KSIS Infinite Campus NEWS

Kentucky Student Information System

KSIS Infinite Campus News Volume 17, Issue 3 – March 2024

Graduate citation data due to LRC by March 15

Data requested by the Legislative Research Commission (LRC) from all districts to complete the annual graduation citations presented to 8th- and 12th-grade graduates by Kentucky legislators is due by March 15. Use the new *LRC 8th and 12th Directory ad hoc report* in Infinite Campus to create the district's data file and send it directly to the LRC Grad Data mailbox.

Before sharing the data with LRC, the KSIS point of contact must verify that the exported data aligns with the district definition of FERPA directory information and remove the students who have opted out of the district's disclosure of directory information.

Please refer to the Jan. 22 KDE Commissioner's Monday Message for more information. If you have any questions, contact KDE Data Services who can address your technology-related questions or will point you to the right person at KDE or LRC to answer your non-technology questions.

Spring Preschool Enrollment Count

Submitted by Taysha Oglesby

All information for the preschool enrollment count should be completed, active, and locked by 5 p.m. local time on March 1. This includes information located on the Enrollment and Pre-school tabs, as well as special education documents. Only children with active enrollments on or before March 1 will be included in the spring enrollment count. KDE will pull data from the weekend Infinite Campus backups on March 4. The QA Preschool Report can be used to verify preschool counts ahead of the count date. Preschool coordinators will be sent a data verification survey that must be completed by March 4.

For questions regarding the Spring Preschool Enrollment Count, contact Taysha Oglesby by email or telephone at (502) 564-4970, ext. 4526.

Infinite Campus Spring User Group meetings

Submitted by Alesha Kaman

It's time for Spring Infinite Campus User Group meetings! Sessions have been scheduled for the week of April 15 in five locations across the state. See the Training Updates section of this newsletter for dates and locations. This is a great opportunity for teachers, school office staff, curriculum directors, and system administrators to collaborate, share insights, and swap success stories.

Register and participate in the most convenient location to learn about the latest release highlights, Kentucky-specific updates, what is coming next, and much more while networking with peers. There is no participation fee, and lunch is provided at no cost. Registration information will be sent to Campus users in the coming weeks.

If you have questions regarding user group sessions, reach out to Lisa DeGaris by email. Visit the KDE KSIS training page for current training updates.

CRDC deadline extended to March 18

The Office of Civil Rights extended the deadline for submitting and certifying the required CRDC data from Feb. 26 to March 18. For more information, visit the KDE CRDC webpage or the Office of Civil Rights CRDC webpage or call the CRDC Partner Support Center at (855) 255-6901.

Preschool Child Outcome Summary Report updated

Submitted by Andrea Bartholomew

The Preschool Child Outcome Summary Report was updated to reflect the new checkpoint period date windows. Before this correction, the report may have generated false error warnings.

Send any questions about the report to Andrea Bartholomew by email or telephone at (502) 564-4970, ext. 4722.

Postsecondary Readiness Report

Submitted by Holly Tracy

The new Postsecondary Readiness Report will replace the A_Transition_Readiness_HighSchool Report in Infinite Campus (KY State Reporting/KDE Reports/Postsecondary Readiness). The purpose of the report is to help school and district personnel monitor postsecondary readiness for high school students. The report includes academic and career readiness indicators for all students; however, the report does not calculate points for accountability. The Office of Assessment and Accountability has a process they follow to consider all factors, some of which are not addressed in this report.

Academic readiness indicators include ACT, KYOTE, SAT, academic dual credit, and TAR. Career readiness indicators include industry certification, end-of-program assessment, CTE dual credit, apprenticeship, and work-based learning. The report will show if a student has or has not met the benchmark in the reported postsecondary readiness indicators. Districts and schools can utilize the report to track students who are on their way to being postsecondary ready and who already are. Please refer to the Postsecondary Readiness Report Quick Reference Card to use the report to help personnel identify those students who need extra consideration and help along the way.

