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Kentucky Student Information System

KSIS & More

New state published ad hoc filters available

FRAM 13-14 Eligibility with Incorrect End Year

Many districts have struggled with cleaning and correcting their FRAM eligibility records. A new tool, the FRAM 13-14 Eligibility with Incorrect End Year filter, will help to prepare for this year's end-of-year reports, particularly the SEEK At Risk ADM report.

The FRAM 13-14 Eligibility with Incorrect End Year ad hoc provides a list of student eligibility records with a start date on or after 7/1/2013 and school year 12-13. Use this filter periodically, along with the FRAM Transposed Meal Eligibility Dates filter, to find and correct invalid student eligibility records for SY 2013-14.

KY Student Health Screening Ad Hoc filters

It is critical that school districts start now to review and clean the data so it will be accurate and complete at the time of extraction in June and for publication. School districts should use the 12 new ad hoc filters to validate student health data reported by the KY Student Health Screening Report (Health>Reports). A complete list of current State Published ad hoc filters and their descriptions is available here.

New roles are available in People Manager

On Feb. 11, KDE sent an email to all district designated WAAPOCs requesting action to update district and school contacts. The message introduced six new roles available in People Manager. Please work with your WAAPOC and other school staff to identify and appropriately assign all roles including the recent additions listed below.

- Title 1 Coordinators (District)
- Counselors (School)
- Director of Facilities (District)
- Alternative Program (District)
- Course Code Contacts (District)
- Civil Rights Data Collection (School & District)

Updates for most role assignments appear in real time in Open House; however, there are a few roles used only for internal communication that are not displayed in Open House. Your WAAPOC received a list of roles with details for what is/is not shown on Open House.

As KDE continues to move toward a single collection tool for contacts, we request your ongoing assistance to keep contacts up to date. Please assist your WAAPOC by providing an end date when an individual's assignment to a role ends. An end date will prevent the system from displaying the person as a contact for the role.

Kentucky Preschool Program Spring Enrollment Count 2014

The Kentucky Preschool Program now has two counts of all eligible children each year (KRS 157.3175 (3)), the Fall and Spring enrollment counts. The Spring enrollment count usually counts the children on March 1, but because that date is on a Saturday this year, the date for counting actively enrolled children will instead be March 3.

District personnel may find it helpful to run the Spring Enrollment Count report, located under KY State Reporting>Preschool Enrollment Count, to check the accuracy of their district's preschool enrollment data during the week of March 3.

KDE will extract the final child enrollment data on March 10, from the district enrollment data.

These numbers will be averaged with the fall Dec. 1 data for a total enrollment count for the Kentucky Preschool Program.

Remember that KDE is no longer counting just the three-year-olds with disabilities, instead KDE is counting all eligible children including at-risk 4s, and 3s and 4s with disabilities.

Please ensure that the teachers lock the IEPs for the eligible children during this counting period.

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Next steps for the Student Voice survey

Technical how-to guides for administrators, teachers and students are now available in the Student Voice Survey 2014 Toolkit. Additionally, Student Voice (SV) reports and Survey Type field are ready for use in Infinite Campus.

The Technical How-To Administrators Guide contains details on the Student Voice Survey preparations that districts must complete no later than March 14. District personnel must complete steps such as selecting the survey grade level per teacher and using the SV reports to verify that an adequate number of students will receive the surveys. Infinite Campus will generate the surveys on March 17 and students will complete their surveys from March 19 to April 2.

Administration of the K-2 Student Voice survey is not required in the official 2014 PGES Pilot; however, districts may administer the K-2 Student Voice Survey if they choose to do so. If your district plans to conduct K-2 surveys this year, please send an email to teacherleader@education.ky.gov by March 14 to help us gather feedback.

Decisions regarding administration of the K-2 Student Voice survey in 2014-2015 will be determined based on district feedback.

For additional questions regarding the Student Voice survey, please contact Jeff Coles or Cathy White at (502) 564-1479.

School Calendars

The School Calendars Web page provides information about school calendar requirements and the calendar approval process. The page includes two new helpful updates.

