



Program Monitoring: Title I, Part A Monitoring form for Central Office

Gallatin County

75 Boardwalk
Warsaw, KY 41095

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Introduction

This tool is used in the evaluation of Title I, Part A activities and procedures in the central office setting, resulting in a determination of compliance and/or effectiveness for each monitoring question. The tool is organized into sections that directly align with the sections of Title I, Part A of the Elementary and Secondary Act of 2001. Each section contains multiple monitoring questions that will be evaluated.

The list in italics within each monitoring question contains examples of documentation that may be submitted for review. Only documentation for the current school year must be submitted unless prior year information is requested or applicable. On-Site Expectations are sample practices or procedures that KDE staff may be able to observe related to program effectiveness.

YES indicates compliance with and/or effective implementation of that indicator. NO indicates the need for technical assistance to be in compliance with or to effectively implement that indicator. Findings, actions, and/or recommendations will be stated on the final monitoring report submitted to the district. N/A indicates that the monitoring question does not apply. If N/A is not a response option, either YES or NO must be the response, with additional comments or evidence provided as necessary. If No or N/A is selected as a response, please explain in the comment section below. Please Note: In some cases, all items may not be required.

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Eligible Public Schools and Allocations, Section 1113

Label	Assurance	Response	Comment	Attachment
1. Central Office	Are there district-level procedures in place to ensure that funds are allocated appropriately and effectively so that served schools operate quality programs to improve achievement for at-risk students? (Title I Ranking Report, school plan, observations, interviews, budgeting meeting minutes)			

Label	Assurance	Response	Comment	Attachment
2. Central Office	Does district leadership provide guidance to principals and councils of schools receiving Title I, Part A funds on the appropriate and effective use of these funds? (meeting notes, planning policies, needs assessment reviews, walkthrough notes)			

Label	Assurance	Response	Comment	Attachment
3a. Central Office	Is the documentation of enrollment and low-income students accurate, matching the numbers on the Ranking Report? (measure of low-income (free/reduced price meals, direct certification, AFDC/TANF, poverty data from census, Medicaid, or combination) for free/reduced eligibility, computer printout or forms must match data low-income measure was taken and number of students reported on Title I Ranking Report.)			

Label	Assurance	Response	Comment	Attachment
3b. Central Office	Is there documentation to support the use of the feeder pattern, if applicable? (measure of low-income (free/reduced price meals, direct certification, AFDC/TANF, poverty data from census, Medicaid, or combination) for free/reduced eligibility, computer printout or forms must match data low-income measure was taken and number of students reported on Title I Ranking Report.)			

Label	Assurance	Response	Comment	Attachment
3c. Central Office	Are the low income numbers correctly calculated for CEO schools if the 1.6 multiplier has been applied? (measure of low-income (free/reduced price meals, direct certification, AFDC/TANF, poverty data from census, Medicaid, or combination) for free/reduced eligibility, computer printout or forms must match data low-income measure was taken and number of students reported on Title I Ranking Report.)			

Label	Assurance	Response	Comment	Attachment
4. Central Office	Was the enrollment and low-income data for all schools taken on the same day? (date of count must be during planning year and must be consistent for all schools)			

Label	Assurance	Response	Comment	Attachment
5. Central Office	Are the school allocations being followed, as reported on the current Ranking Report (including 125% rule if applicable)? (Title I Ranking Report, school plan, detailed MUNIS budget vs. the Ranking Report)			

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Local Institutions for Neglected Children, Section 1113

Label	Assurance	Response	Comment	Attachment
6. Central Office	Is there documentation to support the child count for local institutions for neglected children that was submitted to KDE? (Annual Survey of Children in Local Institutions for Neglected or Delinquent Children vs. documentation of children attending neglected facility, attendance data for children that have been in the facility for at least one day in October used to complete the survey - could be from Infinite Campus or could be attendance kept by teachers at facility.)			

