



What is Medicaid?

- Medicaid provides health care coverage and medical services to several populations including:
 - low-income children
 - pregnant women
 - families
 - individuals with disabilities
 - elderly citizens
- Medicaid is collaboratively funded by the states and the federal government

Schools and Medicaid

- Schools provide an array of services beyond traditional “educational services” to ensure that students arrive at school healthy and ready to learn
- As school staff work with students on a daily basis, they are uniquely positioned to assist in enrollment of eligible students in Medicaid, to assist them in receiving the medical services and supporting administrative services they require, and to provide medically-necessary services
- The Early and Periodic, Screening, Diagnostic, and Treatment (EPSDT) Program is Medicaid’s provision for providing preventative child health services for individuals under the age of 21
 - Periodic health screening
 - Vision services
 - Dental services
 - Hearing services

School-Based Administrative Claiming (SBAC) in KY

- In Kentucky, the school based Medicaid program is administered by the Kentucky Department of Medicaid Services (DMS) and the Kentucky Department of Education (KDE)
 - DMS and KDE set program policy
 - Monitors documentation and claiming for covered services
 - Audits claiming practices
- SBAC offers reimbursement for the costs of administrative activities, such as outreach, that support the Medicaid program. Allowable activities are:
 - Medicaid outreach and related training
 - Facilitating Medicaid eligibility application
 - Health-related referral activities & Monitoring of health service delivery
 - Medical service program planning, policy development, and interagency coordination
 - Arranging for Medicaid-related transportation and provision of Medicaid-related translation

School-Based Examples of Allowable Activities

- Providing information to individuals and families regarding the Kentucky Medicaid program and available services
- Scheduling and/or coordinating EPSDT screens or other medical and mental health diagnostic services
- Gathering any information that may be required in advance of these referrals
- Developing internal plans and strategies to improve health service delivery and eliminate gaps
- Attending a parent meeting for a child with issues that may need outside health or counseling services
- Observing a child as part of the process for referred students of the intervention and referral services
- Coordinating a meeting with school staff and parents to determine if mental health or educational evaluations are needed

Who Should be on the SBAC Staff Pool List

- Staff should be included on the staff pool list if they perform allowable outreach activities ON A REGULAR BASIS
- “On a regular basis” means that staff are expected to perform outreach activities as a normal part of their job
- Each staff person should be considered individually when making this decision—a job title does not “automatically” qualify a staff person for the program

RMTS Documentation System Overview



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Welcome Slide

PUBLIC CONSULTING GROUP Random Moment Time Study
KENTUCKY SBAC EasyRMTS™
Logout

Name	Category	Location	Moment
KRISTA WHITAKER	01	DISTRICT WIDE	

Kentucky School-Based Administrative and Direct Service Claiming Program Random Moment Time Study Program Overview

This time study is required by the Federal government in order for your school district to be reimbursed for the administrative and outreach activities you do for students in your school district. Your participation is mandatory, but will only take a few minutes of your time.

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What is SBAC?



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KENTUCKY SBAC

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Name	Category	Location	Moment
KRISTA WHITAKER	01	DISTRICT WIDE	

What is the School-Based Administrative and Direct Service Claiming Program (SBAC)

The school setting offers unique advantages and opportunities to reach children and families to inform and encourage them to enroll in the Medicaid Program, as well as to provide assistance to students in accessing medical services. Most children attend schools, and since most parents consider schools a trusted conduit for important information, schools are a critical link to reach uninsured children who may qualify for Medicaid services. Public schools in Kentucky provide physical health, mental health, and substance abuse care services. Coordination and follow up activities are provided when screenings and evaluations identify a specific need of the student. Federal statute and regulations allow for reimbursement by Medicaid to certain governmental entities that provide Medicaid-related outreach services.

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What is RMTS?



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Name	Category	Location	Moment
KRISTA WHITAKER	01	DISTRICT WIDE	

Random Moment Time Study
What is the Random Moment Time Study(RMTS)?

The Random Moment Time Study (RMTS) process is a federally approved technique of polling a statistically valid sampling of randomly selected moments (one moment = one minute) which are assigned to randomly selected participants. The RMTS method measures the work effort of the entire group of approved participants involved in the schools Medicaid and health-related services programs by sampling and analyzing the work efforts of a randomly selected cross-section of the group. A computer program chooses each moment randomly from the total working hours of all the school days of the entire quarter and assigns the selected moment to an eligible participant. Notification of the chosen moment will go out to the chosen participant one week prior to the selection of time, after "living" the moment participants will document their activity in a narrative format.

