median Student Growth Percentile support

Median Student Growth Percentile data will be loaded soon to CIITS. KDE has released two reports in district Infinite Campus sites to assist users with understanding how the Median Student Growth Percentile data is calculated. Detailed information about these reports is available [here](#) and for a recording of the Nov. 21 KSIS Mid-Year Special Topics session covering this topic click [here](#).

Additional tips for viewing the Median Student Growth Percentile

- If a teacher does not receive a Median Student Growth Percentile score, verify that the following are true:
 - The teacher taught a reading and/or math course in grades 04-08 during the 2011-12, 2012-13, or 2013-14 school year.
 - An eligible state course code was assigned to the course(s). Click [here](#) for the list of eligible state course codes.
 - The teacher taught a minimum of ten students per subject area (reading/math) for at least 100 days during the specified school year. Note: Teacher must have taught ten students with a SGP score.
- If a teacher does not have a three-year, combined Median Student Growth Percentile score, verify that the teacher met requirements to have a single-year score calculated each year in scope. A teacher will only receive a three-year combined Median Student Growth Percentile score if a single-year score was calculated each year.

Below are examples of the two KDE custom reports available in Infinite Campus. More information about each report, as well as column definitions, is available [here](#).

Example of Median Student Growth Percentile – Summary Report

School Name	Teacher	EPSBID	Median Student Growth Percentile				Attributed Students w/ SG Scores		
			2012	2013	2014	3-Year Combined Median	2012	2013	2014
Central Elementary School	Mouse, Minnie	XXXXXXXXXXXX	48.0	42.5	47.0	45.5	55	58	37
Central Elementary School	Mouse, Mickey	XXXXXXXXXXXX	40.5	40.0	49.5	42.0	78	59	40
Central Elementary School	Duck, Daffy	XXXXXXXXXXXX	58.0	65.0	31.0	45.0	53	29	37

Example of Median Student Growth Percentile - Detail Report

A	B	C	D	E	F	G	H	I	J	K	L	
1	endYear	districtNu	districtNa	teacherDE	EPSBID	teacherLa	teacherFir	courses	subjectIn	teacherstart	teacherEnd	teacherDa
2	2012	XXX	Alsip Coui	XXXX	XXXXX	Mouse	Minnie	123-1	MATH	8/3/2011	5/15/2012	175
M	N	O	P	Q	R	S	T	U	V	W	X	
1	ssid	studentLa	studentFii	studentStar	studentEnd	studentDe	concurrer	studentgr	sgScore	teacher10	TeacherSe	student1C
2	XXXXXXXXX	Mouse	Mickey	8/3/2011	5/15/2012	175	175	6	55	Y		Y
Y	Z	AA	AB	AC	AD							
1	studentSe	teacherSti	teacher10	icTeacher	icTeacher	MedianCor						
2	Y	Y		52	55							

Example of how data is displayed in CIITS (Principal view)

Teacher	1.1 11-12 Median SGP-Math	1.3 12-13 Median SGP-Math	1.5 13-14 Median SGP-Math	1.8 3 Year Combined Median-Math	1.9 11-12 Median SGP-Reading	2.1 12-13 Median SGP-REading	2.3 13-14 Median SGP-REading	2.5 3 Year Combined Median-Reading
	—	81.0 - High Growth	75.0 - High Growth	—	—	59.0 - Expected Growth	51.5 - Expected Growth	—
	—	81.0 - High Growth	77.0 - High Growth	—	—	52.0 - Expected Growth	51.5 - Expected Growth	—

Example of how data is displayed in CIITS (Teacher view)

1.1 11-12 Median SGP - Math	58.0 - Expected Growth	11-12 Median Student Growth Percentile - Math
1.3 12-13 Median SGP - Math	76.0 - High Growth	12-13 Median Student Growth Percentile - Math
1.5 13-14 Median SGP - Math	60.0 - Expected Growth	13-14 Median Student Growth Percentile - Math
1.8 3 Year Combined Median - Math	68.0 - High Growth	3 Year Combined Median - Math

CIITS Report Bank – New categories and reports

The following new reporting categories can be accessed by school and district leadership by going to the **School & District Data** tab on the CIITS homepage and clicking on the **Report Bank**.

- Gifted & Talented Reports
- Kindergarten Reports
- KPREP End-of-Course Reports
- KPREP/ALT-KPREP Reports
- Limited English Proficiency Reports
- MAP Reports
- Students with Disabilities Reports

Under the MAP Reports category you will find the following new reports:

- 2014-2015 MAP Mathematics Analysis
(Districts) Detailed student breakdown of Mat...
more
- 2014-2015 MAP Reading by Race Reporting
(Districts) Stacked Bar Chart with Race Report...
more
- 2014-2015 MAP Results By Subject and Grade
(Districts) All subjects, all test administrations
more

Under STAR Reports category you will find the following new reports:

- 2014-2015 STAR Early Literacy by Race Rep...
(Districts) Stacked Bar Chart with Race Report...
more
- 2014-2015 STAR Mathematics Analysis
(Districts) Student Detailed Analysis of math p...
more
- 2014-2015 STAR Reading by Race Reporting
(Districts) Stacked Bar Chart with Race Report...
more

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