Label	Assurance	Response	Comment	Attachment
7a. Central Office	Was each institution effectively consulted about services? (notes and dates of meetings, signature of institution official, needs assessment data, interview with facility staff)			

Label	Assurance	Response	Comment	Attachment
7b. Central Office	Are services based on student needs, and are sufficient funds allocated for the services? (notes and dates of meetings, signature of institution official, needs assessment data, interview with facility staff)			

Label	Assurance	Response	Comment	Attachment
8. Central Office	Are funds in the district set-aside being expended on identified student needs and is there enough reserved to provide effective and comparable services to students within the facility? (detailed MUNIS budget, interview with facility staff)			

Homeless Children and Youth, Section 1113 of Title I and Section 722 of Title X

Label	Assurance	Response	Comment	Attachment
9. Central Office	Has the district effectively communicated to students, families, school and district staff, shelter workers, and other community service providers that there is a designated local homeless liaison within the district (whether or not it receives a McKinney Vento grant) to serve as a primary contact for identifying homeless families or for obtaining/providing services to those families? (Title I Coordinator, interview with the liaison; newspaper postings/articles, student handbook information, fliers)			

Label	Assurance	Response	Comment	Attachment
10. Central Office	Are homeless children and youth effectively identified by school personnel and through coordinated activities with other entities and agencies? (annual homeless count, data from Infinite Campus, district policy on identifying homeless families, training minutes)			

Label	Assurance	Response	Comment	Attachment
11. Central Office	Are enrollment and attendance barriers effectively reduced so that homeless students are enrolled in and have full and equal opportunity to succeed in school? (district policies and procedures that do not create enrollment and school attendance barriers)			

Label	Assurance	Response	Comment	Attachment
12. Central Office	Do homeless children and youth and their families receive education services for which they are eligible, including Head Start, Even Start, and district preschool programming, and referrals to health, mental health, dental, and other appropriate services? (information provided to families, referrals through Family Resource and Youth Services Centers)			

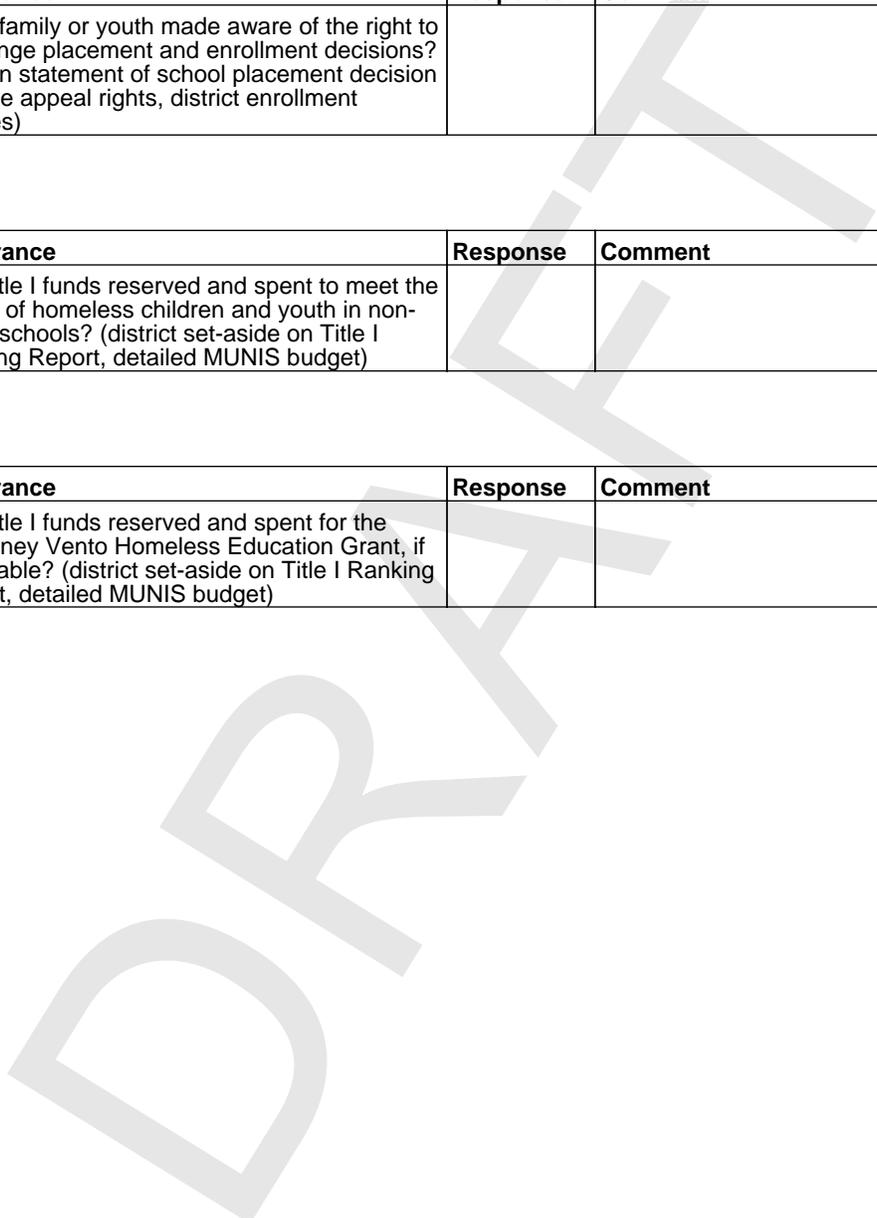
Label	Assurance	Response	Comment	Attachment
13. Central Office	Are homeless families and unaccompanied youth effectively informed of and assisted in obtaining available transportation services, including transportation to and from the school of origin, to ease the burden of attending school or obtaining services? (information provided to parents, documentation of assistance)			