An application for the Innovative, Alternative Calendar is now available. The deadline for submission is April 30.

A document to help districts amend school calendars is also available. Districts must submit amended school calendars to KDE for review no later than June 30.

Contact your KDE Field Staff Consultant for more information.

KDE KSIS end-of-year training – Save the date!

KDE will provide end-of-year training April 29-30. IC district users are invited to join in the live training that will be conducted in the State Board Room (CPT 125), 500 Mero Street, Frankfort, and Microsoft Lync Online. Watch for your Outlook meeting invitation, agenda and details in late March.

Infinite Campus training opportunities

Partner at KySTE 2014 Conference

Infinite Campus will provide nine one-hour sessions for the KySTE 2014 spring conference. Four sessions are scheduled on Wednesday, March 5, and five sessions on Thursday, March 6. Topics include New Features and What's Next, Campus Community, Campus Instruction, KDE/Campus Update, Tips and Tricks, Teacher Communication Tools, Campus Instruction, Ad Hoc Reporting Basic, and Ad Hoc Reporting Advanced.

For descriptions and more details for the IC sessions, go to the KSIS Training Web page or contact Lisa Rhoton if you have any questions.

KySTE 2014 is the conference of the Kentucky Society for Technology in Education. This year's conference theme is "Redefining Horizons: Moving Learning Forward." The conference will be held at The Galt House Hotel, Louisville March 5-7. To register for the conference and for more information, please go to www.kyste.org.

Fundamentals of Campus Database

When: March 18-20, 2014
Cost: $900.00
Location: Kentucky Transportation Cabinet, 200 Mero Street, Comp Lab B-C113, Frankfort
Description: This course will cover the Campus database schema. Participants will explore the core tables and views using the SQL SELECT statement. The course also covers Microsoft SQL Reporting Services (SRS) as used with Infinite Campus. Participants will create simple and complex reports and see how to link them in Campus.
Prerequisites: Participants must pass a SQL pre-test and must have taken Mastering the Fundamentals of Campus or have six months experience with Infinite Campus in an administrative role. IC will send the pre-test to registrants about two to three weeks prior to start of training.

Mastering the Fundamentals

When: March 24 – 28, 2014
Cost: $750.00
Location: Bryan Station High School, 201 Eastin Road, Lexington
Description: Mastering the Fundamentals of Campus is a 4.5 day, in-depth course designed to understand the Campus application from student, to staff, to system administration and maintenance. This course covers the functionality of the Campus student information system giving unique examples of different usability and setup options.

User Group meetings

IC has scheduled Kentucky's spring semi-annual User Group meetings to take place April 14-17 and April 22-25. When details become available, KDE will forward the training topics, a complete schedule and meeting locations.

Alternative Programs/ILPA Regional Trainings

The Division of Student Success Alternative Programs Branch will conduct Individual Learning Plan Addendum (ILPA) regional trainings this spring. Participants will achieve the following outcomes:

- Understand setting-up template banks, attribute dictionary selections, and district assignments for use of the ILPA module in Infinite Campus
- Understand standards for completion of editors in the new ILPA module of Infinite Campus
- Know the framework for completing an online ILPA
- Understand roles and responsibility of a transition team
- Recognize best practices within alternative programs
- Become acquainted with resources on the Alternative Programs Web page, including the FAQ

The training will begin at 9:30 a.m. and end at approximately 12:30 p.m. (local time).The dates and locations of the trainings are listed below:

- April 16 - Northern Kentucky Educational Cooperative, Cold Springs
- April 24 - West Kentucky Educational Cooperative, Eddyville
- April 25 - Green River Regional Educational Cooperative, Bowling Green
- April 30 - London Convention Center, London
- May 1 - Jenny Wiley State Resort Park, Prestonsburg
- May 7 - Ky. Educational Development Corp. (KEDC) Conference Center, Lexington

Three hours of EILA credit will be granted based on registration and attendance.

