

CORRECTIVE ACTION PLAN (CAP)

Estill County

District Must Demonstrate Correction of All Findings of Noncompliance as Evidenced by Written Notification from DLS no Later than March 30, 2013

Areas of Noncompliance	Activity(s) (Refer to Corrective Action Plan section of the final report for discussion of DLS directives.)	Person(s) Responsible	Status Toward Completion (Submitted by dates shown below)	Beginning and Ending Dates
<p>Evaluation/Re-evaluation Including Adverse Effect and Documenting Research Based Interventions</p> <p>LRE Requirements, Consideration, and Documentation</p>	<p>Activity #1 Description: Training to remedy systemic non-compliance</p> <p>Action Steps:</p> <ol style="list-style-type: none"> All ARC chairs and special education staff members (including evaluation staff), and DoSE will receive training regarding a) the documentation of research based interventions and documenting Adverse Effect as it applies to determination of Eligibility the requirements, consideration and documentation of Least Restrictive Environment SESC Special Education Co-op staff will provide the training. The training PPT will be submitted to KDE prior to training occurring 	<p>Activity 1:</p> <ol style="list-style-type: none"> Margaret Snowden, DoSE Belinda Bowling, SESC Sp. Ed. Cooperative 		<p>Activity 1:</p> <ol style="list-style-type: none"> Special Education teachers, school psychologists, and related services providers will be trained on Aug. 2, 2012. ARC chairs will be trained on Aug. 9, 2012 Prior to July 1

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	<p>Activity #2 Description: Plan to remedy systemic non-compliance by developing and implementing a system to ensure ARCs are considering and documenting Evaluation/Eligibility Requirements and LRE requirements.</p> <ol style="list-style-type: none"> 1. For Evaluation and Eligibility Requirements, the School Psychologists Speech Therapists assigned to that case will monitor the documentation of the ARC team. The DoSE will meet with the school psychologists and speech therapists 3 times each semester to monitor implementation 2. Lead teacher at each school will monitor the ARC team documentation of LRE. The DoSE will meet with the lead teachers monthly to ensure documentation. 	<p>Activity 2:</p> <ol style="list-style-type: none"> 1. Margaret Snowden, DoSE, 2. Margaret Snowden, DoSE 	<ol style="list-style-type: none"> 1. Activity 2: First meeting following summer training will be in late September with 2 more meetings in the fall semester and 3 in the spring semester 2. First meeting following summer training will be in last September and monthly thereafter
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<p>Activity #3 Description: Correct all Student Specific Instances of Non-compliance</p>	<p>Action Steps:</p> <ol style="list-style-type: none"> 1. The student specific information will be shared with the school psychologist who was the lead on the evaluation, the casemanager of the child, and the ARC chair responsible. 2. ARC's will be reconvened to follow due process procedures for evaluation, eligibility, adverse effect and LRE consideration. ARC meetings will be scheduled to get new permissions for evaluation if necessary or to review the existing records to verify ARC discussion of the necessary elements and document that they are in place. 3. Eligibility, Evaluation, Adverse Effect and LRE: Random Record reviews will be conducted on 10% of the folders. SESC Special Education co-op staff will assist with this process. The folder review 	<p>Activity 3:</p> <ol style="list-style-type: none"> 1. Margaret Snowden, DoSE 2. Margaret Snowden and Casemanagers 3. Margaret Snowden, DoSE and Belinda Bowling, SESC Sp. Ed. Co-Op 4. Margaret Snowden, DoSE and Belinda Bowling, SESC Sp. Ed. Co-Op 	<p>Activity 3</p> <ol style="list-style-type: none"> 1. Completed April 2012 2. Fall 201 3. Projected dates will be a) late Oct. b) January c) March
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dates will be scheduled during the summer to take place each quarter. The DOSE will randomly select 11 folders 3 times per year from initial evaluations and re-evaluations.

Step	Date	For KDE/DLS Use Only	Action Taken	Additional Comments
CAP received by Team Lead	4-30-12			
District Notified of CAP Disposition (i.e. Accepted, Returned to district)	5-7-12			CAP Accepted
July 31, 2012 Status Report received by district				
October 30, 2012 Status Report received by district				
January 30, 2012 Status Report received by district (All student-specific corrections should be submitted by this date.)				
CAP verification conducted by DLS				

Stephanie Stealing CAP approval signature/date

_____ CAP closure signature/date