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Governor



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Commissioner of Education

**EDUCATION AND WORKFORCE DEVELOPMENT CABINET
DEPARTMENT OF EDUCATION**

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TO: Child and Adult Care Food Program Institutions (CACFP)
Adult Day Care Centers

FROM: Jennifer Alvis, ^{OK} Branch Manager
Child and Adult Care Food Program
School and Community Nutrition

DATE: May 3, 2013

SUBJECT: Annual Training of Adult Day Care Centers
FY 2014

The FY 2014 annual training for Adult Day Care Institutions to participate in CACFP will be conducted in August, 2013. **PLEASE NOTE:** Due to an effort to assist in travel time the state agency has elected for each institution to attend regional training rather than meeting in one central location this year. **Please find attached a listing of the training dates and the counties assigned to each day of training.** Registration will begin at 9:00 am with the training starting each day promptly at 10:00 am.

Please note: Each institution must attend training to renew the CACFP application. The owners of for profit institutions are welcome to attend however it is mandatory that the person responsible for the CACFP paperwork is in attendance.

We are working on preparing the agenda for the FY 2014 training and welcome your ideas and suggestions! Please let us know if you have any thoughts for topics to be discussed during the training. We are excited and are looking forward to another year of working with each of you to serve nutritious meals to the participants in the adult day centers!

You will receive additional information in July about the training programs. Please mark your calendar accordingly. If you have any questions or training suggestions, please contact Kelia Benningfield at Kelia.benningfield@education.ky.gov or at 502/564-5625 ext. 4906.

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**FY 2014
CACFP Annual Training**

Adult Day Centers

Centers located in the following counties have been selected to attend conference on the appropriate date:

REGISTRATION 9AM-10AM

MEETING BEGINS AT 10AM

**EKU Campus (Perkins Building) Richmond
Thursday August 8, 2012**

Counties assigned to attend: Anderson, Bath, Bell, Boone, Bourbon, Boyd, Boyle, Bracken, Breathitt, Campbell, Carter, Casey, Clark, Clay, Elliott, Estill, Fayette, Fleming, Floyd, Franklin, Garrard, Grant, Greenup, Harlan, Harrison, Jackson, Jessamine, Johnson, Kenton, Knott, Knox, Laurel, Lawrence, Lee, Leslie, Letcher, Lewis, Lincoln, Madison, Magoffin, Marion, Martin, Mason, McCreary, Menifee, Mercer, Montgomery, Morgan, Nicholas, Owsley, Pendleton, Perry, Pike, Powell, Pulaski, Robertson, Rockcastle, Rowan, Scott, Wayne, Whitley, Wolfe, Woodford

**University of Louisville-Shelby Campus, Louisville
Thursday August 15, 2012**

Counties assigned to attend: Jefferson, Bullitt, Carroll, Gallatin, Henry, Nelson, Oldham, Owen, Shelby, Spencer, Trimble, Washington

**Holiday Inn/University Plaza and Convention Center, Bowling Green
Thursday August 22, 2012**

Counties assigned to attend: Adair, Allen, Ballard, Barren, Breckinridge, Butler, Caldwell, Calloway, Carlisle, Christian, Clinton, Crittenden, Cumberland, Daviess, Edmonson, Fulton, Graves, Grayson, Green, Hancock, Hardin, Hart, Henderson, Hickman, Hopkins, Larue, Livingston, Logan, Lyon, Marshall, McCracken, McLean, Meade, Metcalfe, Monroe, Muhlenberg, Ohio, Russell, Simpson, Taylor, Todd, Trigg, Union, Warren, Webster