

**CORRECTIVE ACTION PLAN (CAP)
Monroe County Public Schools**

District Must Demonstrate Correction of **All** Findings of Noncompliance as Evidenced by Written Notification from DLS no Later than
March 22, 2013

KCMP/APR Indicator	Activity(s) (Refer to Corrective Action Plan section after each Indicator discussion for DLS directives.)	Person(s) Responsible by Title	Status Toward Completion (Submitted to DLS quarterly by dates shown below)	Anticipated Beginning and Completion Dates	
<i>Evaluation and Eligibility</i>	GRREC will provide training for all ARC chairpersons, evaluation personnel, special education teachers, and related service providers to cover the following areas: <ul style="list-style-type: none"> • Evaluation and Eligibility Requirements including: <ul style="list-style-type: none"> ○ Adverse Effect ○ Documenting research-based interventions Action Steps: <ol style="list-style-type: none"> 1. DoSE will schedule training with GRREC and all participants. 2. All participants will attend training as documented on the sign in sheet. 3. All participants will complete a post training assessment. 	Director of Special Education	<u>Quarter 1 Status</u>	April 18, 2012	September 15, 2012
			<u>Quarter 2 Status</u>		
			<u>Quarter 3 Status</u>		
			<u>Additional Comments</u>		

Status Reports to be submitted to DLS Team Leader by June 30, September 30, and December 30, 2012

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<i>Evaluation and Eligibility</i>	<p>The district, in conjunction with GRREC, will develop and implement a system to ensure ARCs are considering and documenting Evaluation and Eligibility requirements specifically when a review of records is conducted for a reevaluation. A summary of the system will be submitted to KDE no later than October 15, 2012.</p> <p>Action Steps:</p> <ol style="list-style-type: none"> 1. After the Evaluation and Eligibility training provided by GRREC the district will develop district procedures for documenting evaluation and eligibility requirements for review of records. (Suggestions are: I.C. review of records form; district developed form, checklists for ARC, etc.) 2. Training of district staff on new district procedures. 	Director of Special Education		April 18, 2012	October 15, 2012

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<p>Least Restrictive Environment</p>	<p>GRREC will provide training for all ARC chairpersons, evaluation personnel, special education teachers, and related service providers to cover the following areas:</p> <ul style="list-style-type: none"> • Requirements, Consideration, and Documentation of Least Restrictive Environment (LRE) <p>Action Steps:</p> <ol style="list-style-type: none"> 1. DoSE will schedule training with GRREC and all participants. 2. All participants will attend training as documented on the sign in sheet. 3. All participants will complete a post training assessment. 	<p>Director of Special Education</p>	<p align="center"><u>Quarter 1 Status</u></p>	<p>April 18, 2012</p>	<p>September 15, 2012</p>
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<i>Referral System</i>	<p>GRREC will provide training for all ARC chairpersons, evaluation personnel, special education teachers, and related service providers to cover the following areas:</p> <ul style="list-style-type: none"> • Districts Policies and Procedures <p>Action Steps:</p> <ol style="list-style-type: none"> 1. DoSE will schedule training with GRREC and all participants. 2. All participants will attend training as documented on the sign in sheet. 3. All participants will complete a post training assessment. 	Director of Special Education	<p><u>Quarter 1 Status</u></p> <p><u>Quarter 2 Status</u></p> <p><u>Quarter 3 Status</u></p> <p><u>Additional Comments</u></p>	April 18, 2012	September 15, 2012

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