

**TITLE I, PART A
ACTIONS NEEDED FORM
BASED ON MONITORING VISIT**

DISTRICT	DISTRICT TITLE I COORDINATOR	KDE TITLE I CONSULTANT	DATE OF MONITORING VISIT	COMPLIANCE TARGET DATE
Breckinridge County	Glenda Dowell	David Millanti, Brenda McEntyre, Frank Crossman, Vicki Fosbender	February 15-16, 2012	Varied: See descriptions.

AREAS REVIEWED DISTRICT	FINDINGS	ACTIONS NEEDED TO ADDRESS FINDINGS
I. ELIGIBLE PUBLIC SCHOOLS & ALLOCATIONS Section 1113	There were no findings for this section.	N/A
II. LOCAL INSTITUTIONS FOR NEGLECTED CHILDREN Section 1113	There are no neglected institutions.	N/A

AREAS REVIEWED DISTRICT	FINDINGS	ACTIONS NEEDED TO ADDRESS FINDINGS
<p>III. HOMELESS CHILDREN AND YOUTH Section 1113 of Title I and Section X</p>	<ol style="list-style-type: none"> 1. Documentation provided does not show that Homeless reservation funds have been spent. 2. There was no procedure or policy in place that addressed the immediate school enrollment of homeless students. 	<ol style="list-style-type: none"> 1. The district must submit detailed MUNIS Report to KDE showing how funds have been spent. The documentation must be submitted to KDE by April 15, 2012. 2. The district must submit a procedure or policy to KDE that addresses the immediate enrollment of homeless students. The policy must be geared toward reducing barriers of enrolling homeless students in the school system and providing transportation the child's school of origin if enrolling in that school is in the best interest of the child For follow up information, see pages 148 of Title I handbook. The documentation must be submitted to KDE by March 15, 2012.

AREAS REVIEWED DISTRICT	FINDINGS	ACTIONS NEEDED TO ADDRESS FINDINGS
<p>IV. PARENT INVOLVEMENT Section 1118</p>	<ol style="list-style-type: none"> 1. Parents are not involved in the planning and implementation of Title I programs, development of the district and school level parent involvement policies, and the expenditure of parent involvement funds. 2. There is no evidence of an annual meeting to inform parents of Title I program requirements, the rights of parents to be involved in planning, review, and improvement of parent programs, and a description and explanation of the curriculum used in the school, types of assessment and proficiency levels. This annual meeting for parents must be conducted at each Title I school in the district and must include parents outside of SBDM Council. 3. There is no evidence to show that annual Title I evaluation findings are used to revise district and school level parent involvement policies. 	<ol style="list-style-type: none"> 1. The district must provide KDE with evidence of parental involvement in the planning, implementation, and expenditure of Title I funds and programs, for both the district level and each Title I school. Documentation must show that parents are involved outside of SBDM Council parents. This documentation must be submitted to KDE by September 1, 2012. 2. The district must submit evidence to KDE that this meeting has occurred. An example of evidence could be sign in sheets of meeting, an agenda, etc. Follow up information can be found on pages 99-115 of the Title I handbook. This documentation must be submitted to KDE by September 1, 2012. 3. The district must submit evidence to KDE showing that annual Title I evaluation findings are used to revise district and school level parent involvement policies. Evidence must be provided for each Title I school and the District. Survey result evaluations must show parent participation outside the SBDM Council. This documentation must be submitted to KDE by September 1, 2012.