Label	Assurance	Response	Comment	Attachment
14a. Central Office	If a dispute arises over school selection or enrollment, is the homeless student immediately enrolled in the school of choice pending resolution of the dispute? (written statement of school placement decision and the appeal rights, district enrollment policies)			

Label	Assurance	Response	Comment	Attachment
14b. Central Office	Is the family or youth made aware of the right to challenge placement and enrollment decisions? (written statement of school placement decision and the appeal rights, district enrollment policies)			

Label	Assurance	Response	Comment	Attachment
15. Central Office	Are Title I funds reserved and spent to meet the needs of homeless children and youth in non-Title I schools? (district set-aside on Title I Ranking Report, detailed MUNIS budget)			

Label	Assurance	Response	Comment	Attachment
16. Central Office	Are Title I funds reserved and spent for the McKinney Vento Homeless Education Grant, if applicable? (district set-aside on Title I Ranking Report, detailed MUNIS budget)			



Parent Involvement, Section 1118

Label	Assurance	Response	Comment	Attachment
17. Central Office	Is there an annual meeting to inform parents of program requirements, the right of parents to be involved in planning, review and improvement of parent programs, and a description and explanation of the curriculum used in the school, types of assessment and proficiency levels? (minutes and dates of meetings, sign-in sheets)			

Label	Assurance	Response	Comment	Attachment
18a. Central Office	Is the District Parent Involvement Policy being effectively implemented? (interviews with district staff, school staff, parents; meeting minutes and dates of meetings, sign-in sheets)			

Label	Assurance	Response	Comment	Attachment
18b. Central Office	Were parents of participating students in public and private schools involved in the development of the district Parent Involvement Policy, and do they review the policy annually? (interviews with district staff, school staff, parents; meeting minutes and dates of meetings, sign-in sheets)			

Label	Assurance	Response	Comment	Attachment
19. Central Office	Are effective partnerships between parents and district/school staff being built and maintained? (sign-in sheets, training topics, interviews with school staff and parents)			

Label	Assurance	Response	Comment	Attachment
20. Central Office	Are there meaningful opportunities for all parents, including those who lack literacy/language skills, are disabled, are economically disadvantaged, or are homeless, to participate in the education of their children? (letters, log of phone calls, interviews with parents)			

Label	Assurance	Response	Comment	Attachment
21a. Central Office	Are annual parent evaluation findings effectively used to revise district and school-level policies and activities so they promote the improvement of student academic achievement, the social and emotional welfare of students, and the school's teaching and learning environment?			

Label	Assurance	Response	Comment	Attachment
21b. Central Office	Does the annual evaluation determine whether there are barriers to greater participation by parents who lack literacy, language skills, are disabled or are economically disadvantaged? (copy, results, and written summary of annual evaluation of parent involvement program, recommendations for changes to policies)			

Label	Assurance	Response	Comment	Attachment
22. Central Office	Are parents involved in deciding ways in which parent involvement funds are used? (minutes and dates of meetings, sign-in sheets)			

Label	Assurance	Response	Comment	Attachment
23. Central Office	Is there ongoing communication with parents in their native language(s)? (letters, log of phone calls)			

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Highly Qualified Staff, Section 1119

Label	Assurance	Response	Comment	Attachment
24a. Central Office	At the beginning of each year, has the district notified all parents of students in Title I schools that they may request information regarding the professional qualifications of their child's teachers? (letter to parents, notification in student handbook, article in newsletter, information on district/school web site, copies of parent requests and responses)			

