

From: [Conner, Dede - Director, Division of Enterprise Data](#)
To: [All State KSIS Contacts](#)
Subject: KSIS Notification: CRDC Updates
Date: Tuesday, June 16, 2015 9:14:47 AM
Attachments: [CRDC Update.msg](#)
[Missing Data Rules KY.pdf](#)
[CRDC Action Plan.docx](#)

KSIS POC – The information below was shared with CRDC contacts earlier today.

From: Dunn-Thomas, Tyra - Division of Enterprise Data
Sent: Tuesday, June 16, 2015 8:19 AM
To: Dunn-Thomas, Tyra - Division of Enterprise Data
Subject: CRDC Updates

Dear CRDC Contacts,

Please read the following updates for CRDC:

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Follow-up on technical issue that impacted Enrollment and Program Enrollment

The Office of Civil Rights (OCR) advised districts yesterday that the issue impacting Kentucky Enrollment and Program Enrollment modules in the CRDC submission system was resolved. School districts can now access and enter data into the CRDC submission system. If any changes were made in the Enrollment modules between 6/4/15 – 6/13/15, OCR encourages districts to review the data submitted for accuracy. OCR will provide KY school districts extra time for the completion of the 2013-14 CRDC (**email attached**).

Follow-up on known Issue – Basis of Bullying

The Office of Civil Rights (OCR) has determined that if a school district is unable to provide complete bullying and harassment data, the district will need to submit an action plan. Infinite Campus does not collect basis of bullying so Kentucky districts will need to submit an action plan; unless they are collecting this data in another system. OCR has denied KDE's request to submit one action plan on behalf of all districts; however, they have provided two documents to help Kentucky districts know what to do.

- **Missing Data -** This documents OCR rules on missing data for the CRDC submission and what school districts can expect once these rules are triggered when attempting to certify (**pdf attached**).
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- **How to create an action plan for missing data -** The CRDC Action Plan Word document attached can be used as a template; just complete contact information and timeline before submitting to CRDC. (**document attached**).

KDE has requested that Infinite Campus add basis of bullying to its collection to avoid this for future years.

Please contact CRDC Partner Support Center for assistance, as needed at (844) 338-2732 or

CRDC@SANAMETRIX.COM.

Sincerely,

Tyra

Tyra Dunn-Thomas, PhD

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