AREAS REVIEWED DISTRICT	FINDINGS	ACTIONS NEEDED TO ADDRESS FINDINGS
<p>V. TITLE I SCHOOL IMPROVEMENT Section 1116</p>	<ol style="list-style-type: none"> 1. There is no evidence showing that a peer review has been conducted to make any necessary changes in the school plan (s) based on this peer review. 2. There is no documentation to show that the 10% of the school's Title I allocation at Irvington Elementary has been expended for professional development. 	<ol style="list-style-type: none"> 1. The district must submit evidence to KDE showing that a peer review has been conducted for Irvington Elementary School's and Breckinridge County Middle School's Improvement Plan. This peer review must have occurred within forty five days of school level revisions being made. This documentation must be submitted to KDE by April 1, 2012. If this evidence does not exist for the current school year, it must be submitted to KDE by January 1, 2013, if applicable. 2. The district must submit detailed MUNIS Reports or other appropriate evidence must be submitted to KDE showing that the 10% of allocated Title I funds have been spent for P.D. at Irvington Elementary School. This documentation must be submitted to KDE by April 15, 2012.
<p>VI. TITLE I DISTRICT IMPROVEMENT Section 1116</p>	<ol style="list-style-type: none"> 1. There is no documentation showing a letter sent from the district level informing parents of district improvement status. 	<ol style="list-style-type: none"> 1. The district must create and submit a letter for approval to KDE notifying parents of district improvement status. A sample letter can be found on page 217 of the Title I Handbook. The letter must be submitted for approval by March 15, 2012. If applicable, the district must ensure that this letter is sent to parents at the beginning of the next school year.
<p>VII. HIGHLY QUALIFIED STAFF Section 1119</p>	<p>There were no findings for this section.</p>	<p>N/A</p>

AREAS REVIEWED DISTRICT	FINDINGS	ACTIONS NEEDED TO ADDRESS FINDINGS
VIII. CONSULTATION Section 1112	. There were no findings for this section.	N/A
IX. SERVICES TO ELIGIBLE PRIVATE SCHOOL CHILDREN Section 1120	1. There was no evidence that the equitable amount for private school P.D. set-aside funds was spent.	1. The district must provide documentation to KDE showing how the equitable private school P.D. funds are being spent for St. Romuald. This documentation must be submitted to KDE by March 15, 2012.
X. FISCAL MANAGEMENT Section 1120A	<p>1. There is no evidence of allowable district level Title I Part A expenditures.</p> <p>2. There is no evidence of expenditures of the deferred Corrective Action funds.</p>	<p>1. The district must provide detailed MUNIS Reports to KDE showing evidence of allowable district level Title I Part A expenditures. This documentation must be submitted to KDE by April 15, 2012.</p> <p>2. The district must provide detailed MUNIS Reports to KDE showing evidence of expenditures of the deferred Corrective Action funds. This documentation must be submitted to KDE by April 15, 2012.</p>

AREAS REVIEWED SCHOOLWIDE PROGRAM Section 1114	FINDINGS (List schools findings apply to.)	ACTIONS NEEDED TO ADDRESS FINDINGS
I. NEEDS ASSESSMENT	There were no findings for this section.	N/A

<p>AREAS REVIEWED SCHOOLWIDE PROGRAM Section 1114</p>	<p>FINDINGS (List schools findings apply to.)</p>	<p>ACTIONS NEEDED TO ADDRESS FINDINGS</p>
<p>II. PROGRAM DESIGN AND EFFECTIVENESS</p>	<p>1. The district did not supply information that Title I funds supplement, not replace general funds at all Title I schools.</p>	<p>1. The district must provide documentation that Title I funds are supplemental, not replacing general funds at all Title I schools. Documentation should be provided for each school. Examples are: school council general fund allocation, detailed MUNIS budget, and invoices. This documentation must be submitted to KDE by March 15, 2012.</p>
<p>III. PARENT INVOLVEMENT</p>	<p>1. There is no evidence to substantiate the implementation of an annual Title I Parent Involvement Survey at Breckinridge County Middle School. Currently, a survey is given every two years.</p>	<p>1. The district must provide documentation to substantiate the implementation of an annual Title I Parent Involvement Survey at Breckinridge County Middle School. Survey results or samples must be submitted to KDE. This documentation must be submitted to KDE by July 1, 2012.</p>