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What is My Role in the RMTS?

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Name	Category	Location	Moment
REBECCA ALBAUGH	01	OWEN COUNTY PRIMARY SCHOOL	

What is my role in the RMTS?:

Your role in the time study process is to document the activity you are performing at the specific moment selected in your work day. You will document your activity by answering five questions: Who was with you? What were you doing? Why were you doing the activity? Is this activity regarding a Special Education student? Is the service you provided part of the child's IEP?

In the Random Moment Time Study process, moments of time are selected throughout the entire quarter, and are randomly assigned to district staff for completion. You receive a RMTS notification each time you are selected that identifies one moment for which you need to document. There is a possibility that you may be selected for multiple moments within a quarter. It is essential that you follow these instructions completely.

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Instructions to Complete Your Moment

Random Moment Time Study
KENTUCKY SBAC
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Name	Category	Location	Moment
KRISTA WHITAKER	01	DISTRICT WIDE	

Instructions:

1. Your selected time study moment is pre-determined. Do not answer the activity questions for any other time than your selected moment.
2. Answer the activity questions with enough detail about your activity so that if you are asked about your assigned moment during a possible audit, you are able to easily recall the activity you were doing without revealing student information.
3. If you have questions about completing this process, please contact PCG at (888) 277-8334.

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Instructions to Complete Your Moment - Examples



Random Moment Time Study
KENTUCKY SBAC

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Name	Category	Location	Moment
LUCY DREIFORT	01	BURLINGTON ELEMENTARY	

Random Moment Time Study Examples (Cont):

*Who was with you? Outside agencies.
 What were you doing? Attending a health/behavioral coordinating meeting.
 Why were you doing this activity? Identifying the reduction of service overlaps, duplication and gaps and establishing referral policies and procedures between agencies.
 Is this activity regarding a Special Education student? NO
 Is the service you provided part of the child's IEP? NO*

*Who was with you? By myself.
 What were you doing? Administrative related tasks.
 Why were you doing this activity? Lesson planning
 Is this activity regarding a Special Education student? YES
 Is the service you provided part of the child's IEP? YES*

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Instructions to Complete Your Moment



Random Moment Time Study
KENTUCKY SBAC

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Name	Category	Location	Moment
LUCY DREIFORT	01	BURLINGTON ELEMENTARY	

Instructions:

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2. Answer the activity questions with enough detail about your activity so that if you are asked about your assigned moment during a possible audit, you are able to easily recall the activity you were doing without revealing student information.
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Moments to Complete



Random Moment Time Study
KENTUCKY SBAC

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Moment List

Name	Category	Location	Moment
LUCY DREBFORT	01	BURLINGTON ELEMENTARY	

Moments	
11/10/2008 9:20:00 AM	Respond

Initial Random Moment Question



Random Moment Time Study
KENTUCKY SBAC

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Moment List

Name	Category	Location	Moment
LUCY DREBFORT	01	BURLINGTON ELEMENTARY	11/10/2008 9:20:00 AM

Were you working during your sampled moment?

- No, Moment is before/after workday (This does not include Lunch)
- No, Moment is during paid day off
- No, Moment is during an unpaid day off
- Yes, I was working

Additional Questions, If You Clicked Yes

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Name	Category	Location	Moment
KAREN ROSE	11	JACKSON COUNTY HIGH SCHOOL	1/5/2009 10:39:00 AM

1. Who was with you?
Example: Student, Counselor, Student's Family, Principal, Speech Therapist

2. What were you doing? Please be as specific as possible.
Example: Meeting a student for a direct therapy. Talking with a student's family who is interested in obtaining food stamps. Scheduling an appointment with an outside agency for a student. Supervision

3. Why were you performing this activity?
Example: Required by the student's IEP. To assist the family in filling out the application form. Student is in need of counseling service outside the school setting. Part of my daily activities.

4. Is this activity regarding a Special Education student? ("Unknown" is not applicable if you were delivering a direct medical service at the time of your moment)
 1 Yes
 2 No
 3 Unknown

5. Is the service you provided part of the child's IEP?
 1 Yes
 2 No

For Additional Support

- For additional assistance, please call the Public Consulting Group's KY SBAC Hotline at 888.277.6334