FAFSA news and updates

SY 2024-2025 FAFSA deadlines – Apply as soon as possible, the FAFSA site opened on Dec. 31, 2023. For Kentucky, awards are made until all funds are depleted. The federal deadline is June 30, 2025. For specific college deadlines and all other aid, check with the financial aid office at specific college or career schools. Additional forms may be required. Some states and colleges use information from the FAFSA form to determine eligibility for their grants, scholarships, and loans.

Stay informed – Students (and parents of dependent students) who applied on the 2023-24 form should log in to their StudentAid.gov account and confirm their current email address. Follow Federal Student Aid on social media for resources and announcements:

- Twitter
- Instagram
- Facebook
- YouTube (Informational Videos)
- YouTube (Educational Webinars)

On Feb. 13, The U.S. Dept. of Education announced that it will make it easier for (postsecondary) schools to process records and spend more time helping students by considerably reducing verification requirements, suspending routine school compliance reviews, and providing flexibility on renewing participation in the federal student aid programs. The Department is deploying federal personnel and allocating $50 million for technical assistance and support to help build on the better FAFSA and get financial aid packages to students and families as quickly as possible and to make the FAFSA process easier and simpler for colleges, universities, and students.

The 2024-25 FAFSA form reduced questions to roughly 40 from 100, expanded eligibility for federal student aid, including Pell Grants, and provides a streamlined user experience. Since the new 2024-25 FAFSA form became available on Dec. 30, nearly 4 million forms have been successfully submitted. Some 610,000 new students from low-income backgrounds will be eligible to receive Federal Pell Grants due to updates to student aid calculations. An additional 1.5 million more students will be able to access the maximum Pell Grant award, bringing the total number of students eligible for the maximum Pell Grant to over 5.2 million.

Instructure acquisition of Parchment

Submitted by Madalyn White

Instructure, the creator of Canvas, finalized its acquisition of Parchment on Feb 1. School personnel should experience no changes when processing eTranscripts via Parchment. Integrating these entities aims to enhance experiences for customers and employees by merging

Instructure acquisition of Parchment *(Continued from page 2.)*

operations. The combination offers benefits across education levels, fostering lifelong learner records and student success. The transition brings a new logo and expanded support while maintaining customer-centric service and innovation. Instructure commits to providing secure, reliable solutions for all its customers.

Title I Reporting for 2023-2024

Submitted by Margalee Conlee

Title I status in Infinite Campus must be updated to match the Title I status submitted on the district Consolidated Application in the Grant Management Application and Planning (GMAP) system. Reference the Title I Data Standards, Section A for guidance to verify and update school Title I status in Infinite Campus. In addition, a school designated as Title I Targeted Assistance School (TAS) must complete a record on the student Title I Services tab for each student receiving Title I services during the current school year. Reference the Title I Data Standards, Section B for guidance in completing student records for Title I services.

The 2023-2024 Title I data will be extracted on July 1 from the Infinite Campus reporting warehouse for state and federal reporting and funding purposes. The 2023-2024 Title I status will also be published in the School Report Card school summary section. For more information or questions about Title I reporting, email Margalee Conlee.

KDE and KY Edit reports to be sunset

Submitted by Kathy Lindell; revised 2/28/2024

KDE and KY State Edit reports in Infinite Campus that are no longer valid, being used, or duplicated will be sunset and no longer available. Local KSIS administrators will need to update Tool Rights to ensure that users have the necessary and appropriate access to the reports listed as an alternative to the reports being sunset.

- KDE Reports that will be sunset on March 13 include:
  - A_Transition_Readiness_HighSchool
  - EOC Assessment Report
  - EOC Early Warning Report
  - SRC District Summary Report
- KY State Edit Reports to be sunset with the Campus release on July 10 include:
  - Expulsion Attendance Report (Districts can find expulsion information in the Safe Schools Report and/or the Superintendents Annual Attendance Report (SAAR). Both are located under KY State Reporting.)
  - Accommodations Report (In place of the Accommodations Report, use the alternative localized report located under Student Information/Reports/Test Accommodations (KY)).