Please register, via the Alternative Programs Regional Training Registration Link. Questions regarding registration, please contact Windy Newton. Registration will close March 14; at which time participants will receive confirmations via the email address provided at registration.

Laptops are not required; however, participants are welcome to bring their laptops or tablets to access Infinite Campus sites.

2014 Infinite Campus Release Schedule

KDE and Infinite Campus will continue to plan for a new release on the second Wednesday evening of each month. The designation of regular monthly release dates allows districts to plan activities in accordance with expected Campus down time. The planned 2014 release dates are shown below. Please refer to the KSIS Web page for any changes that may occur during the year.

Release Version	Planned Release Date
1406	March 12
1410	April 9
1414	May 14
1418	May 14
1422	June 11
1426	July 9
1430	August 13
1434	September 10
1438	October 8
1442	November 12
1446	December 10
1450	January 14

KDE will schedule additional updates as necessary to resolve critical issues affecting system functionality.

March 2014

Continuous Instructional Improvement Technology System

CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

2013 Assessment data available

2013 EXPLORE, PLAN, and Brigance Kindergarten Screener assessment data are now available in CIITS.

To view the assessment results, go to School & District Data > Pre-Formatted Reports > Standardized Assessment Performance, or click on the Standardized Assessment tab on the Student Profile.

Final grades now available in CIITS

Grades entered in Infinite Campus for the "Final Grade" grading task of a course/section are now available in CIITS. Classroom teachers, leadership, or those with the custom role of Specialist can view student grades on the Student Profile > Enrollment & Academic Record tab. Grades are loaded to CIITS each week during the weekly data refresh cycle.

Refer to the Grades Data Standard for more information on setting up grading tasks in Infinite Campus.

CIITS events at KySTE 2014 conference

Several CIITS events will be occurring during the upcoming Kentucky Society for Technology in Education (KySTE) conference coming up March 5-7 at the Galt House hotel in Louisville. This year's conference theme is "Redefining Horizons: Moving Learning Forward."

Pearson and KDE representatives will hold two CIITS Update and Q&A sessions during the preconference workshops on Wednesday, March 5. The preconference workshop schedule is available here.

In addition, Pearson and KDE staff will host a leadership focus group session title "CIITS and You" on Friday, March 7. CIITS users are encouraged to attend the focus group to share experiences, ask questions and learn more about the CIITS product roadmap.

State sponsored Curriculum Manager training

KDE will sponsor Curriculum Manager training in March. It will be open to 25 districts for each daylong session. There will be a half-day on how to use the Curriculum Manager tool and the rest of the day will be devoted to working with participants on entering their district curriculum. Click here to register. See the dates and locations for this training below.

GRECC (Bowling Green, KY), March 17
GRECC (Bowling Green, KY), March 18
CKEC (Lexington, KY), March 21

CIITS Version 15.3 enhancements

The new CIITS version 15.3, released Feb. 14, included enhancements in the Instructional Management System and Educator Development Suite. Key highlights of the version include:

Instructional Management System (IMS)

Assessments: drag and drop functionality, a 'Teacher Instructions' field for items and passages, co-authoring of items, rubrics and passages functionality, student spelling/grammar checker, item save/share page, ability to track/display student response time on specific items, ability to enable student comments on items, Android device support to take tests in the Online Test Tunnel, anchor items, tools and manipulatives at the item level, and answer layout options.

Key Performance Indicators (KPIs): districts administrators have the ability to set their district's goals on the KPI dashboard.

Standards Search: functionality enhanced to filter federated materials by resource format, search for standards by dot notation (ex. la.pk.1.), and a consolidated search bar on the top of the screen.

Educator Development Suite (EDS)

Supporting Teachers (Exceptional Child Education (ECE), interventionist, Special Ed) will now be present on the PGES rosters for Observations and the Student Growth Goal Setting Process.

An overview of release 15.3 is available here

Do you have comments or suggestions for the newsletter? Please contact linda.burton@education.ky.gov.

Office of Knowledge, Information and Data Services (KIDS) – Division of Enterprise Data

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