Label	Assurance	Response	Comment	Attachment
24b. Central Office	Does the information provided to parents include at a minimum: whether the teacher has met the state requirements for licensure and certification for the grade levels and subject matters in which the teacher provides instruction; whether the teacher is teaching under emergency or other provisional status through which state qualification of licensing criteria has been waived; the college major and any other graduate certification or degree held by the teacher and the field of discipline of the certification or degree; and whether the child is provided services by paraeducators, and if so, their qualifications? (letter to parents, notification in student handbook, article in newsletter, information on district/school web site, copies of parent requests and responses)			

Label	Assurance	Response	Comment	Attachment
25a. Central Office	Do all teachers teaching core academic subjects in Title I schools meet the NCLB qualification requirements? (teaching certificates, printout of report submitted to EPSB including LEAD and HOUSSSE)			

Label	Assurance	Response	Comment	Attachment
25b. Central Office	Are there effective processes in place to ensure all new teachers meet the definition of highly qualified before they are hired to teach in a core academic area? (teaching certificates, printout of report submitted to EPSB including LEAD and HOUSSSE)			

Label	Assurance	Response	Comment	Attachment
26. Central Office	Have the principals of Title I schools certified that the schools are complying with NCLB's mandate for highly qualified teachers? (printout of report submitted to EPSB, LEAD and HOUSSSE)			

Label	Assurance	Response	Comment	Attachment
27. Central Office	If the district has teachers in Title I schools that do not meet the qualification requirements, has the district set-aside up to 5% of its allocation for professional development activities to ensure teachers in the Title I schools become highly qualified? (Title I Ranking Report, MUNIS expenditure report, professional development reports)			

Label	Assurance	Response	Comment	Attachment
28. Central Office	Has each Title I school provided each parent timely notice when the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher of a core academic subject who does not meet the NCLB definition of highly qualified? (specific notifications for teachers not meeting the definition on file at central office)			

Label	Assurance	Response	Comment	Attachment
29. Central Office	Do all new paraeducators meet the educational requirement before they are hired as paraeducators to provide instructional support in a Title I school? (higher education institution transcripts, assessment results showing that paraeducators met the requirement before being hired (NOTE: in an SWP, the requirement applies to all paraeducators with instructional duties))			

District-Level Program Design and Effectiveness, Section 1112

Label	Assurance	Response	Comment	Attachment
30. Central Office	Does district-level Title I, Part A staff coordinate and collaborate with other district-level staff (e.g. DPP, DAC, Finance Officer, instructional supervisors) to ensure that comprehensive, effective, sustainable services are being provided based on each school's needs? (interviews, schedules, minutes of meetings, improvement planning contact list)			

Label	Assurance	Response	Comment	Attachment
31. Central Office	Are there processes the district Title I, Part A Coordinator uses to verify that activities/strategies in the SWP or TAS are being implemented effectively and/or adjustments are being made? (observations compared to plans, walkthrough notes, meeting notes)			

Label	Assurance	Response	Comment	Attachment
32. Central Office	Does the district Title I Coordinator work in consultation with school councils, principals, teachers, and other school personnel in the analysis of data and review the schoolwide program (SWP) or targeted assistance (TAS) program plan to ensure compliance and effectiveness? (interviews, schedules, minutes of meetings, needs assessment, SWP/TAS reviews)			

Services to Eligible Private School Children, Section 1120

Label	Assurance	Response	Comment	Attachment
33. Central Office	Has the district contacted private schools (within and outside the district) serving students from participating public school attendance areas to offer equitable services? (list of students attending private schools from the DPP, letter/form showing private schools were contacted)			

Label	Assurance	Response	Comment	Attachment
34. Central Office	Are there effective processes used to verify that all students that attend private schools serviced by Title I, Part A come from participating public school attendance areas? (names and addresses from DPP or private school officials, interviews with district staff or private school officials)			

Label	Assurance	Response	Comment	Attachment
35. Central Office	Is the measure to determine the number of low-income private school students accurate and comparable to low-income level used for public schools, and is the low-income measure determined in consultation with private school officials? (poverty data maintained by private school officials - free/reduced price meal data, survey, comparable data such as scholarship applications, application of low-income percent of each participating public school, equated measure of low-income)			

