

**TITLE II, PART A
ACTIONS NEEDED FORM
BASED ON MONITORING VISIT**

DISTRICT	DISTRICT TITLE II COORDINATOR	KDE TITLE II CONSULTANT	DATE OF MONITORING VISIT	COMPLIANCE TARGET DATE
Monroe Co.	Cecilia Stephens	Jeff Stamper	3/7/2012	

AREAS REVIEWED DISTRICT	FINDINGS	ACTIONS NEEDED TO ADDRESS FINDINGS
Highly Qualified Teachers (HQT)	Cover letter for Title 1 does not include information about Title 2, although there is a form attached to the packet.	Include general information, on what is now the Title 1 cover letter, about Title 2.
Report Cards – No Child Left Behind	Report cards are posted online, paper copies are sent upon request.	None
Equitable Distribution of Teachers	Teachers are assigned to schools to address student needs. This has been fostered by growth and development of teacher professional learning communities with support from school administrators.	None
Program Development, Implementation, and Evaluation	District works to support teachers through processes that demonstrate to educators they value the position they hold in the community by: providing time for PLCs during the school day, having a high standard (NBCT standards) for success, support of school and district administration, and offering regular feedback on performance utilizing walk-throughs. District has strong emphasis on analyzing data. An example of assessment analysis for the use of Title 2 funding is the presentation Reading Recovery was making to the board of education demonstrating how the literacy teachers were making a lasting difference with struggling readers.	None
Private School Information	Offers of funding made, but no school accepted	None

AREAS REVIEWED DISTRICT	FINDINGS	ACTIONS NEEDED TO ADDRESS FINDINGS
Financial Management	Upon completion of the Title 2 budget, Monroe Co. had a shortfall of \$1295.00. This was caused by a rank change for one of the Title 2 funded teachers.	Complete new budget demonstrating adjustments have been made to end with a \$0 balance.
Records Management	Time and Effort records were unavailable at the time of the audit. All other records were viewed.	Submit Time and Effort sheets for teachers funded through Title 2. Full time, Title 2 teachers should have sheets signed twice yearly, part-time teachers should submit sheets monthly.