

Standard File Layout  
Assessments

Element	Description	Values
Sch_Year	The year for a reported school session	Constant – “20122013” for school year 2012 – 2013.
Student ID	A unique number or alphanumeric code assigned to a student by a school, school system, a state, or other agency or entity.	XXXXXXXXXX 10 digit number
Test Name	This is the broad category that the assessment belongs to. For example, this field will have values like EPAS (Explore, Plan, and ACT).	The name of the assessment
Test Description	This is the description for particular domains and subjects that are within the main assessments.	The description of the assessment
Test Date	The year, month and day on which an assessment administration began.	Mm/dd/yyyy
Test Score	A meaningful raw score or statistical expression of the performance of a person on an administration of an assessment	The scale score of the assessment
Performance Level	The level of performance of students on an assessment	A = apprentice D = distinguished N = novice P = proficient Above Average Average Range Below Average MET NOT MET Ready Ready with Enrichments Ready with Supports Yes ACCESS assessments have a numeric performance level.
Percentile	Assessment score percentile	The percentile of the assessment

Standard File Layout - Roster

Element	Description	Values
Sch_Year	The year for a reported school session	Constant – “20122013” for school year 2012 – 2013.
CntyNo	A unique number or alphanumeric code assigned to the name of the county, parish, borough, or comparable unit (within a state) in which an address is located.	XXX 3 digit number (e.g. 301)
CnthyName	The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.	text
Dist_Number	A unique number or alphanumeric code assigned to a local education agency by a school system, a state, or other agency or entity.	3 digit number,(e.g. 170) text
Dist_Name	The name of a non-person entity such as an organization, institution, agency or business.	text
Sch_Number	A unique number or alphanumeric code assigned to an institution by a school, school system, a state, or other agency or entity.	3 digit number (e.g. 170)
Sch_Name	The full legally accepted name of the institution.	text
Sch_Cd	The district and school identifier assigned to a school by the state education agency	Code Number assigned by KDE to identify the school building site. Schools are assigned a three (3) character District Number followed by a three (3) character School Number.
State_Sch_Id	The identifier assigned to a school by the state education agency (SEA). Also known as the State School ID	9 digit number County Number District Number School Number
NCESID	The NCES school identifier	5 digit number
Student ID	A unique number or alphanumeric code assigned to a student by a school, school system, a state, or other agency or entity.	XXXXXXXXXX 10 digit number
Course Name	The descriptive name given to a course of study offered in a school	text
Course Number	The actual code that identifies the organization of subject matter and related learning experiences provided for the instruction of students.	XXXXXX 6 digit number
Subject	Indicates the courses subject	Subject area of the course
Teacher identifier	A unique number or alphanumeric code assigned to a staff member by a school, school system, a state, or other agency or entity.	number
GPA weight	The GPA weighting for this entry	X.XXXX
GPA value	A measure of average performance in all courses taken by a person during a given session. This is obtained by dividing the total grade points received by the number of credits attempted for the same session.	X.XXXX
Credits Earned	The number of credits a student earned for completing a given course	X.XXX
Final Grade	A final indicator of student performance in a class as submitted by the instructor	X(XX%) A (95%)

Standard File Layout - Roster

Course Type	Type of course	P Performance V Virtual
Teaching Method	Courses teaching method	1 Direct Instruction 2 3rd Party Contract 10 Digital Learning Provider 11 Dual Credit - District Offered 12 Dual Credit - College Offered 13 Credit Recovery - Direct Instruction 14 Credit Recovery - Digital Learning Provider 15 Transitional Course - KDE Curriculum 16 NAF Academy Course 17 NAF Academy Dual Credit - District Offered 18 NAF Academy Dual Credit - College Offered 19 District Provided Self Study
distancecode	Indicates the distance code for the course	1 Onsite Classroom 2 Offsite Vocational 3 Offsite College 4 Home/Hospital 5 Online

Standard File Layout - Student

Element	Description	Values
Sch_Year	The year for a reported school session	Constant – "20122013" for school year 2012 – 2013.
CntyNo	A unique number or alphanumeric code assigned to the name of the county, parish, borough, or comparable unit (within a state) in which an address is located.	XXX 3 digit number (e.g. 301)
CnthyName	The name of the county, parish, borough, or comparable unit (within a state) in which an address is located.	text
Dist_Number	A unique number or alphanumeric code assigned to a local education agency by a school system, a state, or other agency or entity.	3 digit number, (e.g. 170) text
Dist_Name	The name of a non-person entity such as an organization, institution, agency or business.	text
Sch_Number	A unique number or alphanumeric code assigned to an institution by a school, school system, a state, or other agency or entity.	3 digit number (e.g. 170)
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Sch_Cd	The district and school identifier assigned to a school by the state education agency	Code Number assigned by KDE to identify the school building site. Schools are assigned a three (3) character District Number followed by a three (3) character School Number.
State_Sch_Id	The identifier assigned to a school by the state education agency (SEA). Also known as the State School ID	9 digit number County Number District Number School Number
NCESID	The NCES school identifier	5 digit number
Student ID	A unique number or alphanumeric code assigned to a student by a school, school system, a state, or other agency or entity.	XXXXXXXXXX 10 digit number
Race/Ethnicity	Race/ethnicity of the student	Hispanic or Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or More Races
Gender	The concept describing the biological traits that distinguish the males and females of a species.	M/F
SPED	A person having a disability and receiving special education and related services under the Individuals with Disabilities Education Act (IDEA) according to an Individualized Education Program (IEP), Individual Family Service Plan (IFSP), or service plan.	Y or N
LEP	English Language Learners	Y or N
Migrant	Persons who are, or whose parents or spouses are, migratory workers,	Y or N
Homeless	Children and youth who lack a fixed, regular, and adequate nighttime residence.	Y or N

Standard File Layout - Student

Element	Description	Values
Free/Reduced Status	An indication of a student's level of eligibility to participate in the National School Lunch Program for breakfast, lunch, snack, supper, and milk programs.	Free, Reduced or Paid
Grade Level	Grade Level	K Grade 1 Grade 2 Grade 3 Grade 4 Grade 5 Grade 6 Grade 7 Grade 8 Grade 9 Grade 10 Grade 11 Grade 12
Days Attended	The number of days a person is present when school is in session during a given reporting period.	X.XX Count of days attended
Classroom time missed	Classroom time missed (Absence and tardies)	X.XX Count of days missed
End Status	Lists the enrollment end code for the student.	Close of Year Graduated in less than four (4) years Graduated in four (4) years Graduated in five (5) years Graduated in six (6) or more years Transferred to another homeroom in same school Transfer to a school within the district Withdrawn for health reasons Withdrawn due to death Early Grad/IEP completer Withdrawn under jurisdiction of court Withdrawn, age 5 immaturity or parent choice Transfer to home school Transfer to a nonpublic school Moved, re-enrolled outside district or state Withdrawn, second drop in school year Moved, whereabouts unknown Dropout - age 16 or older Completed GED Program/GED Certificate Withdrawal - Received GED Reached maximum age for services, no diploma
Gifted/Talented	An indication that the student is participating in and served by a Gifted/Talented program	Y or N
Title1	Student is served under Title 1	Y or N