Label	Assurance	Response	Comment	Attachment
36. Central Office	Has the district, in consultation with private school officials, established multiple, educationally related, objective criteria that effectively determine which eligible private school students will receive Title I services? Note: The low income students that generate funding for services are not necessarily the students that will receive the services. (criteria such as achievement tests, teacher referrals, and grades, list of students)			

Label	Assurance	Response	Comment	Attachment
37. Central Office	Does the district have written affirmation signed by an official from each of the participating private schools that consultation occurred during the design, implementation, and assessment of the Title I activities in the private schools? (notes and dates of meetings, signature of school official)			

Label	Assurance	Response	Comment	Attachment
38. Central Office	Does the district provide equitable educational services to eligible private school students based on the consultation with the private school officials? (interviews with private school, per pupil amount being followed)			

Label	Assurance	Response	Comment	Attachment
39. Central Office	Do services to eligible private school students begin at the same time services to public school students begin? (interviews with private school officials)			

Label	Assurance	Response	Comment	Attachment
40. Central Office	Do the Title I services effectively supplement and coordinate with regular services provided in the classroom and do they hold reasonable promise of improving student academic performance? (observations, interviews, schedules, evidence of ongoing communication between the Title I teacher and the private school teachers of Title I participants, shared lesson plans)			

Label	Assurance	Response	Comment	Attachment
41. Central Office	Are the providers of services (i.e., teachers, paraeducators) under contract with the public school district or employees of a third party contractor and not under a contract as a private school employee during the time that Title I services are occurring? (contracts between public school district and service providers, contract between public school district and third party contractor showing employees)			

Label	Assurance	Response	Comment	Attachment
42. Central Office	Does the Title I teacher and paraeducator employed by the district meet the qualification requirements? Note: This requirement does not apply to teachers or paraeducators hired through a third party contractor. (teaching certificate, EPSB documentation, LEAD and HOUSSE, Kentucky Paraeducator Assessment)			

Label	Assurance	Response	Comment	Attachment
43. Central Office	If a paraeducator is employed by the district, is the paraeducator under the direct supervision of a public school-employed, highly qualified teacher? (observations, interviews with paraeducator and supervising teacher)			

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Label	Assurance	Response	Comment	Attachment
44. Central Office	If the district contracts with a third party to provide Title I services to eligible private school children, does the district have an effective RFA process for approving and monitoring a third party contractor? (copy of contract, Request for Application (RFA)/reviewer process, forms/checklists showing that third party contractor has been monitored by district)			

Label	Assurance	Response	Comment	Attachment
45. Central Office	Does the public school district regularly and effectively supervise the Title I services to private school participants? (interview with private school staff, notes of meetings between Title I Coordinator and service providers)			

Label	Assurance	Response	Comment	Attachment
46. Central Office	Does the district exercise effective administrative direction and control over Title I funds, materials, equipment, and property that support services to private school children? (inventory of property as a part of the master inventory list, detailed MUNIS budget, interview with private school officials)			

Label	Assurance	Response	Comment	Attachment
47a. Central Office	Does the district annually assess the effectiveness of the Title I, Part A program toward enabling participating private school children to meet the standards agreed upon by the district and the private school? (documentation that progress is being made by participating private school students in meeting agreed upon standards)			

Label	Assurance	Response	Comment	Attachment
47b. Central Office	Is the program adjusted as a result of the evaluation? (documentation that progress is being made by participating private school students in meeting agreed upon standards)			

Label	Assurance	Response	Comment	Attachment
48. Central Office	If the district reserves funds for professional development activities (PD Not Required set-aside), has the district provided equitable and effective PD services to the private school teachers of participating students? (interview with private school officials, documentation of professional development provided)			

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Label	Assurance	Response	Comment	Attachment
49. Central Office	If a district is required to set-aside 1% of its Title I allocation for parent involvement, is a proportionate amount used for the involvement of parents of participating private school students? (notes and dates of parent involvement activities, interview with private school officials) notes and dates of parent involvement activities, interview with private school officials)			

Label	Assurance	Response	Comment	Attachment
50. Central Office	Are there processes in place to ensure effective, ongoing communication between the Title I teacher and parents of Title I participants on the students' academic success? (progress reports, parent-teacher conferences, meeting notes)			

Label	Assurance	Response	Comment	Attachment
51a. Central Office	Is there in place an effective written agreement/compact between the district and the parents of the private school participants regarding the responsibilities of the district and the parents in the Title I program, parent meetings, communication between the Title I teachers and parents on students' academic progress, parent-teacher conferences, and parent education? (interview with private school officials, documentation of professional development provided, compact copies)			