If your district has questions or concerns with the removal of these reports, contact KDE Data Services by email.

Based on district feedback, the KY State Edit Reports/Schedule Gap Report will not be sunset as originally announced.

QA Courses Report provides a variety of checks on course setup

Submitted by Caryn Davidson

The *QA Courses Report* helps users independently identify errors in active courses that have at least one section scheduled. To review possible issues for all courses, choose the Only Courses with Setup Concerns option and All for type of courses. *QA Courses Report* identifies specific errors within course setup and provides recommendations for remediation. KDE recommends districts utilize the report to resolve setup concerns from current-year courses before posting grades to the transcript. Fixing course setup before rolling courses forward will eliminate the same corrections from being needed in the new year.

Please note that users must be granted access by their local KSIS administrator to access the *QA Courses Report*. The report pathway is KY State Reporting/KDE Reports/QA Courses.

Use the QA Courses Quick Reference Card for guidance on the report generation and analysis process. Submit questions about the correct course setup by email to Course Codes Support.

KSIS ad hoc reports and documentation updates

Type	Name	Description	Date
Ad hoc filter	Health-HOV Missing Discharges	The year was changed to report health office visits during 23-24 that are missing discharge information.	2/9
Ad hoc filter	CRDC Physics	Course code 600142 was removed from the selection criteria.	2/21
Ad hoc filter	CPE - College Directory Information	The purpose of this report is for districts to be able to pull directory information for students who are active and in grades 9th, 10th, 11th, 12th, and 14th to share with CPE/colleges for recruiting staff.	2/23

The KDE Data Governance Committee provides KSIS data standards for consistent data entry in Infinite Campus, Kentucky's student information system (KSIS). Visit the KSIS Data Standards webpage for the complete list of standards along with other procedural documentation and contact information for specific data elements and data collections. To support data quality, see the listing of published ad hoc reports and other documents on the KSIS Other Information web page.

Training updates

For more information and registration links for the following training events, go to the KSIS Training webpage.

Date	Event	Location
02/27-29	Infinite Campus System Administrator & End User Training	Oldham County Arvin Center-Room A
03/13-15	KySTE Spring Conference	Kentucky International Convention Center
04/15	Infinite Campus User Group	Western Ky Education Center, Eddyville
04/16	Infinite Campus User Group	Hart County Board of Education, Munfordville
04/17	Infinite Campus User Group	Laurel County Center for Innovation, London
04/18	Infinite Campus User Group	Rowan County Board of Education, Morehead
04/19	Infinite Campus User Group	Franklin County Board of Education, Frankfort
04/24	KSIS Infinite Campus Kentucky-Specific End-of-Year Training	Microsoft Teams

Data Calendar

The monthly data calendar includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure data is verified and available prior to the due date.

Due to KDE	Report	KDE Contact
03/01	Support Education Excellence in Kentucky (SEEK) Trend Data Submission site opens for the upcoming year's Forecast calculation	Krystal Smith
03/06	Preschool Enrollment Count (Spring)	Taysha Oglesby
03/31	Technical Education Database System (TEDS) (Second Semester/Trimester)	Claude Christian
05/30	Tentative Budgets	Karen Conway
05/31	KSB/KSD Certification for Transportation for Home Trips for Resident Pupils	Krystal Smith
05/31	KSB/KSD Certification for Transportation for Dailly Trips	Krystal Smith

School Data Services Team

David Couch, associate commissioner; DeDe Conner, director; Linda Burton, assistant director

Ryan Adcock	Pat Black	Candy Johnson	James Reed
Margaret Alfonso	Robbin Bond	Alesha Kaman	Michael Sivils
Tania Arnett	Crystal Darnell	Lisa Keeter	Sriharsha Vejella
Fred Barton	Shauna Dunham	Kathy Lindell	Madalyn White
Phil Bigard	Matthew Evans	Nora Oliver	

Kentucky Department of EDUCATION

Send any questions or comments to KDE Data Services.