

From: Jenkins, Becky - Division of Enterprise Data
Sent: Monday, July 20, 2015 4:46 PM
To: All State KSIS Contacts <ksiscontacts@education.ky.gov>
Subject: KSIS Notification: Monday DAC E-Mail for July 20, 2015 - Summer Graduates

KSIS Contact:

Information regarding the process for correctly coding summer graduates in Infinite Campus was shared in today's DAC email. Please share this information with appropriate personnel in your district.

Division of Support and Research
Monday DAC E-Mail
July 20, 2015

2014-15 GRADUATES--END STATUS FOR COHORT AND CCR--SUMMER GRADUATES

Please review Infinite Campus to ensure that 2014-15 summer graduates have the correct end status and diploma type entered. The deadline for entering this information is **July 31**. Meeting this deadline will ensure that summer graduates with regular high school diplomas (earned by July 31) are counted positively toward the adjusted cohort graduation rate as well as correct reporting of College and Career Readiness (CCR).

If the student graduates after July 31 and prior to the first day of the next school year, an enrollment must be created in the following school year (2015-16). If an enrollment is created, attendance funds will not be awarded as long as the student is not scheduled. Therefore, **do not schedule** the student for the 2015-16 enrollment if the student graduated between August 1 and day prior to start of the next school year. Do not forget to complete the graduation tab for this 2015-16 enrollment. A **No Show start status** cannot be used to indicate a graduate with an end status of G01-G04.

The training materials from the KSIS End-of-Year Training **Session 1.7 – Cohort End-of-Year Reporting** are available at the following links:

Video / PowerPoint Presentation (pdf format) / ([PowerPoint format](#))

Questions concerning the Cohort End-of-Year Reporting may be directed to Tina Logan via phone (502) 564-9853 ext. 4740, e-mail tina.logan@education.ky.gov or Lync, or David Curd via phone (502) 564-9853 ext. 4744, e-mail david.curd@education.ky.gov or Lync.