Label	Assurance	Response	Comment	Attachment
51b. Central Office	Is the compact being followed? (interview with private school officials, documentation of professional development provided, compact copies)			

Label	Assurance	Response	Comment	Attachment
52. Central Office	Does the district have a procedure to resolve an issue if private school officials believe that timely and meaningful consultation has not occurred? (copy of procedures from Title IX, Part A Uniform Provisions Subpart 1, copies of resolution of complaints)			

Fiscal Management, Section 1120A

Label	Assurance	Response	Comment	Attachment
53. Central Office	Are schools' and the district's staffing patterns and financial expenditures/obligations to date consistent with the approved Title I Ranking Report? (list and count of staff, financial expenditures on detailed MUNIS budget)			

Label	Assurance	Response	Comment	Attachment
54. Central Office	Is a separate accounting of Title I funds maintained in the MUNIS system identified by school units? (detailed MUNIS budget and invoices documenting Title I expenditures by schools)			

Label	Assurance	Response	Comment	Attachment
55. Central Office	Are expenditures allowable and needs-based? (invoices, journal entries, needs assessment vs. expenditures)			

Label	Assurance	Response	Comment	Attachment
56. Central Office	If excess costs of maintenance and operation of plant are charged to Title I, is there an exhibit on file locally with documentation supporting the cost figures, number of total classrooms, and number of Title I classrooms, offices, special rooms identified on the exhibit in the plan? (exhibit compared to room count)			

Label	Assurance	Response	Comment	Attachment
57. Central Office	Has the district appropriately tagged/identified tangible items purchased with Title I funds? (inventory of tangible items, samples of identified items)			

Label	Assurance	Response	Comment	Attachment
58. Central Office	Does the district dispose of unneeded Title I equipment in accordance with EDGAR, 80.32(c)(1) that provides that when equipment is no longer needed for its original purpose, it may be used for activities currently or previously funded by other federal programs? (reason for the disposal of equipment, removal from master inventory)			

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Label	Assurance	Response	Comment	Attachment
59. Central Office	Is there documentation on file to support the data used to complete the approved Comparability Report? (comparability study and supporting data completed for the current year)			

Label	Assurance	Response	Comment	Attachment
60. Central Office	Are there effective procedures in place to ensure that Title I funds supplement, not supplant, general (state and local) funds and is there documentation on file to support that? (school council general funds allocations, expenditure reports, signed assurances, interviews, policies and procedures)			

Label	Assurance	Response	Comment	Attachment
61. Central Office	Are all Title I records kept for the current year and three previous years? (records are on file, procedures for archiving and disposal)			

Label	Assurance	Response	Comment	Attachment
62a. Central Office	If the district receives \$50,000 or more in Title I, Part A funds, are there effective procedures in place to monitor the expenditure of funds in meeting the 15% carryover provision? (MUNIS expenditure report, copy of waiver request and approval, documentation of fiscal control, interviews, policies and procedures)			

Label	Assurance	Response	Comment	Attachment
62b. Central Office	Did the district have 15% or less carryover of FY13 funds on September 30, 2013? (MUNIS expenditure report, copy of waiver request and approval, documentation of fiscal control, interviews, policies and procedures)			

Label	Assurance	Response	Comment	Attachment
63. Central Office	Have changes in the Title I Ranking Report been submitted to KDE's Title I office? (MUNIS vs. Ranking Report, transfer amendments, emails)			

Label	Assurance	Response	Comment	Attachment
64. Central Office	Do payroll records document the staff at the district level paid completely or partially from Title I funds? (list and count of staff)			

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Label	Assurance	Response	Comment	Attachment
65a. Central Office	Do district personnel paid partially from Title I funds maintain monthly Personal Activity Reports that account for the percentage of time the employee worked directly with Title I and other duties? (monthly Personal Activity Reports signed by employee and supervisor)			

Label	Assurance	Response	Comment	Attachment
65b. Central Office	Is the report signed by the employee and supervisor who has first-hand knowledge of the work performed? (monthly Personal Activity Reports signed by employee and supervisor)			

Label	Assurance	Response	Comment	Attachment
66a. Central Office	Do district personnel paid solely from Title I funds maintain semi-annual certification stating that the employee has worked solely with Title I for the period covered by the certification? (semi-annual signed certification)			

