

Office of Knowledge, Information and Data Services (KIDS)
KDE Infinite Campus Users' Beginning-of-Year Training
State Board Room, 500 Mero Street, Frankfort, KY 40601 and Microsoft Lync Online
July 23-24, 2014

REVISED AGENDA

Wednesday, July 23				
Start	End	Duration	Session	Presenter
(Eastern Time Zone)				
9:00 AM	9:30	0:30	1.1 – Lync Online Meeting Login and Equipment Test Click here to login.	
9:30 AM	9:35	0:05	1.2 – Welcome & Housekeeping Lync Online tips, question and answer procedures, training resources and EILA credit requirements	Becky Jenkins Office of Knowledge, Information and Data Services (KIDS), Division of Enterprise Data becky.jenkins@education.ky.gov 502-564-2020 x 2475
9:35	10:35	1:00	1.3 – Scheduling for the SAAR Partial day and partial week students; students in virtual, performance based, or dual-credit college courses; and students attending a school that does not offer their grade	Garnetta Barnette Office of Administration and Support (OAS), Division of District Support garnetta.barnette@education.ky.gov 502-564-5279 x 4419
10:35	10:45	0:10	Break	
10:45	11:15	0:30	1.4 – Attendance Interventions Creating a local custom tab to track attendance interventions and how to create a report of district activities to get the student back in school	Garnetta Barnette
11:15	11:45	0:30	1.5 – Early Graduation Review of recent regulation around Early Graduation and what this means for students, schools and meeting college and career readiness goals	Kelly Clark Office of Next Generation Learners (ONGL), Division of Program Standards kelly.clark@education.ky.gov 502-564-2106 x 4521
11:45	12:15 PM	0:30	1.6 – Utilizing Persistence to Graduation Data How to utilize data in the Persistence to Graduation Tool (PtGT) to identify students off-track for promotion or on-time graduation, and to show critical student level data to improve instructional practices or to place students in appropriate interventions	Bonnie Tomberlin ONGL, Division of Learning Services bonnie.tomberlin@education.ky.gov 502-564-4970 x 4517
12:15	12:30	0:15	1.7 –Closing for On-line Session	Becky Jenkins
12:30	1:30	1:00	Break	
1:30	4:30	3:00	KDE Technical Assistance on Request Technical assistance will be available on system functionality and program area upon request. Please submit your request for assistance to Linda Burton to schedule a topic specialist who can assist with your need.	KDE

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Thursday, July 24				
Start	End	Duration	Session	Presenter
(Eastern Time Zone)				
9:00 AM	9:30	0:30	2.1 – Lync Online Meeting Login and Equipment Test Click here to login.	
9:30 AM	9:35	0:05	2.2 – Welcome & Housekeeping Lync tips, question and answer procedures, training resources and EILA credit requirements	Becky Jenkins Office of Knowledge, Information and Data Services (KIDS), Division of Enterprise Data becky.jenkins@education.ky.gov 502-564-2020 x 2475
9:35	10:20	0:45	2.3 – ILPA module for Alternative Educational Programs ILPA requirements for students placed in an alternative educational setting for the 2014-15 school year	Sherri Clusky Office of Next-Generation Schools and Districts (ONGSD), Division of Student Success sherri.clusky@education.ky.gov 502-564-2116 x 4040 Windy Newton ONGSD, Division of Student Success windy.newton@education.ky.gov 502-564-2116 x 4063
10:20	11:05	0:45	2.4 – Behavior Response (the new Restraint and Seclusion tracking tool) Details regarding the new behavior response section in Infinite Campus that will replace the Restraint and Seclusion custom tab data collection	Windy Newton ONGSD, Division of Student Success windy.newton@education.ky.gov 502-564-2116 x 4063 Gretta Hylton Office of Next Generation Learners (ONGL) gretta.hylton@education.ky.gov 502-564-4970
11:05	11:15	0:10	Break	
11:15	12:00 PM	0:45	2.5 – Data Elements to consider for Course Setup Guidance for district and school scheduling staff about the requirements for Teaching Method, Instructional Setting, and State Course Code setup. These data elements are critical to several state reports, including the School Report Card and LEAD reporting. Participants will learn how to create new courses and how to use reports to clean up courses already in existence.	Cindy Godsey Education Professional Standards Board (EPSB), Division of Certification cindy.godsey@ky.gov 502-782-2133
12:00	1:00	1:00	Break	

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1:00	1:30	0:30	2.6 – Preschool 2014-15 Enrollment guidance for state funded preschool and other non-eligible children enrolled in 2014-15	Annie Rooney French ONGL, Division of Program Standards annie.rooney-french@education.ky.gov 502-564-7056 x 4736
1:30	2:00	0:30	2.7 – Gifted and Talented IC Preparations for Beginning of Year Gifted and Talented data entry page, transfer of records, and reports (including tools to help validate data)	Kathie Anderson ONGL, Division of Learning Services kathie.anderson@education.ky.gov 502-564-4970 x 4133
2:00	2:30	0:30	2.8 – Intervention Tab Information on the new Intervention tab	April Pieper Office of Next Generation Learners (ONGL), Division of Learning Services april.pieper@education.ky.gov 502-564-2106 x 4519
2:30	2:40	0:10	Break	
2:40	3:10	0:30	2.9 – Preparing for Student Voice in Infinite Campus Guidance and setup information to prepare for Student Voice in Infinite Campus	Jeff Coles ONGL, Division of Next Generation Professionals jeffrey.coles@education.ky.gov 502-564-1479 x 4536
3:10	3:30	0:20	2.10 – Setting Up Other Professionals in Infinite Campus How to ensure that other professionals who are not participating in the OPGES pilot are set up in Infinite Campus to allow them to have access to EDS tools in CIITS	Amy Jacobs ONGL, Division of Next Generation Professionals amy.jacobs@education.ky.gov 502-564-1479 x 4518
3:30	4:00	0:30	2.11 – CIITS New year information and Infinite Campus Data Integration – <i>additional detail will be added</i>	Lyndsey Robinson KIDS, Division of Enterprise Data lyndsey.robinson@education.ky.gov 502-564-2020 x 2472 Nick Gustin KIDS, Division of Enterprise Data nick.gustin@education.ky.gov 502-564-2020 x 2474 Maritta Horne KIDS, Division of Enterprise Data maritta.horne@education.ky.gov 502-564-2020 x 2478
4:00	4:30	0:30	2.12 – Closing	DeDe Conner, Director KIDS, Division of Enterprise Data dede.conner@education.ky.gov 502-564-2020 x 2208