Individual Learning Plan (ILP) for Kentucky

Advanced Functionalities: Gifted Student Service Plan (GSSP)
ILP – What is Required?

According to 704 KAR 3:305 Minimum High School Graduation Requirements Regulation:

- Districts shall implement an advising and guidance process that supports the ILP
- Districts shall develop a method to evaluate the effectiveness and results of the ILP process
- Feeder middle schools and high schools shall work cooperatively to inform parents and students of connections between career opportunities
ILP – What is Required?

• Beginning with the graduating class of 2013, ILPs will have been completed from the 6th grade onwards, focusing on career exploration and related postsecondary education.

• Beginning in 8th grade, students will set personal and academic goals, as well as identify courses, electives, and postsecondary goals in their ILP.

• Schools shall maintain the ILP, make it readily available, and review it annually with the student and parents or guardians.
Gifted Student Service Plan (GSSP)
The Gifted Student Service Plan (GSSP) is accessible through the Student List: View/Action dropdown menu for identified Gifted & Talented students*

*Important to note:
Student(s) must, first, be identified as Gifted & Talented within your school’s Infinite Campus Student Information System (SIS)

If a student is not currently and correctly updated as Gifted & Talented within your school’s Infinite Campus SIS, the GSSP option will not be listed.

Your school’s Infinite Campus GSSP data extract is periodically uploaded by the Kentucky Department of Education (KDE) and transferred to Career Cruising.
Plan Details: Demographics

This first tab contains student demographic details based on the information within the GSSP data extract uploaded by KDE from your school's Infinite Campus Student Information System.

Along with this uploaded demographic data, school officials can also manually enter and maintain any special education modifications or accommodations.
Plan Details: Service Plans

This second tab contains the details of the GSSP Service Plan.

Each category has its own set of data fields based on the data extract received from KDE, which in turn, is uploaded periodically from your school’s Infinite Campus SIS.

For each category, school officials can also manually enter and maintain details about specific services that the Gifted & Talented student is receiving.
The third tab contains GSSP documentation information and comments that can be manually entered and maintained by school officials.

GSSP Documentation and Details may include:

- Record(s) of the Annual GSSP Committee Meeting(s)
- A log of advisor comments
- Parent/Guardian notification records
- A documentation list for the student’s plan
- Other
Plan Details: Related ILP Sections

The fourth tab, Related ILP Sections, links to a printer-friendly version of the following sections of the ILP:

- Career Matchmaker Interest Inventory Results
- Standardized Test Scores
- Careers that Interest Me
- Hobbies & Interests

This provides school officials with easy access to the most relevant GSSP information from the student’s ILP.
The Printer-Friendly Report combines the data from all sections of the GSSP into a single page that can be printed.
The Gifted Student Service Plan report, located within the Reports: ILP Reports section of the School ILP Administration Tool lists:

- Each student at the school who has a GSSP
- Categories in which students have been identified as Gifted and/or Talented
- A link to the printer-friendly report of each student’s GSSP
Within the District and State ILP Administration Tool Reporting Systems, officials are able to:

- Access the printer-friendly version of the GSSP from the Student List dropdown View/Action menu
- View GSSP aggregate reports, which include links to the printer-friendly version for each student
The GSSP component can be accessed by students, their parents or guardians from the Learning Services section of their ILP under My Education.

Important to note:

This student and parent / guardian access is available on a read-only basis.
Students, their parents or guardians can see all of their Gifted Students Service Plan details including:

- Demographic information
- Service Plan Details for each category
- Comments and documentation records
ILP Leadership & Parent Tool Kits

The Kentucky Department of Education (KDE) has developed both the ILP Parent and Leadership Tool Kits to help school officials and parent organizations inform the local community about the ILP. These resources are free to use in whatever manner best meets your needs. Downloads available from the KDE website include:

- ILP Flyer for distribution to students, parents, staff, and community leaders
- ILP Implementation Rubric
- Parent Night/ILP Orientation Presentation PowerPoint and Script
- Possible ILP Timeline
- Managing Parent Access Document
- Parent Tutorial and Information Sheets
- Informational ILP videos
- Suggestions for Internet Access for Parents without Home Access
- And more! ...

ILP Leadership Toolkit URL:
http://education.ky.gov/educational/CCadv/ilp/Pages/ILP_LeadershipToolkit.aspx

ILP Parent Toolkit URL:
http://education.ky.gov/educational/CCadv/ilp/Pages/ILP_ParentToolkit.aspx