Label	Assurance	Response	Comment	Attachment
66b. Central Office	Is the certification signed by the employee and supervisor who has first-hand knowledge of the work performed? (semi-annual signed certification)			

Label	Assurance	Response	Comment	Attachment
67a. Central Office	Are the two most recent financial audits free of any federal findings? (copy of the two most recent financial audit findings, resolutions of findings)			

Label	Assurance	Response	Comment	Attachment
67b. Central Office	Have the findings been resolved? (copy of the two most recent financial audit findings, resolutions of findings)			

Label	Assurance	Response	Comment	Attachment
68. Central Office	Was only the Title I portion of the financial audit charged to the Title I account? (detailed MUNIS budget code 0342 documenting Title I expenditure)			

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Label	Assurance	Response	Comment	Attachment
69. Central Office	If the district has a Title I allocation exceeding \$500,000, has the district tracked the required 1% of the district Title I allocation for parent involvement? (PROJECT NUMBER: 310XM; The district should add the sub-project codes to the projects included in the Electronic Quarterly Expenditure Report in MUNIS that is submitted to KDE.)			

Label	Assurance	Response	Comment	Attachment
70a. Central Office	Is 95% of the district's 1% allocation distributed to schools served by Title I? (detailed MUNIS budget and invoices at the school level)			

Label	Assurance	Response	Comment	Attachment
70b. Central Office	Are funds used to provide needs-based activities that effectively engage parents? (detailed MUNIS budget and invoices at the school level)			

Label	Assurance	Response	Comment	Attachment
71. Central Office	Has the district established a District-Wide policy that provides for equivalence among schools in teachers, administrators, and other staff and equivalence among schools in the provision of curriculum materials and instructional supplies? (Federal Funding Policy in district Policy Manual documenting district-wide policy, Policy 08.1345 if using KSBA)			

Label	Assurance	Response	Comment	Attachment
72. Central Office	Has the district adopted a written procedure for the receipt and resolution of complaints alleging violation of Title I, Part A in the administration of the program? (complaint procedure that includes the steps outlined in the Procedures for Ensuring Prompt Resolution of Complaints)			

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Title VI, Part B, Subpart 2: Rural and Low-Income Schools Program

Label	Assurance	Response	Comment	Attachment
73. RLIS	Using the district's needs assessment, does the district use the funds to support local education reform efforts that are consistent with statewide education reform efforts? (School plan, observations, interviews, budget meeting minutes)			

Label	Assurance	Response	Comment	Attachment
74. RLIS	Is the funding used to implement reform programs and school improvement programs based on scientifically based research? (Meeting notes, needs assessment, school plan)			

Label	Assurance	Response	Comment	Attachment
75. RLIS	Is the funding used for professional development to assist in the achievement of program goals?(Professional development reports, MUNIS expenditure reports, needs assessment)			

Label	Assurance	Response	Comment	Attachment
76. RLIS	Is funding used for technology training to improve teacher's instruction? (Interviews with staff, school plan)			

Label	Assurance	Response	Comment	Attachment
77. RLIS	Is funding used for educational technology to improve the academic achievement of students? (Needs assessment, interviews, lesson plans)			

Label	Assurance	Response	Comment	Attachment
78. RLIS	Is funding used to reach targeted populations: subgroups, homeless, migrant, instructional and administrative staff, paraprofessionals, and parents? (Interviews with staff, school plan, coordination of programs to serve students)			

Label	Assurance	Response	Comment	Attachment
79. RLIS	Is funding used to contribute to the attainment of college and career readiness goals? (Needs assessment, interviews)			

Label	Assurance	Response	Comment	Attachment
80. RLIS	Is funding used to provide parent involvement activities supported by the RLIS program? (Sign in sheets, interviews with district staff, meeting minutes)			

Label	Assurance	Response	Comment	Attachment
81. RLIS	Is funding used for activities within the district that would be allowable expenditures of the Title I, part A program? (Meeting notes, planning policies, needs assessment, detailed MUNIS budget)			

Label	Assurance	Response	Comment	Attachment
82. RLIS	Are the financial expenditures consistent with approved Title I allowable expenses? (Detailed MUNIS budget, interviews, coordination of RLIS funds with other funding Sources)			

Label	Assurance	Response	Comment	Attachment
83. RLIS	Are expenditures supported by appropriate documentation? (Needs assessment, detailed MUNIS budget, appropriate assessment data showing progress of students)			