

From: Jenkins, Becky - Division of Enterprise Data
Sent: Monday, September 14, 2015 9:35 AM
To: All State KSIS Contacts <ksiscontacts@education.ky.gov>
Cc: Hylton, Gretta - Director, Division of Learning Services <gretta.hylton@education.ky.gov>
Subject: KSIS Notification: Infinite Campus Special Education Status Update
Importance: High

Please share the following information with special education personnel in your district.

KSIS Contact:

The email below was sent to directors of special education in all districts yesterday from the Division of Learning Services. Please share the information with appropriate personnel in your district.

From: [Hylton, Gretta - Director, Division of Learning Services](#)
Sent: 9/13/2015 9:49 PM

Subject: Infinite Campus Status Update

IC Update Announcement

The Kentucky Department of Education (KDE) is continuing to work with Infinite Campus (IC) to remedy the concerns that have been expressed by local school districts. IC has released an update to the system that includes the following modifications:

KY Evaluation

- Removed validation in some areas
- Changed ARC date to ARC planning date
- Page breaks have been added in the print functions

KY IEP

- Transitions Needs data is only required for students in grades 9, 10, 11, 12 and 14
- Calculator has been added as a possible accommodation
- If extended time is checked under accommodations determination, users must select time and a half or double time

Student Records Transfer (SRT)

- IC will transfer the most recent locked KY Evaluation. However, if there is no evaluation, it will transfer the most recent locked conference summary report.

The Special Education Data Standards provide additional guidance for entering special education data within IC and can be found [here](#). While this release reduces the validations required for locking the KY Evaluation and IEP documents, it does not eliminate every validation requirement. Attached is a reference guide that outlines the fields where there are current validation requirements are still in place.

Next Steps

KDE is aware of additional issues within IC that are not addressed in this release. As a result, collaboration with local districts and IC to adequately address these issues will continue. Ongoing communication will be provided as updates become available. Until all issues are resolved, districts should use the meeting notes to capture any technical issues that are encountered during the ARC process. For example, KDE is aware that the ARC Decisions editor in the KY Evaluation still requires the user to enter referral information for a reevaluation meeting. As a result, the referral information shows up on the printed KY Evaluation document. In an effort to remedy this, when a reevaluation meeting is conducted districts should include in their meeting notes that a referral was not discussed, and the documentation is a result of an unavoidable technical error within the system.

In an effort to further assist districts, several training opportunities have been scheduled for the weeks of October 12th and October 19th. Specific information will be released next week regarding times and locations. Additionally, the Special Education Advisory Group for Infinite Campus (SEAGIC) will be meeting this Thursday (9/17) and Friday (9/18). KDE staff from the Division of Enterprise Data and Division of Learning Services, along with representatives from IC, will also be in attendance.

Please contact Joe McCowan at joseph.mccowan@education.ky.gov with any questions or concerns.

Thank you,

Gretta Hylton

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