

Calendar of Events for Child Nutrition Programs

<p><u>JULY</u></p> <p>1st - New School Year begins. You may begin distribution of Free and Reduced Price Meal Applications (and Household Income Forms, if applicable).</p> <p>1st - First allotment for Fresh Fruit & Veg. (FFVP) grant is issued.</p> <p>6th - Direct Certification List available.</p> <p>15th - Claim for reimbursement due.</p> <p>Reminder: Civil Rights and HACCP trainings must be conducted annually July 1st thru June 30th of each year.</p>	<p><u>AUGUST</u></p> <p>1st - Financial Reporting in CNIPS is due for July 1st to June 30th.</p> <p>6th - Direct Certification list available.</p> <p>15th - Claim for reimbursement due.</p> <p>Note: During the 1st four weeks of After-School Snack Program operation, all sites must conduct a self-review. A second review must be completed once more during the school year.</p> <p>Note: During August & September, student applications from the prior year may be used for the first 30 operating days of the current school year.</p>	<p><u>SEPTEMBER</u></p> <p>6th - Direct Cert list available.</p> <p>15th - Claim for reimbursement due.</p> <p>30th - End of 1st allotment for Fresh Fruit & Vegetable Program Grant.</p> <p>Note: During August & September, student applications from the prior year may be used for the first 30 operating days of the current school year. On the 31st operating day, students without new meal applications must be changed to paid status and claimed as such.</p>
<p><u>OCTOBER</u></p> <p>1st - Federal Fiscal Year begins.</p> <p>1st - Begin Verification activities per USDA guidance. Select sample pool from approved applications on file as of today.</p> <p>1st - Second allotment for Fresh Fruit & Veg. Program (FFVP) Grant is issued.</p> <p>6th - Direct Certification list available.</p> <p>13th-17th- National School Lunch Week</p> <p>15th - Claim for reimbursement due.</p> <p>31st - Document Free & Reduced Site Enrollment data as of COB on this day. Retain for Site Enrollment reporting due in November.</p>	<p><u>NOVEMBER</u></p> <p>1st - In CNIPS, reporting of Food Safety Inspections conducted during the prior year is due.</p> <p>6th - Direct Certification list available.</p> <p>15th - Claim for reimbursement due.</p> <p>15th – Deadline for completion of Verification Activities.</p> <p>15th - In CNIPS, reporting of Free & Reduced Site Enrollment data based on October 31st eligibility is due.</p>	<p><u>DECEMBER</u></p> <p>6th - Direct Certification list available.</p> <p>15th - Claim for reimbursement due.</p> <p>Note: Verification reporting due in CNIPS.</p>
<p><u>JANUARY</u></p> <p>6th - Direct Certification list available.</p> <p>15th - Claim for reimbursement due.</p> <p>31st - Deadline for the local board of education to hold an advertised public forum to present a plan to improve school nutrition and physical activities in the school district. (Wellness & Physical Activity Report Card to be submitted by Feb. 15th).</p>	<p><u>FEBRUARY</u></p> <p>1st – Complete at least one local on-site monitor review for each site by February 1.</p> <p>6th - Direct Certification list available.</p> <p>15th - Wellness and Physical Activity Report Card is due.</p> <p>15th - Claim for reimbursement due.</p>	<p><u>MARCH</u></p> <p>6th - Direct Certification list available.</p> <p>15th - Claim for reimbursement due.</p> <p>National School Breakfast Week is in March.</p> <p>Announcement for Fresh Fruit and Vegetable grant application may occur.</p>
<p><u>APRIL</u></p> <p>1st – Document the number of Directly Certified (DC) students. Retain for Community Eligibility Provision reporting.</p> <p>6th - Direct Certification list available.</p> <p>15th - Claim for reimbursement due.</p> <p>15th - In CNIPS, under “Community Eligibility Option”, reporting of number of DC students as of April 1st is due.</p>	<p><u>MAY</u></p> <p>1st - If applying for participation in the Seamless Summer Option (SSO), you must indicate this by updating your NSLP application in CNIPS.</p> <p>1st – 30th – Conduct outreach to any SFSP sites within the community.</p> <p>6th - Direct Certification list available.</p> <p>15th - Claim for reimbursement due.</p>	<p><u>JUNE</u></p> <p>1st – NSLP Sponsor application submission process. Update policy statement information with substantive changes and CEP documentation, if applicable.</p> <p>6th - Direct Cert list available.</p> <p>15th - Claim for reimbursement due.</p> <p>15th - In CNIPS, National School Lunch Application due.</p> <p>30th - Deadline for conducting required annual Civil Rights & HACCP Trainings.</p>

***Note: Current dates are subject to change due to program updates.**

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