

KENTUCKY ALTERNATE ASSESSMENT CODE OF ETHICS

The following assessment guidelines must be adhered to. Failure to do so may result in an allegation.

Professional Ethics: No test preparation practice shall violate the ethical standards of the education profession in 704 KAR 20:680. Examples of practices that are in violation of this Administration Code include: (a) engaging students in activities that have no link to instruction or do not positively contribute to students' overall well-being (e.g., establishing punitive consequences related to testing which result in students being excluded from educational opportunities); (b) making content area specialists or other resources not provided for in the administration manuals available to address students' questions during testing; and (c) re-ordering the test sequence

- *Attainment Tasks can be administered in small sections, taking breaks are optional between content areas*
- *The Transition Attainment Record must be completed by the educational team (student interview and team interview)*
- *The Employability Skills Attainment Record must be completed by the educational team*

Rewards or motivational strategies related to state-required assessments shall be consistent with those applied within the regular curriculum (e.g., positive behavior support systems) or within the larger school program in general. Local school board funds, or cash awards from school activity funds generated by students, shall not be used for student incentives to: (a) attend school during the testing window, (b) participate in assessment activities, or (c) perform well on state-required Alternate Assessments.

Educational Defensibility: No test preparation practice shall increase students' test scores on the statewide Alternate Assessment components without simultaneously increasing students' ability to apply the content tested to real life or simulated real-life situations. Activities that are created or implemented for the sole purpose of increasing test scores and do not contribute to the student's overall education are considered in violation of this regulation. Examples of such activities include: (a) reproducing in any way any part of secure testing materials; (b) reviewing secure test items with students; and (c) displaying posters or charts containing information for the purpose of aiding students during test administration.

- *The Attainment Tasks are secure materials and must follow the above guidelines.*

Student Ownership: All assessment work shall be done entirely by the student. No one shall coach, edit or point out errors in student work while the assessment is being completed.

- *The work must reflect independent student performance and understanding.*
- *The scores for the Attainment Tasks and the Transition Attainment Record must reflect independent answers.*
- *The ratings for the Employability Skills Attainment Record must reflect observed, documented, current student demonstration of standards.*

Accommodations: The guidelines regarding acceptable use of adaptations, modifications, assistive technology, manipulatives, scribes, script readers, etc. presented in the Kentucky Alternate Assessment Administration Guides must be followed. The use of any accommodation/assistive device that is not a regular part of daily instruction and has not been provided throughout the year shall not be permitted.

Student Performance: There should be no fabrication or manipulation of student work or performance data.

I have reviewed the Code of Ethics for the Alternate K-PREP (Kentucky Performance Rating for Educational Progress).

Signature

Date

Administrator's Signature

Date

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The code of ethics signed by the submitting teacher and the Building Level Administrator will be included with the student's Alternate Assessment and Accountability Folder (AAAF) and/or **Career Ready Alternate Assessment Folder**

(CRAAF). Failure to include the signed Code of Ethics with the CRAAF could result in filing an alleged allegation and subsequent investigation.

Student Name

Location of AAAF (School and location within the building)

Location of CRAAF (School and location within the building)