**Extended School Services**

# IC Data Entry Confirmation for SY 2022-2023

**PLEASE TYPE ANSWERS IN GRAY AREAS**

|  |  |
| --- | --- |
| **District Name:** |  |
| **District ESS Coordinator’s Name:** |  |
| **District IC Data Entry Contact:** |  |
| **Please answer the following questions:** |  |
| Each school has entered their ESS data into IC? | \_\_\_Yes \_\_\_No |
| Each school has run state and/or ad hoc reports and checked that the following areas are correct (put an “X” by each statement when you are sure it is complete): | \_\_\_ There are no blank “Intervention Type” codes. Each ESS record is marked “ESS” as the Intervention Type.  \_\_\_ There are no missing start or end dates for each student record. End dates for each record entered occur AFTER the start date.  \_\_\_ The Content Area is selected and there is one record per student for each content area. (For example, you cannot combine Math and Reading into one ESS record for a student.)  \_\_\_ Total hours served are entered for each student record.  \_\_\_ There is a Student Service Result selected for each student record. |
| Our district 2022-2023 ESS regular year data is complete? | \_\_\_Yes \_\_\_No |
| Our district has at least one summer school program planned? (Summer School ESS data entry is due into IC on or before Sept. 30, 2023) | \_\_\_Yes \_\_\_No |
| Will there be any personnel changes for the district ESS Coordinator for SY 2022-2023? | \_\_\_Yes \_\_\_No |

**Please complete this submission in the online ESS portal located here:** <https://staffkyschools.sharepoint.com/sites/kde/ESS/SitePages/ESS.aspx>

**After the information has been entered, please maintain a copy of this document in your district.**