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To: [All State KSIS Contacts](#)
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Subject: KSIS Notification: 2015-16 Retention Reporting
Date: Thursday, November 03, 2016 3:11:35 PM
Attachments: [2016-17 Retention Reporting.pdf](#)
[image001.png](#)

KSIS Contact:

The information below, originally shared in a KSIS notification dated October 13, contains a **corrected link for retention data verification**.

Good afternoon, please verify your district's Retention data by following the attached instructions.

A few things to keep in mind:

- The report will only include grades 4-12
- The student must have a 2015-16 enrollment with an end date as of the last day of school AND the enrollment must have an End Action of Retained
- The student must have a 2016-17 enrollment with the same grade level as the last enrollment in the 2015-16 school year

The 2015-16 retention data collection timeline is as follows:

- October 15 – November 1: District data validation window (see attached instructions)
- November 18: District data validation window closes

On or before November 18: [Retention Data Verification](#) must be completed by district representative

- November 30: Retention data will be extracted from Infinite Campus State by KDE

This data will be publically reported via the [School Report Card](#).

Please let me know if you have any questions or concerns, thank you!



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